



BUSINESS ADMINISTRATION Accounting Concentration

2017-2018

This degree prepares you to enter the workforce in an entry level accounting, bookkeeping, or clerk position with many private sector and government organizations. This degree also provides an excellent knowledge base for those planning to pursue an advanced degree in accounting, business, economics, or law (ACCT 2 and ACCT 4 are recommended for these students).

REQUIREMENTS FOR ASSOCIATE IN SCIENCE DEGREE:

Recommended Course Sequence:

<u>First Semester (Fall):</u>			<u># of Units:</u>
ACCT	101	Basic Accounting-I (3) (F/S) AND	6
ACCT→	102	Basic Accounting-II (3) (S)	
OR			
ACCT	2	Introduction to Financial Accounting(4) (F/S) AND	8
ACCT →	4	Introduction to Managerial Accounting(4) (F/S)	
CIS	1	Computer Literacy Workshop (F/S)	3
OAS	51	Introduction to Keyboarding & Word (F/S)	3
		General Education	3
Second Semester (Spring):			
ACCT	103	PC Accounting (F/S)	2
BUAD*	10	Introduction to Business (F/S)	3
BUAD*→	45	Human Relations on the Job (F/S)	3
BUAD* →	66	Business Communications (F/S)	3
OAS	64	Computerized Ten-Key (F/S)	0.5
CIS	20	Access for Windows-I (1)(S) OR	1-3
CIS	23	Fundamentals of SQL (3)(F/S)	
		General Education: AS Degree Level Math	3-5
Third Semester (Fall):			
ACCT	194	Income Tax (F)	3
BUAD	6	Business Law I (F/S)	3
OAS	10	Excel for Windows I (F/S)	1
		General Education	6
Fourth Semester (Spring):			
ACCT→	104	Payroll Accounting (F/S)	2
BUAD	15	Business and Society (F/S)	3
OAS	11	Excel for Windows II (F/S)	1
		Electives	8.5

* May be used to fulfill General Ed requirement. → May have prerequisite required.

Major	37.5 – 41.5 Units
Additional General Education	15.0 Units
General Electives	3.5 – 7.5 Units
DEGREE TOTAL	60 Units

Business, Agriculture, Industry, Technology & Safety

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“F” (Fall) and “S” (Spring) indicate which semester a course is usually offered.
“I” indicates course may not be offered every year. **Subject to change.**

Associate in Science Degree Requirements

Unit Requirement:

60 semester units

Scholarship Requirement:

Overall GPA of 2.0

Residence Requirement:

Last 12 semester units or a minimum of 48 total semester units must be completed in residence at Shasta College

Course Requirement:

Complete specific occupational major requirements (see left)

General Education:

For Associate degree, complete 21 units of general education coursework (general ed may overlap with major course work-see counselor for details).

Multicultural & Computer Literacy Competency Requirements:

See Shasta College catalog for details. (May overlap with General education).