



Instructor/Counselor Referral to Tutoring Centers Spring 2018

To the Instructor/Counselor:

In order for the Tutoring Centers to receive funding from the State of California, state regulations require that students be referred to tutoring centers “by a counselor or instructor **based upon an identified learning need**” (Cal Code Regs., Title 5, Section 58170e). This referral will remain in effect through the end of the semester.

Referral From: Instructor Counselor

Referred By: (please print name): _____ Date: _____

Check box in lieu of signature.

Course Referral (Course Names(s)): _____ Course Section(s): _____

Student Referral: Name: _____ Student I.D. Number: _____

Please indicate which tutoring center(s) you recommend the student(s) utilize.

Reading Program. Room 782/749 - 242-2272 or 242-7589

ESL Program. Room 782/749 - 242-2272 or 242-7589

Math and Business Learning Center. Room 749 / 242-7785

Science Learning Center. Room 1626 / 242-2325

Writing Center. Room 749 / 242-7589

World Languages. Room 783 / 242-7711

Please indicate which area(s) of assistance you feel will benefit the student(s).

Checkboxes

- | | |
|----------------------------|---------------------------|
| Review of material | Test preparation |
| Study skills | Homework/text assignment |
| Writing assistance | Use of computer lab |
| Conversation/pronunciation | Other (please note below) |

Note: _____

Please email the completed form to sdarling@shastacollege.edu or print and send to Sandra Darling in the 700 building, Tutoring and Learning Center. As long as the section numbers are listed above, it is not necessary to attach your roll sheets to this form.