



Shasta College

2010-2011 Catalog

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tehama@shastacollege.edu
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Weaverville, CA 96093
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intermountain@shastacollege.edu
530-335-2311

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1400 Market Street
Redding, CA 96001
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Shasta College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, CA 94949, TELEPHONE (415) 506-0234, FAX (415) 506-0238. Shasta College is listed as a public community college in the approved list of the Education Directory, Higher Education Part 3, published by the U.S. Office of Education.

In the event of a discrepancy between the online edition of the catalog and the printed version of the catalog, the online version is the official version. The online version is updated at the start of registration for each semester and, therefore, should be relied upon as the most up-to-date.

**SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD OF TRUSTEES**

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MISSION STATEMENT

The mission of the Shasta-Tehama-Trinity Joint Community College District is to provide open access and opportunity for success to students who have diverse backgrounds, interests, and abilities. The District is committed to providing the knowledge and skills necessary for a student to succeed. The District recognizes that success requires specific life skills and professional skills and also effective communication, critical thinking, global consciousness and global responsibility. By offering programs leading to successful completion of a quality university transfer program, or career-technical education, the District is responsive to the needs of our communities within a changing global society. By offering comprehensive campus and community service programs, the District enables students to achieve personal as well as academic potential and contributes to the social, cultural and economic development of our region.

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ACCURACY STATEMENT

The Shasta-Tehama-Trinity Joint Community College District has made every reasonable effort to ensure that information in this catalog is accurate. Courses and programs that are offered, along with other matter contained herein, are subject to change without notice by Shasta College administration for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the District. The District further reserves the right to add, amend, or repeal any of their rules, regulations, policies and procedures, consistent with applicable laws.

Institutional Student Learning Outcomes

The District is committed to providing the knowledge and skills necessary for a student to succeed. The District recognizes that success requires specific life skills and professional skills and also effective communication, critical thinking, global consciousness and global responsibility.

To support our students in achieving success, Shasta College has determined that a student who earns a degree or occupational certificate will demonstrate:

1. Life and Professional Skills
Life and Professional Skills include the ability to create well developed goals and plans, the ability to make responsible decisions in support of those goals and plans, the ability to recognize and accept consequences of decisions, appropriate career-technical skills, the ability to work effectively as an individual and as part of a group, and the ability to resolve conflict.
2. Effective Communication
Effective communication includes the ability to convey information, ask meaningful questions, and express thoughts, ideas and feelings.
3. Critical Thinking Skills
Critical thinking includes the application of logical reasoning to collect and evaluate information, recognize and categorize patterns, contrast and compare, make decisions and reach conclusions, and solve problems.
4. Global Consciousness and Responsibility
Global Consciousness and Responsibility includes the knowledge and understanding of civic, cultural and environmental issues; knowledge of and respect for the needs, difficulties, and rights of diverse groups; an appreciation of the importance of public service; and a commitment to life-long learning.

Shasta-Tehama-Trinity Joint Community College District _____

Welcome to Shasta College!

Shasta College serves Shasta, Tehama, and Trinity Counties as a comprehensive community college offering programs in a broad range of fields of study to prepare you for new opportunities and challenges.

We at Shasta College pride ourselves on our dedication to students as our first priority. You will have the opportunity to have your own personalized education and career plan. Whether your goal is employment upon graduation or transfer to a four-year university, you will know how, at each step, to best steer your own pathway to success.

A decision to enroll at Shasta College is a wise investment of your time, talent and resources. Thousands of successful graduates throughout Northern California and the nation attest to their pride in being part of the Shasta College family. We welcome you to that tradition and to a wide new world of opportunities made possible through higher education.

Gary A. Lewis
Superintendent/President

Bienvenidos a Shasta College

Shasta College atiende a los condados de Shasta, Tehama, Trinity como un colegio de comunidad integral ofreciendo una gran variedad de programas en varios campos de estudio para prepararte al Nuevo siglo.

En Shasta College nos sentimos muy orgullosos de la dedicación brindada a nuestros estudiantes, siendo esta nuestra primera prioridad. Como estudiante tú tendrás la oportunidad de tener un plan personalizado de educación. Si tu objetivo es conseguir empleo después de graduarte o transferirte a una Universidad, tú conocerás el camino para alcanzar el éxito.

Decidir matricularte en Shasta College es una sabia inversión de tu tiempo, talento y recursos. Miles de exitosos graduados del norte de California y de la nación dan fe del orgullo de ser parte de la familia de Shasta College. Nosotros te damos la bienvenida a esta tradición y al nuevo mundo de oportunidades que es posible gracias a la educación superior.

Gary A. Lewis
Superintendente/Presidente

Applications and information should be requested from:

Admissions and Records Office, Shasta College, Administration Building, 11555 Old Oregon Trail,
P.O. Box 496006, Redding, CA 96049-6006
Telephone: (530) 242-7650

Don't forget to visit our website at www.shastacollege.edu

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The College Catalog is produced annually
by the Office of Academic Affairs

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Director, Financial Aid	Vacant
Acting Director, TRIO/GEAR-UP	Kate Mahar

(Updates made on 8/19/10 indicated in red)

College Calendar

FALL SEMESTER 2010

Aug. 13 Instructional Improvement Day for Faculty
 Aug. 16 INSTRUCTION BEGINS - DAY AND
 EVENING, ON AND OFF-CAMPUS
 Sept. 6 Labor Day Holiday
 Nov. 12 Veterans' Day Holiday
 Nov. 24 No evening courses (5 PM or later starting
 time). DAY COURSES HELD AS USUAL.
 Nov 25 – 28 Thanksgiving Holiday
 Dec. 13 – 17 Final Examinations
 Dec. 18-Jan. 17.. Semester Break

SPRING SEMESTER 2011

Jan. 17..... Martin Luther King Holiday
 Jan. 18 Instructional Improvement Day for Faculty
 Jan. 19 INSTRUCTION BEGINS - DAY AND EVENING,
 ON AND OFF-CAMPUS
 Feb. 11 Lincoln's Day Holiday
 Feb. 21 Washington's Day Holiday
 Mar. 28-Apr. 1 Spring Break
 April 4..... Classes Resume
 May 23-27 Final Examinations
 May 27 Commencement

The College

A Brief History

In the Centennial year of California and Shasta County (1950), Shasta College opened its first campus. As part of the state's Centennial celebration, President Harry S. Truman spoke at the college's Thompson Field. There were 26 original faculty members.

Shasta College extends its educational, cultural, and recreational facilities and services to all people in Shasta, Tehama, and Trinity Counties, including parts of Lassen, Modoc, and Humboldt Counties, an area that is more than 10,000 square miles, which is larger than the State of Massachusetts. An eight-member Board of Trustees, which includes a non-voting Student Trustee, represents the Shasta-Tehama-Trinity Joint Community College District.

Shasta College was founded in 1948 as part of the Shasta Union High School District. After opening its doors on Eureka Way in the fall of 1950, with 256 day students, Shasta College grew so rapidly that, in 1964, voters approved a bond issue for construction of a 337-acre campus at the main campus location. The present Shasta College main campus was originally a fur and trading center of the Wintu Indians, later owned by a soldier and his family after the Mexican-American War. A state-of-the-art \$1.5 million Early Childhood Education child care center and instructional facility opened in the fall of 2005. A new 44,000 square foot Health Sciences and University Center opened in the fall of 2007, which houses the college's Dental Hygiene and Nursing Programs. It also serves as host to baccalaureate degree programs offered by both public and private universities.

Shasta College is part of the California Community College system, which is the largest system of higher education in the world, with 112 colleges organized into 72 districts. Research has shown that students who have an A.A. or A.S. degree will make an average yearly salary which is 50% higher than a person with less than a high school diploma. Also according to that Census, students who have an A.A. or A.S. degree will make an average yearly salary which is 24% higher than a person with only a high school diploma. The college has articulation agreements to facilitate transfer to the University of California and California State University systems, and many private college campuses.

The Shasta College mascot is the Knight. In 1955 the Shasta College Motor Knights Club built a knight with a suit of armor and lance. His name is "Oakley Doaks" (named for a cartoon character of the time).

Because of the diversified goals and needs of its students, Shasta College offers a wide range of programs and services, including counseling, tutoring, financial aid, performing arts and athletic events, student activities, veterans' services, cultural events, lecture series, workshops, and art exhibits. Shasta College has extensive offerings on the Internet and through Interactive Television (ITV). Shasta College also offers instruction and student services at the Downtown Campus, Intermountain Campus, Tehama Campus, and Trinity Campus and each location utilizes ITV and computer-assisted learning to supplement on-site courses.

Fall 2010 will be 60th Anniversary of Shasta College, serving the north state with pride and distinction.

Welcome Everyone!

Motor Vehicles on Campus

Operation of motor vehicles on the Shasta College campus must be conducted in a manner which ensures the safety of the driver, passengers, pedestrians, and/or any others, and which prevents damage to college property. The college is not responsible for loss of any property or damage to any property sustained by any person parking on campus.

Parking on Campus: PARKING PERMITS ARE REQUIRED TO PARK ON CAMPUS (Redding Main Campus and Tehama Campus). ALL PARKING IS ON A FIRST-COME, FIRST-SERVED BASIS. PARKING PERMITS ARE SOLD WITH NO GUARANTEE OF SPACE AVAILABILITY. Parking on campus is a privilege extended by the Board of Trustees to those who have college-related business. Drivers of vehicles on college property shall comply with the rules and regulations of the college. Parking privileges can be withdrawn for violations of parking and traffic regulations. Regulations and review process information are provided on-line:

<http://www.shastacollege.edu/workarea/downloadasset.aspx?id=4229> click on Resources, then Campus Security or may be obtained from Campus Safety at (530) 242-7913. Permits may be obtained at registration or from the Cashier's Office.

Cost of Parking Permit: Refer to the Schedule of Classes or call (530) 242-7913.

Daily Parking Permits are available from parking permit machines in various locations throughout the campus parking lots. These are valid for the day on which the permit is purchased.

Parking permits must be displayed in plain view in the appropriate location according to Parking Regulations or a citation will be issued. **There are no exceptions.** Should you receive a citation, follow the written instructions on the front of the citation. **Restricted parking where regular permits are not valid:** 30 minute zones, staff spaces, handicapped spaces (blue) and car pool spaces.

Car Pool Parking requires the purchase of a student permit and an **additional** permit which can be obtained without additional cost through the Security Department.

Enforcement: Campus parking and traffic safety regulations are enforced by Shasta College and the Redding Police Department. Security issues parking citations for violations. For additional information contact campus parking at (530) 242-7913.

Economic and Workforce Development (EWD)

The Economic and Workforce Development (EWD) Division at Shasta College offers a variety of programs, services, and training for Businesses, Personal and Professional Growth, Nonprofit Organizations, and classes Just for Fun.

- For Businesses, we offer one-on-one consulting services available through the [Small Business Development Center \(SBDC\) at Shasta College](#). From business start-up, to expanding your business, the SBDC is your one-stop location! In addition, the EWD provides custom developed [Business and Employee Training](#) programs to improve your businesses' profitability and operational efficiency.
- [The Center for Nonprofit Resources](#) offers grant research facilities, member support, and courses to enhance nonprofit operations. These services provide the nonprofit community with a valuable resource for success.
- We offer a variety of courses for personal and professional development, from vocational training in allied healthcare to classes in medical billing and renewable energies. We also offer CEUs for healthcare professionals as well as occupational certification programs.
- We also offer classes Just for Fun where you can explore and develop new interests and hobbies.

For additional information visit our website at www.shastacollege.edu/ewd

Economic & Workforce Development Division

Shasta College Downtown Redding Campus

1504 Market Street, Suite 200, Redding, California 96001

Voice: (530) 225-4835; Fax: (530) 225-3904; Email: ewd@shastacollege.edu

Crime Statistics

The Annual Shasta College Security Report is provided to help ensure a safe environment for our college community and prospective students and employees. This document contains crime statistics for the previous three years in addition to valuable safety and security information. A complete copy of the Security Report may be obtained from the Security Office located in Room 5015. The report is also available through our Campus Website:

<http://www.shastacollege.edu/crimestat/>

Extended Education

The Extended Education Division of Shasta College is assigned the responsibility to provide access to higher education for residents beyond the traditional patterns of campus-based education and programs. It does so by offering a variety of programs and courses in surrounding communities designed for those who seek to expand their interests, improve or broaden their occupational and professional preparation, or further their degree aspirations.

Classes are held at each of the three campuses listed below as well as other locations throughout the District. Classes are offered in a variety of formats including live instruction and 2-way interactive television (ITV) and many students are now able to complete their degree or certificate without commuting to the main campus. Office hours at each campus are Monday through Thursday, 8:00 a.m. to 9:30 p.m., and Friday, 8:00 a.m. to 4:30 p.m.

Shasta College Tehama Campus
770 Diamond Avenue, Red Bluff, CA 96080
530-529-8980; tehama@shastacollege.edu

Shasta College Intermountain Campus
37581 Mountain View Road, Burney, CA 96013
530-335-2311; intermountain@shastacollege.edu

Shasta College Trinity Campus
30 Arbuckle Court, Weaverville, CA 96093
530-623-2231; trinity@shastacollege.edu

Services available at each campus include admissions assistance, on-site registration and counseling, assessment and orientation, tutoring, and career guidance.

Field Trips and Excursions Liability Policy

Throughout the semester/school year, the District may sponsor off-campus, extra-curricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations Sub-Chapter 5, Section 55220, you have agreed to hold the District, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.

Foundation

The Shasta College Foundation was established in 1995. The Shasta College Foundation is a 501 (c) (3) non-profit corporation, organized by community spirited citizens to support and benefit the Shasta-Tehama-Trinity Joint Community College District. The Shasta College Foundation is made up of 45 volunteers representing Shasta, Tehama and Trinity Counties. The Foundation's primary purpose is to raise funds to support and benefit Shasta College. The Foundation recognizes community and campus relationships as core to our mission.

Contributions to the Shasta College Foundation take many forms: gifts of cash, gifts in kind, stock or securities, trusts, real estate, gifts in memoriam, wills and bequests.

The Foundation Executive Director is always available to assist donors in establishing scholarships and in making other contributions. Legal counsel is provided to those wishing to make planned gifts. Please write or call:

Scott Thompson, Executive Director
Nancy de Halas, Administrative Assistant
Shasta College Foundation
P.O. Box 496006, Redding, CA 96049-6006
(530) 242-7512
foundation@shastacollege.edu

Open Access Policy

Reference: Title 5, Section 51006; Board Policy 5052

All courses, course sections, and classes of the District shall be open for enrollment to any person who has been admitted to the college. Enrollment may be subject to any priority system that has been established. Enrollment may be limited to students meeting properly validated prerequisites and co-requisites, or due to other practical considerations such as exemptions set out in statute or regulation.

Sexual Violence Prevention and Education (AB 1088, amends Ed Code 67385.7)

Starting January 1, 2006, post secondary education districts are required to provide to students educational and preventive information about sexual violence, in addition to the sexual harassment information required by Ed Code 66281.5. At Shasta College this information, titled Sexual Assault Policy, is found on page 4 of the Crime Statistics report, posted on the Campus Security webpage:

<http://www.shastacollege.edu/crimestat/>

Transportation

Public transportation is available in our District.

RABA (Redding Area Bus Authority)

<http://www.rabaride.com/>

RABA provides rides to over 650,000 people each year, and has been serving the Redding, Shasta Lake and Anderson communities since 1981. Their website shows all of the RABA bus routes, hours of operation, fares and tips on using the service, and additional information including the location of each bus stop along the route. Their Customer Service Center is also available at 241-3877 for all of your route and schedule questions and to purchase tickets and passes.

TRAX (Tehama Rural Area Express)

<http://www.taketrax.com>

Fixed route bus service connecting Red Bluff, Corning, Los Molinos, Gerber, Tehama and places in-between. City routes are available in Red Bluff and Corning, and special morning commuter runs are available along the Highway 99E and 99W corridors which connect to city routes and Shasta College service. Their website contains information on routes, fares, etc. Special discounted fares are available for seniors, students and the disabled.

TRINITY TRANSIT

<http://trinitytransportation.org/pg/schedules.php>

Trinity Transit is the public transit operator for Trinity County. It operates two fixed-route services in the County: the Weaverville Shuttle and the Hayfork-Weaverville Bus, and a pilot program service in Lewiston and Trinity Center and between Weaverville and Willow Creek. The Weaverville Shuttle operates hourly within Weaverville, Monday through Friday from 9:00 a.m. to 5:00 p.m. It stops at numerous destinations, including Weaver Creek Senior Apartments, the Senior Center, the Trinity Hospital, Library, Social Services Complex, and the Post Office.

Unlawful Discrimination Policy

Compliance Statement

The Shasta-Tehama-Trinity Joint Community College District complies with the California Education Code, Title V of the California Code of Regulations, all pertinent titles and sections of the Civil Rights Act of 1964, Title IX regulations, the Education Amendments of 1972, the Rehabilitation Act of 1973, The Americans with Disabilities Act, and all other applicable federal, state, and local laws.

Nondiscrimination

It is the policy of Shasta-Tehama-Trinity Joint Community College District to provide an environment free of unlawful discrimination. The District is committed

to equal opportunity in educational programs, employment, and access to institutional programs and activities including physical access for mobility impaired individuals. The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, sex (gender), race, ethnic group identification, color, ancestry, sexual orientation, marital status, physical or mental disability, or because he or she is perceived to have one or more of the foregoing characteristics. The District forbids and will not tolerate any form of discrimination and has enacted administrative procedures to assure equal opportunity and to recognize and eliminate violations of this policy in accordance with Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination. It is both illegal and prohibited by this policy to retaliate against any individual for filing a complaint or participating in an investigation.

Prohibition of Harassment (including sexual harassment)

The Shasta-Tehama-Trinity Joint Community College District is committed to providing an educational, employment, and business environment that respects the dignity of individuals and groups. The District shall be free from unwelcome sexual advances, sexual intimidation and exploitation, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment, as defined and otherwise prohibited by state and federal law.

Harassment based on any of the following statuses is prohibited and will not be tolerated: national origin, religion, age, sex (gender), race, ethnic group identification, color, ancestry, sexual orientation, marital status, physical or mental disability, or because he or she is perceived to have one or more of the foregoing characteristics.

It is both unlawful and a violation of this policy for anyone who is authorized to recommend or take personal or educational action affecting an employee or student, or who is otherwise authorized to transact business or perform other acts or services on behalf of the Shasta-Tehama-Trinity Joint Community College District, to engage in any form of harassment including sexual harassment or to retaliate against any individual for filing a complaint or participating in an investigation.

Contact Information

The Human Resources Office has responsibility to ensure fair and equitable treatment in all programs including issues dealing with physical access, individual barriers, and removal of architectural barriers for mobility impaired students. The unlawful discrimination policy is available at the Human Resources Office and online. The Office is located in the Administration Building, Room 121, (530) 242-7640. Students with complaints of discrimination related issues may contact Patricia Demo, Associate Vice President of Human Resources Office at (530) 242-7649 or Dr. Brian Spillane, Dean of Students at (530) 242-7622. For further information regarding Section 504 of the Rehabilitation Act, contact Sandra Hamilton-Slane, Section 504 Coordinator, (530) 242-7799, or the Dean of Students, Dr. Brian Spillane, Shasta College, 11555 Old Oregon Trail, P.O. Box 496006, Redding, CA 96049-6006, (530) 242-7622.

Declaración de Cumplimiento

El Distrito del Shasta-Tehama-Trinity Joint Community College (Shasta College) cumple con el Código Educativo de California, el Título V del Código de Regulación de California, todos los Títulos y Secciones pertinentes del Acto de Derechos Civiles de 1964, el Título IX de los Enmiendas de Educación de 1972, el Acto de Rehabilitación de 1973, la Ley para estadounidenses con Incapacidades, y todas las demás leyes estatales y federales pertinentes.

No Discriminación

Es la política del Distrito de Shasta College de mantener un ambiente libre de discriminación ilegal. El Distrito se compromete a dar oportunidades iguales de educación, empleo, e igualdad de acceso a los programas y actividades institucionales.

El Distrito, y cada persona quien lo representa, reconocen la obligación que tiene de proveer acceso a los servicios, clases y programas, sin discriminación por razones de origen nacional, religión, edad, género, raza, color, ascendencia, orientación sexual, estado civil, o incapacidad física o mental, o debido a que una persona es percibida de tener una o mas de las características descritas anteriormente. El Distrito prohíbe cualquier forma de discriminación y fomenta procedimientos administrativos que reconocen y ponen fin a la discriminación de acuerdo con el Título V y las reglas y estatutos tanto del estado de California como las leyes federales. Es ilegal y prohibido tomar algún tipo de represalia en contra de la persona que presenta la queja o participa en la investigación de acceso a los programas y actividades institucionales.

Información de Contacto

La Oficina de Recursos Humanos es la entidad responsable de asegurar el tratamiento justo y equitativo. La Póliza de Discriminación Ilegal está disponible en la Oficina de Recursos Humanos y en Internet. La Oficina está localizada en el edificio de Administración, salón 121, (530) 242-7640.

Estudiantes que desean presentar una queja, deberían de ponerse en contacto con Patricia Demo en la Oficina de Recursos Humanos (530) 242-7640, o con el Decano para Estudiantes, (530) 242-7622. Para más información sobre el Acto de Rehabilitación póngase en contacto con Sandra Hamilton-Slane, Coordinadora de Sección 504 del Acto de Rehabilitación (530) 242-7799, o con el Decano para Estudiantes, Shasta College, 11555 Old Oregon Trail, P.O. Box 496006, Redding CA 96009-6006, (530) 242-7622.