**Shasta College Summer 2015 Session**

**Register for My Shasta Online**

To get started, access the Shasta College homepage at [Shasta College Website](https://myshasta1.shastacollege.edu/). Shasta College requires that you submit a valid email address in order to use My Shasta.

1. Click on the “My Shasta” button on the left side of the screen.
2. Click on “What’s my user ID” link or click the My Shasta General Information link.
3. If you have previously submitted a valid email address to Shasta College, follow the directions on the screen to get your user ID and password.

When you log in for the first time your temporary password will be your 6-digit birthday. For example, if your birthday is March 17, 1982, your temporary password will be 031782.

**My Shasta allows you to:**

- Register for Classes
- Check grades for the current semester
- Pay your fees online
- Confirm your mailing and email addresses
- Add or drop classes
- Print unofficial transcripts
- Check your schedule

You can attend a New Student Orientation online at [Online Orientation](https://myshasta1.shastacollege.edu/). You may also schedule a New Student [In-Person](https://myshasta1.shastacollege.edu/) Orientation online at [Orientation Appointment](https://myshasta1.shastacollege.edu/) or by calling (530) 242-7751 or your local Extended Education Campus.

**Mission Statement:** Shasta College provides a diverse student population open access to educational programs and learning opportunities, thereby contributing to the social, cultural, intellectual, and economic development of our communities. The District offers general education, transfer and career-technical programs, and basic skills education. Shasta College provides opportunities for students to develop critical thinking, effective communication, quantitative reasoning, information competency, community and global awareness, self-efficacy, and workplace skills. Comprehensive student services programs support student learning and personal growth.

**Institutional Student Learning Outcomes:** To support student success, Shasta College has identified the following Institutional Student Learning Outcomes (ISLOs).

1. **Critical Thinking:** Critical thinking is the ability to comprehend, communicate, or engage in problem-solving or strategy-building techniques.
2. **Information Competency:** Information competency is the ability to find, evaluate, use and communicate information in all its various formats.
3. **Effective Communication:** Effective communication is the ability to effectively use written, oral and nonverbal communication.
4. **Quantitative Reasoning:** Quantitative reasoning is the ability to use appropriate mathematical methods.
5. **Self-Efficacy:** Self-efficacy is the confidence and ability to perform the courses of action required to effectively meet personal, social, academic and professional goals.
6. **Workplace Skills:** Workplace skills provide the ability to perform effectively at work.
7. **Community and Global Awareness:** Community and global awareness includes an understanding of community and global issues and cross-cultural awareness.

Board Approved 6/08/11

**Accuracy Statement:** The Shasta-Tehama-Trinity Joint Community College District has made every reasonable effort to ensure that information in this schedule is accurate. Courses and programs that are offered, along with other matter contained herein, are subject to change without notice by Shasta College administration for reasons related to student enrollment, level of financial support, or for any other reason, at the discretion of the District. The District further reserves the right to add, amend, or repeal any of their rules, regulations, policies and procedures, consistent with applicable laws.

*Register Online: [https://myshasta1.shastacollege.edu/](https://myshasta1.shastacollege.edu/)*
IMPORTANT DATES TO REMEMBER

Students may register online until classes begin. Once classes begin, students may register online into “open” classes only. Concurrently enrolled students must personally present approvals to the Admissions and Records Office.

March 27       DSPS/EOPS/VETS/Foster Youth/CalWORKS registration
March 31       Continuing Student/TRiO/Athletes Registration
April 1        New & Returning Student Registration
April 14       K-12 and All Student Registration
May 25         Memorial Day Holiday
June 15        Classes Begin*

*Some sections may begin before this. Dates will vary, please check with the Admissions and Records Office. 

Your specific registration date will be e-mailed to your e-mail address on record.

You can also check online via My Shasta, or call the Admissions and Records Office at (530) 242-7650.

REGISTRATION INFORMATION

ONLY OFFICIALLY REGISTERED STUDENTS MAY ATTEND CLASSES. STUDENTS WHOSE NAMES DO NOT APPEAR ON THE INSTRUCTOR'S CLASS LIST ARE NOT OFFICIALLY REGISTERED AND WILL NOT RECEIVE CREDIT OR GRADES.

APPLICATIONS AND INFORMATION SHOULD BE REQUESTED FROM:

Shasta College Website OR
Admissions and Records Office, Shasta College
11555 Old Oregon Trail
P.O. Box 496006, Redding, CA  96049-6006
Telephone: (530) 242-7650
Fax:  (530) 225-4995
Application E-Link:  Shasta College Application for Admission

CONTINUING STUDENTS (Students currently enrolled at Shasta College): Please check your registration date that will be sent to your email address on file or you may find your registration date and time on your My Shasta account.

RETURNING STUDENTS (Students who attended Shasta College in previous semesters but are not currently enrolled): Please contact the Admissions and Records Office for a registration date.

TRANSFER STUDENTS (Students who have completed courses at other colleges or universities, but not Shasta College): Please contact the Admissions and Records Office for a registration date.

FIRST-TIME NEW STUDENTS: You are a first-time new student if this is the first time attending any college. You are required to participate in matriculation services. Beginning Fall 2014, “Matriculating” students receive a priority registration date after completing the following steps:

1. Apply for admission to the college;
2. Take Math and English assessment placement tests;
3. Send official transcripts of high school and previous college work to the Admissions and Records Office.
4. Complete a new student online orientation or attend a new student in-person orientation.
5. Develop a preliminary education plan.

Beginning Fall 2014, new students will receive priority registration based on the completion of matriculation. Registration priority shall be lost at the first registration opportunity after a student: 1) Is placed on academic or progress probation or any combination thereof for two consecutive terms; or 2) has earned one hundred (100) or more degree-applicable units at Shasta College except in designated high unit majors. Returning students and students who began taking classes at Shasta College after Summer 2014 must also have a comprehensive education plan on file by the end of their 3rd semester.

Beginning Fall 2016, students on probation for two consecutive semesters will also lose BOG (Board of Governor) fee waiver eligibility.

PETITION PROCESS
Students may appeal the loss of priority enrollment status due to extenuating circumstances or if they have a disability and applied for, but did not receive a reasonable accommodation in a timely manner. Extenuating circumstances are verified cases of accidents,
illnesses or other circumstances beyond the control of the student. Shasta College may exempt from the 100 unit limit category those students enrolled in high unit majors or programs.

Shasta College may also allow students who have demonstrated significant academic improvement to appeal the loss of priority enrollment status. Significant academic improvement is defined as achieving a minimum grade point average of 2.0 and completing more than 50% of units attempted in the student’s most recently completed semester.

Matriculation services are optional for the following students:
1. Students who have received a full array of matriculation services at another California Community College;
2. College students who plan to enroll only in courses having no English and/or Math skill requirements/prerequisites;
3. Students who plan to enroll in fewer than 6 units and who have ‘personal interest,’ advancement in their current jobs, or maintenance of a certificate or license as their goal;
4. Students who have completed an Associate or higher degree and are not pursuing a program or degree objective; or
5. Students who have completed 30 or more semester units at another college or university and are not pursuing a program or degree objective at Shasta College.

Forms are available for this purpose from the Dean of Enrollment Services. Students have the right to refuse matriculation services.

**ADDING A CLASS:** Students may be added into an open class through the 10% point of the class. After the first two class meetings, approval by the instructor is required to add the class, which includes both the signature of the instructor and the first date of attendance. **IT IS THE STUDENT’S RESPONSIBILITY** to pick up the form from the Admissions and Records Office and take it to the instructor for approval. The student must then return the form to the Admissions and Records Office or the Extended Education campus for processing before the add is finalized.

**ATTENDANCE:** Students are expected to attend all classes. A student who fails to attend the first class meeting of a course without notifying the instructor may be dropped from the class. In addition, an instructor may drop a student during the first 75% of the class for non-attendance. Nevertheless, **IT IS ALWAYS THE STUDENT’S RESPONSIBILITY TO OFFICIALLY DROP OR WITHDRAW** from the class. Students who fail to file the necessary forms, even though they stop attending class, will be assigned a course grade.

**CLOSED CLASSES:** A closed class is one which has reached its maximum enrollment. The only way that a student is allowed into a closed class is:
- The student has their name added to the class wait list so, as enrolled students withdraw, the wait-listed student may be added to the enrollment list depending upon their wait-list priority. An e-mail to the student is automatically generated, and the student has until midnight of the date the e-mail was sent to pay the appropriate fees and achieve official enrollment status; or
- The student must obtain the instructor’s permission. The instructor verifies permission by signing a student add/drop form and including the date of first attendance.

In either event, the student must attend the first class meeting.

**CONFLICTING CLASSES:** The State of California generally will not allow students to enroll in classes that are held at the same time or that have overlapping times.

**DROPPING A CLASS:** **IT IS THE STUDENT’S RESPONSIBILITY TO DROP A CLASS (ES).** The Enrollment Fee and/or material fees are refundable if a class is dropped during the first 10% point of the length of the course.* Students may drop a class and have no notation appear on their transcripts through the census date of each class. Students are able to drop classes on-line through My Shasta. The student may withdraw from a class from the census date up to 75% of the length of the course. The notation “W” will appear on the student’s transcript and will not be used in calculation of the grade point average. Excessive “W’s shall, however, be used as factors in progress probation and dismissal procedures. Forms are available from the Admissions and Records Office, Extended Education campuses, or by mail. Students may not drop classes over the phone. Students who have not dropped or withdrawn from a class before the end of the fourteenth week or 75% of the term will be assigned a course grade. Students unable to process transactions in person or via My Shasta may designate another person to process transactions on their behalf by proxy. A proxy form is available at Proxy Form or through the Admissions and Records Office. The form must be signed and returned to the college Admissions and Records Office prior to the transaction.

*Refund deadlines and procedures for out-of-state students vary. Please see page 9 for details.

**OPEN ACCESS POLICY:** The policy of this district is that all courses, course sections, and classes of the District shall be open for enrollment to any person who has been admitted to the college. Enrollment may be subject to any priority system that has been established. Enrollment may be limited to students meeting properly validated prerequisites and corequisites or due to other practical considerations such as exemptions set out in statute or regulation.
The College agrees to provide:

The College agrees to provide:

PREREQUISITES, COREQUISITES, ADVISORIES, LIMITATIONS ON ENROLLMENT AND CERTAIN NOTES are indicated as such in this schedule. For a description of these items as they pertain to a particular course, please access one of the following resources:

- Course information available online via My Shasta which can be accessed from the following link: My Shasta Course Information
- Shasta College Course Catalog (2014-2015) which can be viewed from the following link: Shasta Course Catalog

REPEATING CLASSES: You will not be able to register for a class you have already attempted three times. Each time you receive a grade for a class, including “W”, it counts as an attempt. Beginning Fall 2013, you will not be able to register for a course if you have already had three enrollments in the same family of courses. Students may appeal a fourth enrollment due to a significant lapse of time or due to extenuating circumstances relating to verified cases of accidents, illness, or other circumstance beyond the student’s control. For more information on course families, please refer to page 31. If you feel this new policy may affect you, please schedule an appointment to meet with your counselor by calling 242-7724 or your Extended Education Campus.

SPECIAL ADMIT FOR CONCURRENT ENROLLMENT: High school students wishing to enroll in Shasta College classes must have permission from their high school principal and follow instructions detailed on the form. Forms are available at local high schools. Advance approval of students in 12th grade or lower by the Admissions and Records Office is required before registration. All special admit students should review college assessment placement test requirements as noted on the enrollment form. Course content is not altered for concurrent students and is intended for adults. Shasta College accepts no responsibility for any extraordinary supervision of concurrently enrolled students, and is released from responsibility for the student’s class selection.

WAIT-LIST: Wait-lists are available for most course sections. Once a class section has closed, the student may elect to be placed on a “wait-list” and the student's schedule will reflect this class as a “wait-list” status. If an opening occurs in the class prior to the first class meeting, the first eligible person on the “wait-list” will automatically be enrolled into the section and sent a notice accordingly with instructions on making fee payment. Any student who elects to be placed on “wait-list” status must attend the first class meeting and identify himself/herself to the instructor as a “wait-list” candidate, or in the case of Internet courses, the student must email the instructor on the first day of the term. **STUDENTS’ FAILURE TO ATTEND THE FIRST CLASS MEETING OR EMAIL INTERNET INSTRUCTORS ON THE FIRST DAY OF THE TERM WILL JEOPARDIZE THEIR STATUS AS “WAIT-LIST” CANDIDATES.** Faculty will be required to give “wait-list” students who follow these procedures priority before approving any other over-enrollment in the class. IF OVER-ENROLLMENT APPROVAL IS GRANTED, IT IS THE STUDENT’S RESPONSIBILITY TO RETURN THE ADD FORM, WHICH MUST INCLUDE THE INSTRUCTOR’S SIGNATURE AND FIRST DATE OF ATTENDANCE, TO THE ADMISSIONS AND RECORDS OFFICE AND/OR EXTENDED EDUCATION CAMPUS TO HAVE THE REGISTRATION PROCESSED. **The student will not be considered officially enrolled in the class without the add/registration form being processed and an official receipt generated.** OVER-ENROLLMENT CANNOT BE PROCESSED VIA ON-LINE WEB REGISTRATION. Students who do not have the over-enrollment registration processed will not be considered officially enrolled and will not receive a grade or credit for the class(es).

ENROLLMENT SERVICES

STUDENT SUCCESS AND SUPPORT PROGRAM

The objective of the Student Success and Support Program is to assist students in designing and planning their educational goals. The process begins with admission and ends when the student achieves his/her educational goal.

The California Community Colleges Board of Governors approved changes that will establish system-wide enrollment priorities designed to ensure classes are available for students seeking job training, degree attainment or transfer and to provide incentives to students who make progress toward their educational goals.

New students who have completed college orientation, assessment and developed educational plans as well as continuing students in good standing who have not exceeded 100 degree-applicable units (not including units in basic English, math, or English as a Second Language) will now have priority over students who do not meet the criteria.

Students who are active-duty military, veterans, foster youth, and participants in EOPS, DSPS and CalWORKS will continue to have priority registration if they meet the same criteria listed above. We highly encourage students on academic and/or progress probation and those nearing 100 degree-applicable units to seek guidance from a counselor to carefully plan their remaining courses.

Matriculation

Matriculation is defined by the Seymour-Campbell Student Success Act of 2012 as “a process that brings a college and a student into an agreement for the purpose of achieving the student's educational goals and completing the student’s course of study.” The agreement involves the responsibilities of both the college and student. The Student Success and Support Program includes services to optimize student opportunities to achieve academic success.

The College agrees to provide:
Shasta College Summer 2015 Session

- An admissions application process.
- An orientation to the College’s programs and services.
- Assessment in English, math and reading before course registration.
- Counseling and advisement to develop an educational plan.
- Follow-up evaluation of each student’s progress in achieving an educational goal.

The student agrees to:
- Identify an academic and career goal upon application.
- Complete new student orientation, if new to the college.
- Declare a specific course of study after a specified time period of unit accumulation, as defined by the Board of Governors.
- Attend class and work diligently to complete class assignments.
- Complete courses and maintain academic progress toward an educational goal and course of study identified in the Student Educational Plan (SEP).

Beginning with the spring 2015 term, community college districts are required to notify students of matriculation requirements and the loss of registration priority if a student fails to fulfill their responsibilities. Information related to this college’s matriculation policies are accessible and available to all students during or prior to enrollment (e.g., during orientation) and are included in class schedules and catalogs. Contact the office of the Dean of Enrollment Services should you have questions regarding student rights and responsibilities.

ADMISSIONS AND RECORDS OFFICE

Location: 100 Building, Room 139
Phone Number: (530) 242-7650
Fax Number: (530) 225-4995
Hours of Operation: 8:00 a.m. - 7:00 p.m. Monday & Tuesday
                  8:00 a.m. - 5:00 p.m. Wednesday & Thursday

The Admissions and Records Office is pleased to provide our students with professional and courteous service while upholding the policies of the California Community College System. Admissions and Records can provide service in multiple areas including: application, residency, course equivalents, transcripts, course registration, and fee payment. To access the Admissions and Records Office web page, click on the following link: Admissions and Records.

ASSESSMENT CENTER

Location: 100 Building, Room 102
Phone Number: (530) 242-7751
Fax Number: (530) 225-4652
Hours of Operation: 8:00 a.m. - 7:00 p.m. Monday
                    8:00 a.m. - 5:00 p.m. Tuesday - Thursday

During registration periods, check the Assessment Calendar on the Shasta College website for hours of operation.

Shasta College has instituted an assessment to assist first-time college students with the selection of courses appropriate to the student’s background and skills. To access the Assessment Center web page, click on the following link: Assessment Center.

Students must schedule an appointment to take assessment test(s). Students may schedule an appointment at: Assessment Appointment.

All first-time non-exempt* students will need to take the English (reading and writing) assessment and complete a self-placement process for Math. Your scores are valid for two years. Sample test questions for reading and writing are available through the Internet at: www.act.org/compass. The English assessment and Math self-placement tests are on the computer. Students should plan for approximately 1.5 hours to complete all three sections.

At the time of assessment, all students must:
- Provide photo identification (i.e. driver’s license, student body card, passport, work badge); and
- Have an application on file at the Admissions and Records Office.

Assessments are offered on the Shasta College campus in the Assessment Center (room 102) in the 100 Building; at the Extended Education campuses; and at selected high school campuses. The Math self-placement test may also be completed online at the Shasta College Assessment Center webpage: Math Self-Placement Test and faxed to the Assessment Center. Please contact your local Extended Education campus or high school campus for more information regarding availability and scheduling.

* Students may be considered exempt from assessment if they:
• Provide documentation of prior completion of Associate Degree or higher; or
• Propose to enroll only in courses for which the Shasta College Curriculum Committee and Academic Senate have determined there are no skill prerequisites.

New students seeking an exemption should visit the Admissions and Records and complete an exemption form.

**For English as a Second Language (ESL) Testing:**

English language learners should take the ESL COMPASS Exam in the Assessment Center. For questions about ESL testing, contact the ESL office at (530) 242-7711.

**Special needs testing:**

Students who have a disability and require accommodations such as sign language interpreting or screen enlargement should call DSPS at (530) 242-7790 to make arrangements.

**CAREER CENTER**

The Career Center provides resources to use in making career decisions and acquiring the occupational information necessary for planning your future. Students are invited to make use of computerized career exploration programs to learn more about their interests, skills, and work values. Resources are also available to research and compare educational requirements, pay, and future outlook for various occupations. For more information, click on the following link: Career Center, or stop by Room 126 to learn how to create your personal career profile.

**COUNSELING CENTER**

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<tr>
<th>Location</th>
<th>Phone Number</th>
<th>Fax Number</th>
<th>Hours of Operation</th>
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<tbody>
<tr>
<td>100 Building</td>
<td>(530) 242-7724</td>
<td>(530) 225-4652</td>
<td>8:00 a.m. - 7:00 p.m. * Monday and Tuesday</td>
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*Counseling appointments between the hours of 5:00 p.m.-7:00 p.m. must check in at the Admissions & Records window.

Shasta College counselors are always ready to assist students in meeting their educational and personal goals. Services include educational planning, career counseling, referral services and transfer information. To access the Counseling Center webpage, click on the following link: Counseling Center.

**CURRENT AND RETURNING STUDENTS**

To schedule a counseling appointment, first determine if you need a 30 minute or a one-hour appointment. You will need a one-hour appointment if: 1) you have transcripts from another college and need an evaluated educational plan, or 2) you need career or personal counseling services. For these one-hour appointments, please call (530) 242-7724.

All other academic counseling appointments for current and returning students are 30 minutes long and may be scheduled by selecting the following link: CURRENT STUDENTS COUNSELING APPOINTMENTS.

Students are required to complete a comprehensive education plan after completing 15 semester units of degree applicable credit course work or prior to the end of the 3rd semester. Failure to fulfill this required service may result in a hold on a student’s registration or loss of registration priority until the services have been completed. Students should use the following link to schedule their counseling appointment: CURRENT STUDENTS COUNSELING APPOINTMENTS.

**NEW STUDENTS**

New students should follow the instructions on this link to make sure that the necessary steps necessary to enjoy priority registration are completed.

**CATEGORICAL OR EXTENDED ED PROGRAMS**

For appointments with any of our categorical or extended education counselors you must contact the programs directly at the following numbers:

<table>
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<tr>
<th>Program</th>
<th>Phone Number</th>
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<tr>
<td>CalWORKs</td>
<td>(530) 242-7749</td>
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<tr>
<td>DSPS</td>
<td>(530) 242-7790</td>
</tr>
<tr>
<td>EOPS/CARE</td>
<td>(530) 242-7540</td>
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<tr>
<td>TRIO</td>
<td>(530) 242-7692</td>
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<tr>
<td>TS</td>
<td>(530) 242-7695</td>
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<tr>
<td>UB</td>
<td>(530) 242-7695</td>
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<tr>
<td>GTC</td>
<td>(530) 242-7587</td>
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<tr>
<td>SCI*FI</td>
<td>(530) 242-7549</td>
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<tr>
<td><strong>Extended Education</strong></td>
<td></td>
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<tr>
<td>Tehama</td>
<td>(530) 529-8980</td>
</tr>
<tr>
<td>Trinity</td>
<td>(530) 623-2231</td>
</tr>
<tr>
<td>Intermountain</td>
<td>(530) 335-2311</td>
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</tbody>
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ORIENTATION INFORMATION
The New Student Orientation can be completed online at New Student Orientation. Students may also schedule a New Student In-Person Orientation online at In-Person Orientation or by calling (530) 242-7751 or your local Extended Education Campus.

Burney and Weaverville Orientations: Please call the Trinity Campus at 530-623-2231 or the Intermountain Campus at 530-335-2311 for date and time information. Orientations may be delivered via ITV (interactive television).

Red Bluff Orientations: Please call the Tehama Campus at (530) 529-8980 for date and time information.

STUDENT EMPLOYMENT SERVICES
The Student Employment Center is a resource for Shasta College students seeking work while attending classes, after graduation, and at the completion of their training programs. Job listings are also posted on the Student Employment website: Student Employment. Computers, printer, fax, and phone are provided for job search purposes. Resume, cover letter, interviewing, and general job search assistance are available. For more information on employment services for students, call (530) 242-7728, or stop by Room 126.

TRANSFER CENTER
Location: 100 Building, Room 126
Phone Number: (530) 242-7570
Fax Number: (530) 225-4960
Hours of Operation: 8:00 a.m. - 5:00 p.m. Monday-Thursday
8:00 a.m. - 4:00 p.m. Friday

As part of the counseling function, Shasta College operates a Transfer Center. Located adjacent to the counseling offices in the Administration building, the Center is a resource for students to use in acquiring information on other colleges and universities. The Center hosts admissions advisors from four-year colleges and universities to meet with students here at Shasta College. The Center also facilitates student tours to local universities. The Transfer Center offers workshops to guide students through the UC and CSU transfer application process as well as various other transfer topics. Students are invited to make use of the variety of materials and services available. For additional information, visit the Transfer Center website at Transfer Center, call (530) 242-7570, or stop by Room 126.

TRiO – Upward Bound
Location: 2000 Building, Room 2070
Phone Number: (530) 242-7695
Fax Number: (530) 245-7377
E-Link: TRIO
Hours of Operation: 8:00 a.m. - 5:00 p.m. Monday-Thursday

The TRiO Upward Bound Program provides comprehensive support to eligible low-income, first-generation high school students in their preparation for college entrance. The goal of Upward Bound is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary learning. Upward Bound serves students at Enterprise and Central Valley High Schools. For more information, please contact Project Director Sylvia Ruano at (530) 242-7695.

TRiO - Student Support Services
Location: Student Center Building, Room 2070
Phone Number: (530) 242-7690
Hours of Operation: 8:00 a.m. - 5:00 p.m. Monday-Thursday

Student Support Services is a federally funded TRiO program for eligible full-time students who are preparing to transfer to four-year universities to earn a Bachelor’s Degree. TRiO-SSS provides support services (tutoring, counseling, lending library, calculator loans, orientation, and workshops), cultural and social activities, university tours, and transfer assistance. For more information, click on the following link: TRIO SSS.
EXTENDED EDUCATION CAMPUSES

Extended Education offers classes at various sites throughout the Shasta-Tehama-Trinity Joint Community College District. Staff members are available at each of the following campuses on Monday through Thursday from 8:00AM-9:30PM. For more information, click on the following link: Distance Education.

**Tehama Campus** ➔ [MAP](#)
(Includes Anderson, Corning, and Red Bluff)
Address: 770 Diamond Avenue, Red Bluff, CA 96080
Email: tehama@shastacollege.edu
Phone: (530) 529-8980
Fax: (530) 529-8978

**Intermountain Campus** ➔ [MAP](#)
(Includes Burney, McArthur, Fall River and portions of Modoc County)
Address: 37581 Mountain View Road, Burney, CA 96013
Email: intermountain@shastacollege.edu
Phone: (530) 335-2311
Fax: (530) 335-2824

**Trinity Campus** ➔ [MAP](#)
(Includes Weaverville and Hoopa)
Address: 30 Arbuckle Court, Weaverville, CA 96093
Email: trinity@shastacollege.edu
Phone: (530) 623-2231 or (530) 242-7900
Fax: (530) 623-5701
FEES, REFUND INFORMATION, AND RESIDENCY

FEES
See important information concerning various Financial Aid assistance options available that may help with fees.

Fees are as follows:
1. Enrollment Fee: $46.00* per semester unit for all students.
2. Student Health Fee: $16.00
   (The Health Fee may be refunded to students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization or for students who are attending a community college under an approved apprenticeship training program. See the Dean of Enrollment Services for details.)
3. Campus Center Fee: $15.50
   (Only for students enrolled in one or more classes offered at Shasta College main campus and/or greater Redding area and online courses).
4. Student Representation Fee - Voluntary: $1.00/semester
5. Student Events and Activities Fee (ID card) - Voluntary: $10.00/semester
6. Out-of-State Registration Fee: $210.00* per unit
7. Parking: $15.00 for the semester or $1.00 daily permit

Payment is due at the time of registration. You will have to pay for your classes in full or you may be dropped from your classes. It is the students' responsibility to adhere to all add/drop procedures. If you have questions, please contact the Admissions and Records Office at (530) 242-7650. Payments may be made on My Shasta using MasterCard, Visa, Discover or American Express. Payments will also be accepted in person at the Business Office, at the Admissions and Records Office, or at any Extended Education campus.

Miscellaneous Fees:
The first two official copies of any combination of the following documents are free; each copy thereafter is $5.00 each:
- Official Transcript
- Enrollment Verification
- Records Verification
Rush Transcript Fee: $10.00 each
Diploma Replacement: $15.00 each
Insufficient Funds Check Charge: $25.00

*ALL ENROLLMENT FEES ARE SUBJECT TO CHANGE BY THE STATE LEGISLATURE. If the State Legislature enacts a fee increase retroactively, students will be billed for the difference. KEEP YOUR ADDRESS CURRENT.

REFUND INFORMATION
The Enrollment Fee and/or material fees are refundable if the class is dropped during the first 10% of the course. IT IS THE STUDENT’S RESPONSIBILITY TO DROP A CLASS(ES). The Student Health Fee and Campus Center Fee are refundable if a student withdraws from college by the 10% point of the length of the course. Students who are awarded a Board of Governor’s Grant (BOGG) fee waiver after they have paid their Enrollment/Health Fee will be reimbursed only for the semester in which they are granted a BOGG fee waiver. The BOGG fee waiver will not be applied retroactively to prior semesters. Refunds will be mailed each month. Keep your address current.

Refunds for non-resident registration fees are prorated as follows (for full-term courses):
- Prior to and during the first week of instruction: 100%
- During the second week of class instruction: 75%
- During the third week of class instruction: 50%
- During the fourth week of class instruction: 25%

After the fourth week of class meetings, NO REFUNDS WILL BE GIVEN.

Non-Resident registration fee refunds for classes less than a full-term length and summer classes will be prorated according to the above schedule.

SHASTA COLLEGE RESERVES THE RIGHT TO CHANGE FEES AND THE RELATED REFUND POLICY WITHOUT NOTICE.
RESIDENCY
“In order to establish residence, it is necessary that there be a union of act and intent. To establish residence, a person capable of establishing residence in California must couple his/her physical presence in California with objective evidence that physical presence (minimum one year and one day by the first day of the semester) is with the intent to make California their home for other than temporary purposes.” (Title 5, Section 54020) Students who have questions about their residency should contact the Admissions and Records Residency Technician before registering. All out-of-state registration fees must be paid at registration.

FINANCIAL AID INFORMATION

FINANCIAL AID OFFICE
Location: 100 Building, Room 108
Phone Number: (530) 242-7700
Hours of Operation: 8:00 a.m. - 6:00 p.m. Monday-Thursday

During registration periods, check with the Financial Aid Office for other hours of operation.

Our Financial Aid Team strives to provide you accurate information; through our web pages and you’re my Shasta account, timely processing and valuable resources that contribute to your success at Shasta College.

IMPORTANT FINANCIAL AID DATES TO REMEMBER:
January 1 Submit your FAFSA for the next academic year (FAFSA)
Starting in March Submit your Financial Aid Paperwork to the Financial Aid Office for early processing
March 2 Cal Grant Entitlement Deadline for the next academic year (Cal Grant)
April Submit your BOG Fee Waiver Application (BOG)
End of July Apply for Student Loans (Student Loans)
August Apply for Book Grants (bookgrants) and Fall scholarships (Scholarships)
September 2 Cal Grant Competitive Deadline
December Apply for Spring scholarships (Scholarships)

To receive State and Federal Grants for the Fall 2015/ Spring 2016 academic school year, APPLY NOW! The student must complete the “FREE APPLICATION FOR FEDERAL STUDENT AID” (FAFSA) which is available online at FAFSA and then submit further required documents to the Financial Aid Office. Students’ communication regarding their financial aid is accessed through “MyShasta”. The Financial Aid webpage is an important source of information for all students & will answer many questions. The
application and processing time varies as to the date paperwork is submitted to the Financial Aid Office, **SO DON'T DELAY.** See processing timeframes at [Financial Aid Timelines](#). To access the Financial Aid web page, click on the following link: [Financial Aid](#).

The Board of Governor’s Fee Waiver (BOG) is available for qualified students unable to pay the Enrollment Fee ($46/unit). It is recommended that the BOGW application be completed at least three days prior to registration to allow sufficient time to determine eligibility and processing. File an application with the Financial Aid Office at BOG Fee Waiver. The BOG Fee Waiver will waive the enrollment fee for students ONLY; all other fees owed to the college will be the responsibility to the student to pay. Waiver applications are available online. After completing and submitting the BOG online application to the Financial Aid Office and the student is eligible, the cost of registration could be as low as $39.50. There are three ways to qualify for enrollment fee assistance:

1. If you fall within these income levels:
   
<table>
<thead>
<tr>
<th>Number in (Including yourself)</th>
<th>2013 Total Family Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>Household (Adjusted Gross Income) and/or Untaxed Income *</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>$17,505 or less</td>
</tr>
<tr>
<td>2</td>
<td>$23,595 or less</td>
</tr>
<tr>
<td>3</td>
<td>$29,685 or less</td>
</tr>
<tr>
<td>4</td>
<td>$35,775 or less</td>
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<tr>
<td>5</td>
<td>$41,865 or less</td>
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<tr>
<td>6</td>
<td>$47,955 or less</td>
</tr>
<tr>
<td>7</td>
<td>$54,045 or less</td>
</tr>
<tr>
<td>8</td>
<td>$60,135 or less</td>
</tr>
</tbody>
</table>

   Each additional Family Member add $6,090

   * Note: All figures are subject to change.

2. If you or your family receives any ONE of the following types of nontaxable income:
   
   a. CalWORKs, TANF; or
   b. Supplemental Security Income (SSI/SSP); or
   c. General Assistance/General Relief; or
   d. Deceased/Disabled Veteran’s Dependents fee waiver (certification provided by the California Department of Veteran’s Affairs or your county Veteran’s Service Office or the National Guard Adjutant General).

3. You may also qualify for the BOG Fee waiver by filing the Free Application for Federal Student Aid (FAFSA). In addition to enrollment fee assistance, you may qualify for funds to pay for books, supplies, transportation, child care, etc. Many scholarships are offered exclusively to Shasta College students. A listing of the offerings and applications for the 2015-2016 school year is available to enrolled students as follows:
   
   ► Fall August 2015
   ► Spring December 2015

**SERVICES FOR STUDENTS**

**BOOKSTORE INFORMATION**

<table>
<thead>
<tr>
<th>Location:</th>
<th>Student Center Annex (Bldg. 2300)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone Number:</td>
<td>(530) 242-7574</td>
</tr>
<tr>
<td>Fax Number:</td>
<td>(530) 225-4881</td>
</tr>
<tr>
<td>Shasta College Bookstore E-Link</td>
<td></td>
</tr>
</tbody>
</table>

ORDER ONLINE AT [www.efollett.com](#). We accept credit orders at www.efollett.com for mail order, campus delivery or in-store pick up. Sorry, no CODs. Cash, check, ATM, and major credit cards accepted.

**HOURS OF OPERATION:**

- **Summer On-Campus Rush Hours:**
  
  June 15 – June 22

  Please check the website at [Shasta College Bookstore](#) for current hours.

- **Trinity, Tehama, and Intermountain Campuses:**

  Delivery is available at no charge. Go online to place your order by credit card. Textbooks can be delivered to your campus by request.

  ► Last day for full refund (with receipt): June 22
  ► Last day for full refund (with receipt and drop slip): June 29

**CalWORKs (California Work Opportunities and Responsibility to Kids)**

| Location:          | Downtown Mall · Space 201, 1435 Butte Street |

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Shasta College Summer 2015 Session

Phone Number: (530) 242-7749

CalWORKs is a federally mandated program for parents who receive Temporary Assistance to Needy Families (TANF) [formerly AFDC]. The goal is to assist these parents in gaining employment by providing vocational training and/or remedial education. Supportive services include academic counseling, childcare assistance and work placement assistance that enables CalWORKs students to meet work activity requirements and gain work experience. Former CalWORKs recipients employed at least part-time can receive childcare assistance while they take classes to gain promotions, if they meet criteria. Shasta College serves students living in Shasta, Tehama, and Trinity Counties. For more information, click on the following link: CalWORKs.

CARE (Cooperative Agencies Resources for Education)
Location: Student Center Building, Room 2005
Phone Number: (530) 242-7540
Hours of Operation: 8:00 a.m. - 5:00 p.m. Monday-Thursday
(Closed from 12:00 p.m.-1:00 p.m.)

CARE is a program designed to provide support services to an EOPS student who is at least 18 years old and a single head of household, a current recipient of TANF/CalWORKs, has one child under 14 years of age, and is enrolled full-time upon admission into the program. Support services provided to CARE students may include supplemental assistance with child care expenses or transportation costs, textbooks, supplies, special counseling and advisement, personal development activities (including self-esteem, parenting, and study skills), and information and referrals to campus and community-based human services. The purpose of the program is to assist CARE students in pursuing educational goals and obtaining job/career skills leading to meaningful employment to help meet the childcare and educational needs of families. For more information, click on the following link: CARE.

DSPS (Disabled Students Programs and Services)
Location: Student Center Building, Room 2005
Phone Number: (530) 242-7790
Hours of Operation: 8:00 a.m. - 5:00 p.m. Monday-Thursday

Shasta College offers students with disabilities numerous services including counseling and academic advisement, testing for learning disabilities, readers, note providers, taped texts, in-class interpreting for students who are deaf or hearing impaired, designated parking areas, special equipment, assistive technology, test facilitation, etc. These services, accessed by referral from the DSPS Counselor or Learning Disabilities Specialist, are available to students attending the main Shasta College campus or the extended education locations throughout the District. The DSPS Counselor and Learning Disability Specialist work with students to evaluate their educational needs and to plan and prescribe suitable programs and services. A specially equipped assistive technology computer lab, located in Room 2004, is available for qualifying students with disabilities. Special classes are provided through Adaptive Education curriculum (ADAP). For more information on the various programs and services available through DSPS, please call (530) 242-7790 or stop by our office in the Student Center, Room 2005. You may also access our web page via the following link: DSPS.

EOPS (Extended Opportunity Program and Services)
Location: Student Center Building, Room 2005
Phone Number: (530) 242-7540
Hours of Operation: 8:00 a.m. - 5:00 p.m. Monday-Friday

EOPS (Extended Opportunity Program and Services) is a state-funded program to provide educational support to students who are low income and educationally disadvantaged. Academic, career, and personal counseling are a key component of this program, and students are required to have appointments with an EOPS Counselor three times each semester to plan and monitor their progress. Additional services may include book grants, emergency loans, tutoring, transfer assistance, workshops, cultural events, and referrals to both on and off-campus resources. Eligibility for services is determined by Title 5 Regulations. Students must complete a BOG FW through Financial Aid and EOPS application. For additional information, call (530) 242-7540 or come to the EOPS/CARE Office in the Student Center, Room 2005. You may also access our web page via the following link: EOPS.

FOOD SERVICES
Location: Student Center Building (2000 Building)
Phone Number: (530) 242-7771
Order Hotline: (530) 242-7777
Open: June 15 – July 23, 2015
Hours of Operation: 7:30 a.m. - 6:00 p.m. Monday –Thursday
Closed: Weekends & Holidays

Shasta College Food Service Department’s mission is to provide high quality food and beverages to students, faculty and staff in a pleasant atmosphere, with friendly service, at reasonable prices. Hours of operation and menu selections are subject to change.
The Corner Grille is open Monday through Thursday from 7:30 a.m. - 6:00 p.m. —and on Friday from 7:30 a.m. to 2:30 p.m. —and offers a cook-to-order breakfast and lunch menu as well as a deli sandwich bar. Daily breakfast, lunch and deli specials are available. A variety of hot and cold beverages, snacks and desserts are also available.

The Center Express is open Monday through Friday from 10:00AM to 3:00PM. Pizza, salad bar and daily entree specials are offered. Hot and cold beverages and snacks are also available.

A variety of vending machines offering drinks, snacks and cold foods are located in the Campus Center and in other buildings on campus. Meal Plans are available. For the most current information, visit the Food Services website by clicking on the following link: Food Services.

GATEWAY TO COLLEGE
Location: Library (200 Building), Room 206
Phone Number: (530) 242-7585
Fax Number: (530) 225-3900
Hours of Operation: 8:00 a.m. - 5:00 p.m. Monday-Thursday

The Shasta College Gateway to College program is a dual enrollment program for high school students who are behind in credits and not on track to graduate. Students selected for the GtC program have an opportunity to simultaneously earn credit toward their high school diploma and a college degree or certificate through classes taken on the college campus. With supportive staff and instructors, Gateway to College students receive a second chance at their education and the opportunity to learn how to succeed in an educational setting. For more information, please visit the GtC webpage or call (530) 242-7585.

HEALTH AND WELLNESS OFFICE – Summer Services
Location: Student Center Building (2000 Building), Room 2020
Phone Number: (530) 242-7580
Hours of Operation: 8:00 a.m. – 3:30 p.m. Please see www.shastacollege.edu/wellness for specific days of summer services (Closed from 12:00 p.m. – 12:30 p.m.)

Student Health and Wellness Office is located in room 2020 in the Student Center. Summer ses office hours, days, and services will vary. Services offered: first aid, OTC (over the counter) medications, TB Skin Tests, Health Screenings, Health Education & Information, cholesterol screening and flu shots (nominal fee for each, call for details), tobacco cessation counseling, nurse consultations, and brief, solution focused psychological counseling. We also provide resources for reproductive health care. Physician services are not available during the summer session. Services in the Student Health and Wellness Office are available to students who have paid the semester health fee (handled at registration) and are registered at the time of service in credit-bearing courses for the current semester. Enrollment is verified with each visit. The Student Health & Wellness office also manages the Student Accident Reporting and Insurance process. For more information, please visit our website or call (530) 242-7580.

Remember, Shasta College is a Smoking Restricted campus. Smoking is only allowed in designated areas. Please visit our website, for the locations of designated areas. Spitting of chew tobacco in classrooms (into cups, trashcans, etc.) is also prohibited. Willful non-compliance is a violation of college policy and the Student Code of Conduct.

LIBRARY
Location: 200 Building
Phone Number: (530) 242-7550
Hours of Operation: 7:45 a.m. - 6:45 p.m. Monday –Thursday
Closed: Saturdays & Sundays (Holiday hours may vary)

Most Library services are available 24 hours a day, 7 days a week on our web site at Shasta College Library.

PARKING INFORMATION
Parking regulations will be enforced at the Shasta College Main Campus and the Tehama Campus in staff and faculty parking lots beginning the first day of classes; however, students may park in staff spaces with a student permit after 5:00 p.m. on both campuses. Parking permit regulations are enforced in student parking lots beginning June 15, 2015 at 8:00 a.m. Parking permits may be purchased at registration from the Admissions and Records Office or the Business Office; or at the Tehama Campus. Hours are subject to change. For more information, click on the following link: Parking Information.
Special discounted fares are available for seniors, students, and the disabled.

**TRINITY TRANSIT**

- **Location:** Shasta Main Campus
  100 Building, Room 130
- **Phone Number:** (530) 242-7951
- **Fax Number:** (530) 225-4960
- **Location:** 7100 Building, Room 7107
- **Phone Number:** (530) 529-8976
- **Fax Number:** (530) 225-4960
- **Hours of Operation:** 8:00 a.m. - 3:30 p.m. Monday, Wednesday, Thursday & Friday
  10:30 a.m. - 6:30 p.m. Tuesday

The Puente Project is an inter-segmental program that is co-sponsored by the University of California Office of the President and the California Community College Chancellor’s Office. The program is intended to assist historically under-represented students, including, but not limited to, Latino students to transfer to four-year colleges and universities, earn a college degree and return to the community as mentors and leaders to future generations. The program is interdisciplinary in approach with writing, counseling and mentoring components. For more information, or to apply to the program, please contact Dr. Brian Spilane, Counselor, at the Shasta College main campus.

**SCI*FI – Foster Youth**

SCI*FI (Shasta College Inspiring and Fostering Independence) provides support to Shasta College students who are transitioning out of foster care into independent living. Life skills counseling, a study lab, discussion groups, social activities, and peer support are provided. The study lab is located in Room 2153. Additional information is available at the web page via the following link: [SCI*FI](www.scifici.com)

**STUDENT CLUBS AND ORGANIZATIONS**

Shasta College students share their talents and interests by participating in extracurricular clubs and organizations. Whether it’s doing something they enjoy, learning something new, or supporting a favorite cause, Shasta College students in clubs find an abundance of opportunities for personal growth, friendship, and just plain fun.

There is a wide choice of special interest and departmental campus clubs and student organizations for students to join. New clubs and organizations form each year. Detailed information on how to organize a new club or student organization—or how to join an existing one—is available in the Office of the Dean of Students, Room 2308, or by calling (530) 242-7626.

The Club and Student Organization Procedures Manual describes how to start a new club or student organization, how to renew a club or student organization, and how to operate your student organization or club once it is formed. Visit: [Student Clubs](www.shastacc.edu/studentlife/organizations/)

**STUDENT SENATE**

- **Location:** Student Center Annex Building (Bldg. 2300), Room 2318
- **Phone Number:** (530) 242-7743
- **Hours of Operation:**
  - Monday, Thursday & Friday: 9:30 a.m. - 3:30 p.m.
  - Tuesday, Wednesday: 9:30 a.m. - 4:30 p.m.

The purpose of the Shasta College Student Senate (SCSS) is to represent the students of Shasta College, and to provide a vehicle for shared governance, student input, and participation in the affairs and activities of Shasta College as provided by the Education Code of the State of California. The Student Senate functions for the good of the students and encourages student development and leadership. Visit [Student Senate](www.shastacc.edu/studentlife/student-senate/)

**TRANSPORTATION**

- **RABA (Redding Area Bus Authority)**
  [www.rabaride.com](http://www.rabaride.com)

  RABA provides rides to over 650,000 people each year, and has been serving the Redding, Shasta Lake and Anderson communities since 1981. Their website shows all of the RABA bus routes, hours of operation, fares and tips on using the service, and additional information including the location of each bus stop along the route. Their Customer Service Center is also available at (530) 242-3877 for all of your route and schedule questions and to purchase tickets and passes.

- **TRAX (Tehama Rural Area Express)**
  [www.taketrax.com](http://www.taketrax.com)

  TRAX provides fixed route bus service connecting Red Bluff, Corning, Los Molinos, Gerber, Tehama, and places in-between. City routes are available in Red Bluff and Corning. Their website contains information on routes, fares, etc. Special discounted fares are available for seniors, students, and the disabled.

- **TRINITY TRANSIT**
  [trinitytransportation.org/pg/Trinity-Transit.php](http://trinitytransportation.org/pg/Trinity-Transit.php)

  Trinity Transit is the public transit operator for Trinity County. It operates two fixed-route services in the County: the Weaverville Shuttle and the Hayfork-Weaverville Bus, and a pilot program service in Lewiston and Trinity Center and between Weaverville and Willow Creek. They also provide transportation to Redding three times per week. Their website contains information on routes, fares, etc. Special discounted fares are available for seniors, students and the disabled.
The Shasta College Writing Center, located in the Learning Resource Center (LRC), is a resource for all writers. Students from all courses are encouraged to make an appointment with a tutor in a one-on-one tutoring session. The Writing Center also provides computers for word processing and research purposes, and offers workshops and resources for writers. The Math and Business learning center can also be found in the LRC. Drop-in tutoring for students enrolled in math and business classes is available in this center. The Science Learning Lab has tutoring for science classes and is located in the 1600 building. Please check with division offices or your local Extended Education campus for tutoring services available in various subject matter areas. Click on the links provided for contact information and hours of operation.

STUDENT INFORMATION

ACADEMIC FREEDOM POLICY

Reference: Title 5, Section 51023; Accreditation Standard 2.2; BP 4030; approved 4/9/03

Controversial issues and divergent viewpoints have existed among men throughout the history of civilization. Only in a constitutional republic such as ours has a high degree of freedom of expression been permitted. There must be freedom of the student and teacher to present their viewpoints in and out of the classroom. American democracy is strong enough to stand on its own merits and to survive criticism and comparison with any system so long as its advantages and virtues are not deliberately slighted in such comparisons. However, an atmosphere of responsibility to the student, the College, the community and the nation must accompany these freedoms. To carry out their mutual responsibilities to each other and to ensure these principles of academic freedom, the Board of Trustees, the administration and faculty agree to support certain guiding principles and procedures as set forth below.

1. The faculty member shall:
   a) Be entitled to freedom of expression in teaching his/her subjects in the classroom. He/she shall encourage fair examination of controversial questions. He/she shall encourage students, by word and example, to form their own opinions based upon critical judgment and documented facts. In his/her presentation of subject matter to his/her students, he/she shall distinguish between objective facts and his/her personal evaluation of facts.
   b) Be supported in his/her right to participate in legal political activities of the community, state and nation during off-duty hours. No disciplinary action may be brought to coerce him/her for political purposes. (Education Code 13004, 13754). He/she shall permit no outside political activities to interfere with his/her academic duties. He/she should always make clear to audiences that the opinions expressed regarding outside political activities are his/her own and not to be taken as necessarily representing the policies of the College. He/she should refrain from making irresponsible statements to any group.
   c) Be ever cognizant that it is illegal to advocate the overthrow of the Government by force (Education Code 9455). He/she should make a clear distinction between the description of such philosophies as might fall in that category and the advocacy of such philosophies.
   d) Emphasize the need for maintaining a level of individual integrity and responsibility consistent with good community relations of the College, when associated with student activities that reach beyond the classroom.
   e) Provide a fair platform for the presentation of facts when outside speakers are invited to the classroom on the campus. Such speakers should be free to speak on topics which are relevant to questions being discussed in the classroom or campus situation. It may, at times, be desirable for the faculty members and administration to provide information and viewpoints to rebut opinions expressed by such speakers in order to encourage critical analysis of the questions discussed.

2. Classroom policy regarding the discussion of controversial issues shall be:
   a) That free classroom expression by the instructor and the students be encouraged so long as topics are pertinent to the course being taught. The instructor is careful to be accurate, responsible and aware of the immaturity of some of the students in presenting and discussing controversial topics.
   b) That the instructor avoids prejudicial indoctrination. He/she points out to students that there may be other recognized views, and he/she carefully distinguishes between personal opinion and documented fact. He/she avoids imposing his/her opinion regarding controversial topics through the pressure of his/her authority in the classroom.
   c) That discussion of religious concepts is free from restraint so long as it is an integral part of the subject being taught and does not become sectarian indoctrination.
d) That the teacher respects the student's right to differ in opinion in any discussion of controversial issues, without penalty, attack, or reflection in grading.

CRIME STATISTICS
The Annual Security Report is provided to help ensure a safe environment for our college community and prospective Shasta College students and employees. This document contains crime statistics for the previous three years in addition to valuable safety and security information. A complete copy of the Security Report may be obtained from the Information Center located in the Campus Center or from the Security Office located in Room 5015. The report is also available through our campus website at: Campus Safety.

FIELD TRIP/EXCURSION WAIVERS
Throughout the semester/school year, the District may sponsor off-campus, extra-curricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations Sub-Chapter 5, Section 55220, you have agreed to hold the District, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.

FREQUENTLY ASKED QUESTIONS ABOUT ADVISORIES AND LIMITATIONS ON ENROLLMENT
(Including Prerequisites and Corequisites)

What is an “advisory on recommended preparation”? Advisories are intended to identify skills which will broaden or deepen a student’s learning experience, but without which the student can still succeed in the course. The college does not block enrollment in a course for lack of advisory skills.

Where can I find advisories for each course? If a class has an advisory, it will be stated as part of the course description in the Catalog, and will be listed with the course in the My Shasta online course listings.

What is a “limitation on enrollment”? All courses are open to enrollment to any student who has been admitted to the college, with the following exceptions. Title 5 Section 58106 allows the college to limit enrollment in specific courses or programs by using: 1) prerequisites and corequisites; 2) health and safety considerations; 3) practical considerations such as facilities limitations, faculty availability and funding limitations; 4) registration systems such as a first-come-first-served, or priority system; 5) statutory, regulatory, or contractual requirements; 6) auditions and tryouts for intercollegiate competition, honors, or public performances courses; 7) or blocks of courses for cohorts of students.

How do I know which classes have limitations on enrollment? If a class has a limitation on enrollment, it will be specifically stated as part of the course description in the Catalog, and will be listed with the course in the My Shasta online course listings.

What is a “prerequisite” or “corequisite”? “Prerequisite” means a condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or educational program. (Title 5, Section 55003) Such a condition of enrollment can be a course or other preparation a student must have before being permitted to enroll in a target course. Prerequisites provide the student with knowledge and/or a set of skills that substantially increase a student’s success. For example: Introduction to Managerial Accounting (ACCT 4) has a prerequisite of Introduction to Financial Accounting (ACCT 2) with a grade of “C” or higher.

There are two types of corequisites: two-way corequisites and one-way corequisites. A “two-way” corequisite is when two (or more) courses are so intertwined that neither course stands alone. A student would not have a reasonable chance to be successful in either course without being concurrently enrolled in both courses. A “one-way” corequisite is when one of the courses depends on the content of the other course, but not vice-versa. Here, only one course would list the other as a corequisite. Often, with one-way corequisites, if you have previously completed the corequisite course, you may be qualified to enroll in the target course.

Why does Shasta College enforce prerequisites and corequisites? We are legally required to enforce prerequisites. The Shasta College faculty have carefully selected prerequisites by evaluating the skills and concepts needed for success in a target course. They are intended to ensure that a student has a reasonable chance for success. For these reasons, enforcement of prerequisites is in the best interest of all students.

How can I satisfy a Prerequisite? There are three ways you can satisfy a prerequisite at Shasta College:
1. You received a grade of C or higher in the prerequisite course at Shasta College:
   a) If you completed the prerequisite course with a grade of C or higher, you will be allowed to enroll in the target course (as long as space is available.)
   b) If you are currently enrolled in the prerequisite course at the time of registration, you will be allowed to conditionally enroll in the target course (as long as space is available). However, when grades are submitted at the end of the semester, if you did not receive a grade of C or higher in the prerequisite course, you will be dropped from the target course.

2. You satisfied the prerequisite through Course Equivalency. There are three ways to satisfy a prerequisite through Course Equivalency:
   a) You received a grade of C or higher in an equivalent course at another college.
   b) You have a qualifying score on the AP Exam.
   c) You received CLEP credit for the prerequisite course.

For further information about AP Exam scores and CLEP credit, see a counselor, or refer to the Catalog.

If you believe you have satisfied the prerequisite through Course Equivalency, before registration, you should contact Admissions and Records staff who will direct you through the Course Equivalency Procedure. It is your responsibility to provide supporting documentation, such as transcripts and course description(s) from your previous college(s). You will be allowed to enroll conditionally in the target course for ten working days. If, at the end of ten working days, you cannot provide documentation that you have met the prerequisite through Course Equivalency, then you will be dropped from the course.

3. You satisfied the prerequisite through Multiple Measures. Shasta College recognizes that you may have gained the prerequisite skills for some courses by means other than the two mentioned above. For example, you may have completed high school courses that covered the same topics as the prerequisite course. Or, perhaps you gained the prerequisite skills through work experience. Whatever the means, if you have gained skills that are equivalent to those that you would get by taking the prerequisite course at Shasta College, you should take your supporting documentation to a Shasta College counselor before you try to register. The counselor will direct you through the Multiple Measures Procedure.

**Note:** If you are attempting to register in a course that has Math, English or Chemistry as a prerequisite, then part of the Multiple Measures Procedure might include taking an assessment placement test at the Assessment Center. You are free to take the assessment placement test before you see your Counselor.

**Note:** Because you will be unable to enroll in the target course until a counselor determines that you have satisfied the prerequisite through Multiple Measures, it is in your best interest to see a counselor before attempting to register for the course.

**Note:** If you have a disability and believe that you could be successful in the class with reasonable accommodations then see the Counselor for Disabilities, or Learning Disability Specialist, (530) 242-7790, before attempting to register for the course.

**What is a Placement Level Number?**
In some cases, such as in Math and English, the prerequisite is stated in terms of a Placement Level. Your Placement Level is a number that is based on many factors which may include high school course work and assessment placement test scores. You will be assigned a Placement Level after completion of the Course Equivalency and/or Multiple Measures process.

**Can I challenge a prerequisite or corequisite?**
Yes, you can. The five grounds for a student to challenge a prerequisite or corequisite are:

1. The student has the knowledge or ability to succeed in the course or program despite not meeting the prerequisite or corequisite.
2. The prerequisite or corequisite has not been established in accordance with the district’s process for establishing prerequisites and corequisites.
3. The prerequisite or corequisite is in violation of Title 5.
4. The prerequisite or corequisite is either unlawfully discriminatory or is being applied in an unlawfully discriminatory manner.
5. The student will be subject to undue delay in attaining the goal of his or her educational plan because the prerequisite or corequisite course has not been made reasonably available, or accessible. For a full description see Title 5 Section 55201(f).

If you believe you have grounds for filing a challenge, go to the Office of Admissions and Records for information on the Prerequisite Challenge Procedure. If you choose to file a challenge, you have the responsibility of showing that grounds exist for the challenge.

**Note:** If you are citing reason # 1 as the basis for challenging the prerequisite/corequisite, you must first have failed to meet the prerequisite/corequisite through the Multiple Measures Procedure. You should seek advice regarding the challenge from a Counselor.
PREREQUISITE/Corequisite Challenge Procedure

The student will obtain a Prerequisite/Corequisite Challenge Form at the Admissions and Records Office. The Office of Instruction will retain documentation of Board Policy and Title 5 regulations regarding prerequisite/corequisite challenges. A student may review this information prior to submitting a Prerequisite/Corequisite Challenge Form. A student who chooses to challenge a prerequisite or corequisite may do so for any of the following reasons:

1. The student has the knowledge or ability to succeed in the course or program despite not meeting the prerequisite or corequisite.
2. The prerequisite or corequisite has not been established in accordance with the district’s process for establishing prerequisites and corequisites.
3. The prerequisite or corequisite is in violation of Title 5;
4. The prerequisite or corequisite is either unlawfully discriminatory or is being applied in an unlawfully discriminatory manner.
5. The student will be subject to undue delay in attaining the goal of his or her educational plan because the prerequisite or corequisite course has not been made reasonably available, or accessible.

If a student is citing reason #1 as the basis for challenging the prerequisite/corequisite, the student must first have failed to meet the prerequisite/corequisite through the Multiple Measures Procedure.

A statement of specific skills and abilities needed to enter the class for which the challenge is being issued will be made available to the student through the Office of Instruction on any workday.

The student must complete a Prerequisite/Corequisite Challenge Form. The student must attach a completed and signed Multiple Measures Form to the Prerequisite/Corequisite Challenge Form. The student must return these forms along with the other supporting documentation to the Dean of Enrollment Services. The student has the obligation to provide satisfactory evidence that the challenge should be upheld. Without supporting documentation, the application for a challenge will be considered incomplete and the challenge will be denied. When a complete application is filed, the Dean of Enrollment Services will forward the Prerequisite/Corequisite Challenge Form and supporting documentation to the appropriate Academic Division Office. The Academic Division staff will arrange a Challenge Hearing. If the challenge form is submitted during the period when the student is eligible to register for the course, and if space is available, then the student will be conditionally enrolled in the target course until resolution of the challenge is complete. Two or more faculty members will conduct the Challenge Hearing. If possible, the faculty members will be from a discipline closely related to the target course. The student will have the right to attend and speak at the Challenge Hearing. Staff from the appropriate Academic Division Office will attempt to notify the student regarding the time and location of the Challenge Hearing at least one business day prior to the start of that hearing. The results of the Challenge Hearing will be documented and forwarded to the student and to the Admissions and Records Office within five business days from the date that the challenge was filed with the Dean of Enrollment Services. If the College has not made a decision within five working days, then the student’s challenge is upheld and the Admissions and Records Office will allow the student to enroll in the course.

If a student is citing reason #2, #3, #4 or #5 as the basis for challenging the prerequisite/corequisite, the student must submit a completed Prerequisite/Corequisite Challenge Form along with supporting documentation to the Vice President of Academic Affairs in the Office of Instruction.

The student has the obligation to provide satisfactory evidence that the challenge should be upheld. Without supporting documentation, the application for a challenge will be considered incomplete and the challenge will be denied.

When a complete application is filed, the Vice President of Academic Affairs will conduct a Challenge Hearing. This hearing will include, as voting members, the Vice President of Academic Affairs, one faculty from the Curriculum Council, and one other faculty, preferably from a discipline closely related to the target course. The student will have the right to attend and speak at the Challenge Hearing. Staff from the Office of Instruction will attempt to notify the student regarding the time and location of the Challenge Hearing at least one business day prior to the start of that hearing. The results of the Challenge Hearing will be documented and forwarded to the student and to the Admissions and Records Office within five business days from the date of the hearing. If the College has not made a decision within five working days, then the student’s challenge is upheld and the Admissions and Records Office will allow the student to enroll in the course.

Note 1: Students who submit a Prerequisite/Corequisite Challenge Form claiming that a specific disability is a factor in their challenge rationale must forward a copy of the Prerequisite/Corequisite Challenge Form to the Disability Resource Center. The Disability Resource Center will determine if accommodations or academic adjustments are warranted.
Note 2: Students who initiate the challenge procedure during registration may obtain the Prerequisite/Corequisite Challenge Form at the registration site and submit the completed form along with supporting documentation at that site. If space is available, the student will be provisionally enrolled in the target course until resolution of the challenge is complete. Staff at the registration site will time-stamp the form and forward it to the Dean of Enrollment Services or to the Vice President of Academic Affairs, as appropriate. The Challenge Procedure will then proceed as outlined above.

PRIVACY RIGHTS OF STUDENTS

The Family Educational Rights and Privacy Act (Section 438, Public Law 93-380) requires educational institutions to provide: access to official education records directly related to the student; an opportunity for a hearing to challenge such records on the grounds that they are inaccurate, misleading, or otherwise inappropriate; that the college must obtain written consent of the student before releasing personally identifiable information about them from records to other than a specified list of persons and agencies; and that these rights extend to present and former students of the college.

1. Education records generally include documents and information related to admission, enrollment in classes, and grades and related information.
2. The Dean of Enrollment Services has been designated “Records Officer”, as required by the Act.
3. Education records will be made available for inspection and review during working hours, by presently and formerly enrolled students, within 45 days following completion and filing of a request form with the Records Officer.
4. A student may challenge the accuracy of his/her educational records and request that the Records Officer make appropriate corrections. If these informal proceedings do not settle the dispute with the student’s records, the student may submit an appeal in writing to the “Designated Officer”, the Vice President of Student Services, on forms provided by the office. The Designated Officer will then assign the matter within 10 school days to a “Hearing Officer,” who is the chair of the Scholastic Standards Committee.
5. During the informal proceedings, the Records Officer may make such adjustments or changes not constituting interference of integrity of professional entries. The Hearing Officer will set a date for the hearing, at the conclusion of which he/she will render a decision to the President of the college who will make the final decision of what action is to be taken.
6. The college may release certain types of “Directory Information”, unless the student submits in writing to the Records Officer that certain or all such information not be released without his/her consent. Directory Information at Shasta College includes: (1) student name and city of residence; (2) participation in recognized activities and sports; (3) dates of attendance; (4) degrees and awards received; and (5) the most recent previous education agency or institution attended, and height and weight of members of athletic teams which may be released only by the appropriate athletic staff member or the Dean of the area. In addition to the above-stated Directory Information, the college may also report student name, address, telephone number, date of birth, level of education, and major to the federal government, including military recruiting agencies in accordance with Public Law 104-208 and 104-206 (Solomon Amendment). Individuals requesting Directory Information must specify student’s complete name(s) and any other personally identifiable information that will assist the college to identify the student and research the requested information.
7. Student consent is needed for the release of any non-directory information/records covered by the Act to outside parties (for example: prospective employers) except for those agencies entitled to access under the provisions of the Act (for example: campus officials, other schools, federal educational and auditing officials, and requests in connection with the application or receipt of financial aid).

A copy of the College Board Policy 5040 and other pertinent information are available for review and inspection in the Dean of Enrollment Services office.

SEXUAL VIOLENCE PREVENTION AND EDUCATION

(AB 1088, amends Education Code 67385.7)

Starting January 1, 2006, post secondary education districts are required to provide to students educational and preventative information about sexual violence in addition to the sexual harassment information required by Ed Code 66281.5. At Shasta College this information, titled Sexual Assault Policy, is found on page 8 of the Crime Statistics report, posted on the Campus Safety Webpage. Shasta College recognizes that sexual assault is a serious issue, and will not tolerate acts of sexual assault on campus. The Redding Police Department and the Campus Safety Department will investigate all allegations of sexual assault and take appropriate disciplinary, criminal, or legal action, with prior consent of the victim. As soon as the situation allows, the victim of a sexual assault should report the incident, including date or acquaintance rape to the Redding Police Department or the Campus Safety Department. The victim should make every attempt to preserve any physical evidence of the assault. This may include a voluntary medical exam, and not showering or disposing of any damaged clothing or other items that are present after/during the assault. Victims of sexual assault are encouraged to call any law enforcement agency by dialing 911 for crime investigation, referral or transport for medical treatment, and referral to crisis counseling and legal advocacy. The Campus Safety Department, with the victim’s consent, will immediately conduct a criminal investigation of a reported sexual assault, and will also contact a crisis counselor immediately, if the
Shasta College Summer 2015 Session

victim: Every effort will be made to criminally prosecute perpetrators of sexual assaults. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome of the proceeding. After an alleged sexual assault incident occurs, the college will assist the victim in changing academic and living situations if so requested and if such changes are reasonably available. If you become the victim of a sexual assault on or off campus:

- GET TO A SAFE PLACE
- CONTACT POLICE BY DIALING 911
- DO NOT SHOWER, BATHE, DOUCHE, CHANGE OR DESTROY CLOTHING
- DO NOT STRAIGHTEN UP THE AREA
- SEEK MEDICAL ATTENTION
- SEEK EMOTIONAL SUPPORT FROM LOCAL RAPE CRISIS CENTER
- SHASTA COUNTY WOMEN’S REFUGE (530) 244-0117

STUDENT RESPONSIBILITIES AND STUDENT RIGHTS

Student Responsibilities:

1. Students, upon admission to the college, are required to express at least a broad educational goal and declare a specific major within a reasonable period of time after admission.
2. Students are expected to diligently attend class and complete courses.
3. Students are expected to maintain progress toward an educational goal.

Student Rights:

1. All Students, even those who are exempt, have the right to participate in the matriculation component(s) of their choosing.
2. Students may enroll in any course for which they can meet necessary and valid prerequisites.
3. Students have the right to request a waiver of a prerequisite that is not valid.

TRANSPORTATION NOTICE

Some classes may be held off campus. Unless you are specifically advised otherwise, you are responsible for arranging for transportation to and from the class site. Although the District may assist in coordinating the transportation and/or recommend travel time, route or caravanning, be advised that the District assumes no liability or responsibility for the transportation, and any person driving a personal vehicle is NOT an agent of the District.

UNLAWFUL DISCRIMINATION POLICY

> Compliance Statement
The Shasta-Tehama-Trinity Joint Community College District complies with the California Education Code, Title 5 of the California Code of Regulations, all pertinent titles and sections of the Civil Rights Act of 1964, Title IX regulations, the Education Amendments of 1972, the Rehabilitation Act of 1973, the American with Disabilities Act, and all other applicable federal, state, and local laws.

> Nondiscrimination
It is the policy of Shasta-Tehama-Trinity Joint Community College District to provide an environment free of unlawful discrimination. The District is committed to equal opportunity in educational programs, employment, and access to institutional programs and activities including physical access for mobility impaired individuals. The District, and each individual who represents the District, shall provide access to its services, classes, and programs without regard to national origin, religion, age, sex (gender), race, ethnic group identification, color, ancestry, sexual orientation, marital status, physical or mental disability, veteran, military status, or because he or she is perceived to have one or more of the foregoing characteristics. The District forbids and will not tolerate any form of discrimination and has enacted administrative procedures to assure equal opportunity and to recognize and eliminate violations of this policy in accordance with Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination. It is both illegal and prohibited by this policy to retaliate against any individual for filing a complaint or participating in an investigation.

> Prohibition of Harassment (including sexual harassment)
The Shasta-Tehama-Trinity Joint Community College District is committed to providing an educational, employment, and business environment that respects the dignity of individuals and groups. The District shall be free from unwelcome sexual advances, sexual intimidation and exploitation, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment, as defined and otherwise prohibited by state and federal law.

Harassment based on any of the following statuses is prohibited and will not be tolerated: national origin, religion, age, sex (gender), race, ethnic group identification, color, ancestry, sexual orientation, marital status, physical or mental disability, veteran, military status or because he or she is perceived to have one or more of the foregoing characteristics.

It is both unlawful and a violation of this policy for anyone who is authorized to recommend or take personal or educational action affecting an employee or student, or who is otherwise authorized to transact business or perform other acts or services on behalf of the
> **Contact Information**

The Associate Vice President of Human Resources has the responsibility to ensure fair and equitable treatment in all programs including issues dealing with physical access, individual barriers, and removal of architectural barriers for mobility impaired students. The unlawful discrimination policy is available at the Human Resources Office and at [Unlawful Discrimination Policy](#). The Human Resources Office is located in the Administration Building, Room 121. Students with complaints of discrimination related issues may contact Laura Cyphers Benson, Associate Vice President of Human Resources at (530) 242-7648. For further information regarding Section 504 of the Rehabilitation Act, contact Sandra Hamilton-Slane, Section 504 Coordinator, Shasta College, 11555 Old Oregon Trail, P.O. Box 496006, Redding, CA 96049-6006, (530) 242-7790.

> **Declaración de Cumplimiento**

El Distrito del Shasta-Tehama-Trinity Joint Community College cumple con el Código Educacional de California, el Titulo V del Código de Regulación de California, todos los Titulos y Secciones pertinentes del Acto de Derechos Civiles de 1964, el Titulo IX de los Enmiendas de Educación de 1972, el Acto de Rehabilitación de 1973, la Ley para estadounidenses con Incapacidades, y todas las demás leyes estatales y federales pertinentes.

> **No Discriminación**

Es la póliza del Distrito de Shasta College de mantener un ambiente libre de discriminación ilegal. El Distrito se compromete a dar oportunidades iguales de educación, empleo, e igualdad de acceso a los programas y actividades institucionales.

El Distrito, y cada persona quien lo representa, reconocen la obligación que tiene de proveer acceso a los servicios, clases y programas, sin discriminación por razones de origen nacional, religión, edad, género, raza, color, ascendencia, orientación sexual, estado civil, o incapacidad física o mental, o debido a que una persona es percibida de tener una o mas de las características descritas anteriormente.

El Distrito prohibe cualquier forma de discriminación y fomenta procedimientos administrativos que reconocen y ponen fin a la discriminación de acuerdo con el Titulo V y las reglas y estatutos tanto del estado de California como las leyes federales. Es ilegal y prohibido tomar algún tipo de represalia en contra de la persona que presenta la queja o participa en la investigación de acceso a los programas y actividades institucionales.

> **Información de Contacto**

La Oficina de Recursos Humanos es la entidad responsable de asegurar el tratamiento justo y equitativo. La Póliza de Discriminación ilegal está disponible en la Oficina de Recursos Humanos y en Internet. La Oficina está localizada en el edificio de Administración, salón 121, (530) 242-7640.

Estudiantes que desean presentar una queja, deberían de ponerse en contacto con Laura Cyphers-Benson en la Oficina de Recursos Humanos (530) 242-7640. Para mas información sobre el Acto de Rehabilitación póngase en contacto con Sandra Hamilton-Slane, la coordinadora de la seccion 504, Shasta College, 11555 Old Oregon Trail, P.O. Box 496006, Redding CA 96009-6006, (530) 242-7790.
California Non-resident Tuition Exemption
For Eligible California High School Graduates
(The law passed by the Legislature in 2001 as “AB 540”)

GENERAL INFORMATION
Any student, other than a nonimmigrant alien, who meets all of the following requirements, shall be exempt from paying non-resident tuition at the California Community Colleges, the University of California, and the California State University (all public colleges and universities in California).

- Requirements:
  a. The student must have attended a high school (public or private) in California for three or more years.
  b. The student must have graduated from a California high school or attained the equivalent prior to the start of the term (for example, passing the GED or California High School Proficiency exam).
  c. An alien student who is without lawful immigration status must file an affidavit with the college or university stating that he or she has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so.

- Students who are non-immigrants [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.

- The student must file an exemption request including a signed affidavit with the college that indicates the student has met all applicable conditions described above. Student information obtained in this process is strictly confidential unless disclosure is required under law.

- Students eligible for this exemption who are transferring to another California public college or university must submit a new request (and documentation if required) to each college under consideration.

- Non-resident students meeting the criteria will be exempted from the payment of non-resident tuition, but they will not be classified as California residents. They continue to be “non-residents.”

- AB540 does not provide student financial aid eligibility for undocumented alien students. These students remain ineligible for state and federal financial aid.

PROCEDURES FOR REQUESTING THIS EXEMPTION FROM NON-RESIDENT TUITION

California Community Colleges: Complete the form on the next page. Submit it to the Admissions Office at the community college where you are enrolled or intend to enroll. You may be required to submit additional documentation. Call the college Admissions Office if you have questions.

University of California: The University of California (UC) system has its own non-resident tuition exemption application and affidavit form, but it will accept the exemption request form used by the California Community Colleges and the California State University. Your campus has established deadlines for submission of exemption requests; however, requests are not to be submitted until you have been admitted to a UC campus. Some students, such as transfer, graduate, and professional students, also must submit their official high school transcripts; check your campus for specific instructions. Once you are determined to be eligible for the exemption, you will continue to receive it as long as you fulfill the eligibility requirements or until the University no longer offers this exemption. The exemption covers the Non-resident Tuition Fee and the Educational Fee differential charged to non-resident students. Applying for the exemption does not alter your responsibility to pay by the campus deadline any non-resident tuition and associated fees that may be due before your eligibility is determined. For campus-specific instructions regarding documentation and deadline dates, contact the campus Office of the Registrar.

California State University: Complete the form on the following page. Contact the Office of Admissions and Records at the CSU campus where you are enrolled or intend to enroll for instructions on submission, deadline information, and additional requirements. You will be required to submit final high school transcripts and appropriate records of high school graduation or the equivalent, if you have not done so already. Call the Office of Admissions and Records at the campus if you have questions.

Instructions for Shasta College Students: Please submit an official copy of your high school transcript documenting three years of attendance AND proof of your high school graduation OR a copy of your G.E.D. or California Proficiency Certificate. Any questions should be directed to the Shasta College Admissions Office, Attn: Residency Technician or call (530) 242-7664.
COURSE INSTRUCTION TYPES

Shasta College courses are available in various formats, ranging from traditional classroom settings to Internet-based varieties. Internet courses typically offer greater flexibility for students' schedules. Contrary to some beliefs, however, Internet-based courses are not easy. These courses require a well-disciplined, motivated student with computer skills; familiarization with the Internet; a reliable computer; and a high-speed Internet connection.

FACE-TO-FACE:
Courses held in a traditional format. Course days and times are scheduled, and the student must attend class.

ITV (Interactive Television)
Courses using two-way interactive video technology. Course days and times are scheduled, and the student must attend class. The course may originate from the Shasta College main campus, or from one of the Extended Education campuses, with real-time delivery. Students are able to interact fully with the instructor and other students.

WEB ENHANCED
Courses meeting face-to-face AND which utilize the Internet to augment course materials. Course days and times are scheduled, and the student must attend class. No class hours are scheduled to be replaced by online time.

HYBRID
Courses meeting face-to-face for a certain number of instructional hours AND a portion of the required instructional hours are conducted online. Students MUST access online materials to successfully complete course requirements. Days and times of actual face-to-face meetings are shown, followed by "+ INTERNET."

ONLINE
Courses requiring all class content, activities, and interaction be done online. Students MUST access online materials to successfully complete course requirements. Fully online courses are listed as "INTERNET."

For Internet-based (fully online) course offerings see page 33 of the schedule or, visit the Shasta College website at Online Courses

COURSE NUMBERING:

Shasta College has numbered courses to assist students in scheduling. Refer to the complete course description in the catalog for an explanation of the course. Numbering is according to the following system:

| 0-99 | Baccalaureate level courses. Courses certified by Shasta College as meeting transfer requirements in the State College and University System. NOTE: Baccalaureate level courses are those commonly taught in a four-year college or university as well as at the community college level. |
| 100-199 | Courses, primarily vocational in nature, meeting Associate Degree Graduation Requirements. |
| 200-299 | Courses developmental/remedial in nature. These courses will not meet Associate Degree general education or major subject requirements and are not intended for transfer to four-year institutions. |
| 300-399 | Ungraded (adult education) courses designed to meet specific student needs. These courses carry no unit credit. |

COURSE DISCIPLINES:

| ACCT | Accounting | AGSA | Ag – Sustainability Agriculture | BOT | Botany |
| ADAP | Adaptive Studies | AGVET | Ag – Veterinary Science | BUAD | Business Administration |
| ADJU | Administration of Justice | AGVIT | Ag – Viticulture | CHEM | Chemistry |
| AG | Ag – General Agriculture | ANAT | Anatomy | CHIN | Chinese |
| AGAB | Ag – Agriculture Business | ANTH | Anthropology | CCE | Civics/Community Engagement |
| AGAS | Ag – Animal Science | ARCH | Archaeology | CMST | Communication Studies |
| AGEH | Ag – Environmental Hort | ART | Art | COM | Communications |
| AGEQ | Ag – Equine | ASL | American Sign Language | CIS | Computer Info Systems |
| AGMA | Ag – Mechanized Ag | ASTR | Astronomy | CONS | Construction Technology |
| AGNR | Ag – Natural Resources | AUTO | Automotive Technology | CULA | Culinary Arts |
| AGPS | Ag – Plant Science | BIOL | Biological Sciences | DAN | Dance |
COURSE FAMILIES (as of 5/7/13): Students are limited to a total of four enrollments within a family effective Fall 2013.

<table>
<thead>
<tr>
<th>FAMILY</th>
<th>COURSES INCLUDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART FAMILY</td>
<td></td>
</tr>
<tr>
<td>Visual Art</td>
<td>ART 12</td>
</tr>
<tr>
<td>Fundamentals</td>
<td>ART 15</td>
</tr>
<tr>
<td>Drawing</td>
<td>ART 16</td>
</tr>
<tr>
<td>ART 17</td>
<td>Shades/Shadows/Perspective</td>
</tr>
<tr>
<td>ART 21A</td>
<td>Beginning Freehand Drawing</td>
</tr>
<tr>
<td>ART 21B</td>
<td>Intermediate Freehand Drawing</td>
</tr>
<tr>
<td>Figure Drawing</td>
<td>ART 31A</td>
</tr>
<tr>
<td>ART 31B</td>
<td>Intermediate Figure Drawing</td>
</tr>
<tr>
<td>ART 31C</td>
<td>Adv. Inter. Figure Drawing</td>
</tr>
<tr>
<td>ART 31D</td>
<td>Advanced Figure Drawing</td>
</tr>
<tr>
<td>Painting</td>
<td>ART 29A</td>
</tr>
<tr>
<td>ART 29B</td>
<td>Intermediate Painting</td>
</tr>
<tr>
<td>ART 29C</td>
<td>Adv. Intermediate Painting</td>
</tr>
<tr>
<td>ART 29D</td>
<td>Advanced Painting</td>
</tr>
<tr>
<td>ART 122</td>
<td>Portrait Painting</td>
</tr>
<tr>
<td>ART 123</td>
<td>Landscape Painting</td>
</tr>
<tr>
<td>ART 124</td>
<td>Painting</td>
</tr>
<tr>
<td>Water Media</td>
<td>ART 23</td>
</tr>
<tr>
<td>ART 26A</td>
<td>Beginning Watercolor</td>
</tr>
<tr>
<td>ART 26B</td>
<td>Intermediate Watercolor</td>
</tr>
<tr>
<td>ART 26C</td>
<td>Adv. Intermediate Watercolor</td>
</tr>
<tr>
<td>ART 26D</td>
<td>Advanced Watercolor</td>
</tr>
<tr>
<td>ART 125</td>
<td>Introduction to Watercolor</td>
</tr>
<tr>
<td>ART 126</td>
<td>Nature in Watercolor</td>
</tr>
<tr>
<td>Printmaking</td>
<td>ART 50A</td>
</tr>
<tr>
<td>ART 50B</td>
<td>Intermediate Printmaking</td>
</tr>
<tr>
<td>ART 50C</td>
<td>Advanced Printmaking</td>
</tr>
<tr>
<td>Sculpture</td>
<td>ART 55A</td>
</tr>
<tr>
<td>ART 55B</td>
<td>Intermediate Sculpture</td>
</tr>
<tr>
<td>ART 55C</td>
<td>Advanced Sculpture</td>
</tr>
<tr>
<td>Ceramics</td>
<td>ART 35A</td>
</tr>
<tr>
<td>ART 35B</td>
<td>Intermediate Ceramics</td>
</tr>
<tr>
<td>ART 37</td>
<td>Sculptural Ceramics</td>
</tr>
<tr>
<td>Glass</td>
<td>ART 45</td>
</tr>
<tr>
<td>ART 46</td>
<td>Glass Blowing</td>
</tr>
<tr>
<td>ART 57</td>
<td>Sculptural Glass</td>
</tr>
<tr>
<td>Darkroom Photography</td>
<td>ART 60A</td>
</tr>
<tr>
<td>ART 60B</td>
<td>Inter. Darkroom Photography</td>
</tr>
<tr>
<td>ART 60C</td>
<td>Adv. Int. Darkroom Photography</td>
</tr>
<tr>
<td>ART 60D</td>
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</tr>
<tr>
<td>Digital</td>
<td>ART 70A</td>
</tr>
</tbody>
</table>

| Photography | ART 70B | Int. Digital Photography |
| ART 70C | Adv. Inter. Digital Photography |
| ART 70D | Advanced Digital Photography |
| Graphic Design | ART 80A | Graphic Design |
| ART 80B | Intermediate Graphic Design |
| ART 121 | Illustration |

| DANCE FAMILY | |
| Modern Dance | DAN 20A | Beginning Modern Dance |
| DAN 20B | Intermediate Modern Dance |
| DAN 20C | Adv. Int. Modern Dance |
| DAN 20D | Advanced Modern Dance |
| Jazz Dance | DAN 40A | Beginning Jazz Dance |
| DAN 40B | Intermediate Jazz Dance |
| DAN 40C | Adv. Intermediate Jazz Dance |
| DAN 40D | Advanced Jazz Dance |
| Ballet | DAN 30A | Beginning Ballet |
| DAN 30B | Intermediate Ballet |
| DAN 30C | Advanced Intermediate Ballet |
| DAN 30D | Adv. Ballet Pointe & Partnering |
| Choreography | DAN 10 | Dance Combinations |
| DAN 15 | Fundamentals of Choreography |
| DAN 16 | Inter. Choreog/Dance Analysis |
| DAN 17 | Adv. Choreog/Dance Analysis |
| Tap | DAN 50A | Beginning Tap Dance |

| MUSIC FAMILY | |
| Piano | MUS 22A | Beginning Piano |
| MUS 22B | Intermediate Piano |
| MUS 22C | Advanced Intermediate Piano |
| MUS 22D | Advanced Piano |
| MUS 64 | Beginning Keyboard Skills |
| MUS 65 | Intermediate Keyboard Skills |
| MUS 66 | Advanced Inter. Keyboard Skills |
| MUS 67 | Advanced Keyboard Skills |
| Strings | MUS 21A | Beginning Guitar |
| MUS 21B | Intermediate Guitar |
| MUS 21C | Advanced Intermediate Guitar |
| MUS 21D | Advanced Guitar |
| MUS 25A | Beginning Strings |
| MUS 25B | Intermediate Strings |
| MUS 25C | Adv. Intermediate Strings |
| MUS 25D | Advanced Strings |
| Performance | MUS 61A | Performance Analysis |
Analysis

<table>
<thead>
<tr>
<th>MUS 61B</th>
<th>Inter. Performance Analysis</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 61C</td>
<td>Adv. Inter. Performance Analysis</td>
</tr>
<tr>
<td>MUS 61D</td>
<td>Advanced Performance Analysis</td>
</tr>
</tbody>
</table>

Vocal Technique

<table>
<thead>
<tr>
<th>MUS 29</th>
<th>Beginning Voice</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 30</td>
<td>Intermediate Voice</td>
</tr>
</tbody>
</table>

PHYSICAL EDUCATION FAMILY

<table>
<thead>
<tr>
<th>PE 11</th>
<th>Fundamental Conditioning</th>
</tr>
</thead>
<tbody>
<tr>
<td>PE 12A</td>
<td>Beg. Weight Training and Fitness</td>
</tr>
<tr>
<td>PE 12B</td>
<td>Inter. Weight Training and Fitness</td>
</tr>
<tr>
<td>PE 12C</td>
<td>Adv. Weight Training and Fitness</td>
</tr>
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<td>PE 15</td>
<td>Aerobic Dance</td>
</tr>
<tr>
<td>PE 16</td>
<td>Aerobic Exercise</td>
</tr>
<tr>
<td>PE 17</td>
<td>Yoga</td>
</tr>
</tbody>
</table>

Aquatics

<table>
<thead>
<tr>
<th>PE 30A</th>
<th>Beginning Swimming</th>
</tr>
</thead>
<tbody>
<tr>
<td>PE 30B</td>
<td>Intermediate Swimming</td>
</tr>
<tr>
<td>PE 30C</td>
<td>Advanced Swimming</td>
</tr>
<tr>
<td>PE 31</td>
<td>Aqua Aerobics</td>
</tr>
</tbody>
</table>

THEATRE FAMILY

Acting

<table>
<thead>
<tr>
<th>THTR 12</th>
<th>Acting I</th>
</tr>
</thead>
<tbody>
<tr>
<td>THTR 13</td>
<td>Acting II</td>
</tr>
<tr>
<td>THTR 16</td>
<td>Acting Laboratory</td>
</tr>
<tr>
<td>THTR 81</td>
<td>Playwriting and Script Analysis</td>
</tr>
</tbody>
</table>

Rehearsal and Performance

| *THTR 23 | Mainstage Production I |
| *THTR 26 | Mainstage Production II |
| *THTR 70 | Repertory Theatre |
| *THTR 74 | Repertory Theatre Technical |
| *THTR 153 | Community Drama |

Musical Theatre

| *THTR 50 | Stage Production |
| *THTR 51 | Stage Prod. – Choreography |
| *THTR 52 | Stage Production – Music |

Theatre Practicum

<table>
<thead>
<tr>
<th>THTR 29</th>
<th>Directing</th>
</tr>
</thead>
<tbody>
<tr>
<td>*THTR 41</td>
<td>Theatre Laboratory</td>
</tr>
<tr>
<td>*THTR 42</td>
<td>Stage Production Lab</td>
</tr>
</tbody>
</table>

Theatre Studies

<table>
<thead>
<tr>
<th>THTR 30</th>
<th>Stagecraft</th>
</tr>
</thead>
<tbody>
<tr>
<td>THTR 31</td>
<td>Intro. to Theatrical Design</td>
</tr>
<tr>
<td>THTR 34</td>
<td>Makeup</td>
</tr>
<tr>
<td>THTR 38</td>
<td>Make-Up Lab</td>
</tr>
</tbody>
</table>

*Variable unit course. When the student enrolls in this course (regardless of the unit value), it is counted as one of the four enrollments for the Family. The course can also be taken up to the maximum number of units stated for that specific course; the subsequent enrollments will not count towards the limit of four enrollments for the Family.

LOCATIONS

Course locations shown in this schedule indicate the Shasta College campus or other site at which the course will be held.

ACTC | Amador County
AHS | Anderson High School
CHS | Corning High School
DTMA | Downtown Mall – Redding
FCN | First Church of the Nazarene, Red Bluff
FRES | Fall River Elementary School, Fall River Mills
HEC | Hoopa Educational Center - Hoopa
HOSP | Hospital (Sites vary. Clinical rotation sites provided by instructor.)
KFP | Kelly Fitness Plus - Weaverville
NTHS | Anderson New Tech High School
NVHS | North Valley High School - Anderson
OOD | Other Out of District Locations
OSC | Other Shasta County Locations

RBHS | Red Bluff High School
RDBD | Red Bluff High School – Adult Education
SCDT | SC Downtown Campus – Downtown Redding
SCIN | SC Intermountain Campus – Burney (or other Intermountain location)
SCMA | SC Main Campus
SCOC | Shasta County Opportunity Center – Redding
SCON | Shasta College Online
SCTE | SC Tehama Campus – Red Bluff (or other Tehama County location)
SCTR | SC Trinity Campus – Weaverville (or other Trinity County location)
SHS | Salisbury High School – Red Bluff
THS | Trinity High School - Weaverville
UPREP | University Preparatory High School – Redding
WVHS | West Valley High School – Cottonwood
ACCOUNTING
Business, Ag, Industry, Technology, and Safety  ·  (530) 242-7560

ACCT-101  BASIC ACCOUNTING I  ·  3 UNITS

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U170</td>
<td>BASIC ACCOUNTING I</td>
<td>MTWTH</td>
<td>05:00PM-07:20PM</td>
<td>Frost, W.</td>
<td>SCMA 1</td>
<td>3</td>
</tr>
</tbody>
</table>

* Originating Site

**EXTENDED EDUCATION SITES (see page 2 for location legend):**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U178</td>
<td>ACCOUNTING</td>
<td>MTWTH</td>
<td>05:00PM-07:20PM</td>
<td>Frost, W.</td>
<td>SCMA 1</td>
<td>3</td>
</tr>
<tr>
<td>U171</td>
<td>ACCOUNTING</td>
<td>MTWTH</td>
<td>05:00PM-07:20PM</td>
<td>Frost, W.</td>
<td>SCMA 1</td>
<td>3</td>
</tr>
<tr>
<td>U172</td>
<td>ACCOUNTING</td>
<td>MTWTH</td>
<td>05:00PM-07:20PM</td>
<td>Frost, W.</td>
<td>SCMA 1</td>
<td>3</td>
</tr>
<tr>
<td>U173</td>
<td>ACCOUNTING</td>
<td>MTWTH</td>
<td>05:00PM-07:20PM</td>
<td>Frost, W.</td>
<td>SCMA 1</td>
<td>3</td>
</tr>
</tbody>
</table>

**ADMINISTRATION OF JUSTICE**
Business, Ag, Industry, Technology, and Safety  ·  (530) 242-7560

ADJU-10  INTRO TO ADMINISTRATION OF JUSTICE  ·  3 UNITS

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U171</td>
<td>INTRO TO ADMINISTRATION OF JUSTICE</td>
<td>MTWTH</td>
<td>08:00AM-10:50AM</td>
<td>Lanham, P.</td>
<td>SCMA 1</td>
<td>3</td>
</tr>
</tbody>
</table>

* Originating Site

**EXTENDED EDUCATION SITES (see page 2 for location legend):**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U172</td>
<td>INTRO TO ADMINISTRATION OF JUSTICE</td>
<td>MTWTH</td>
<td>08:00AM-10:50AM</td>
<td>Lanham, P.</td>
<td>SCMA 1</td>
<td>3</td>
</tr>
<tr>
<td>U173</td>
<td>INTRO TO ADMINISTRATION OF JUSTICE</td>
<td>MTWTH</td>
<td>08:00AM-10:50AM</td>
<td>Lanham, P.</td>
<td>SCMA 1</td>
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</tr>
<tr>
<td>U174</td>
<td>INTRO TO ADMINISTRATION OF JUSTICE</td>
<td>MTWTH</td>
<td>08:00AM-10:50AM</td>
<td>Lanham, P.</td>
<td>SCMA 1</td>
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</table>

**AG-GENERAL AGRICULTURE**
Business, Ag, Industry, Technology, and Safety  ·  (530) 242-7560

AG-94  AGRICULTURE WORKSITE LEARNING  ·  1-8 UNITS

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U353</td>
<td>AGRICULTURE WORKSITE LEARNING</td>
<td>MTWTH</td>
<td>08:00AM-09:50PM</td>
<td>Kimler-Richards, T.</td>
<td>SCMA 1</td>
<td>3</td>
</tr>
<tr>
<td>U354</td>
<td>AGRICULTURE WORKSITE LEARNING</td>
<td>MTWTH</td>
<td>08:00AM-09:50PM</td>
<td>Kimler-Richards, T.</td>
<td>SCMA 1</td>
<td>3</td>
</tr>
<tr>
<td>U355</td>
<td>AGRICULTURE WORKSITE LEARNING</td>
<td>MTWTH</td>
<td>08:00AM-09:50PM</td>
<td>Kimler-Richards, T.</td>
<td>SCMA 1</td>
<td>3</td>
</tr>
<tr>
<td>U356</td>
<td>AGRICULTURE WORKSITE LEARNING</td>
<td>MTWTH</td>
<td>08:00AM-09:50PM</td>
<td>Kimler-Richards, T.</td>
<td>SCMA 1</td>
<td>3</td>
</tr>
</tbody>
</table>

To enroll in this class, contact Trena Richards at 242-2209.

To enroll in this class, contact Lorraine Waite at 242-2210.

**ART**
Business, Communications, Consumer and Social Sciences  ·  (530) 242-7730

ART-1  INTRODUCTION TO ART  ·  3 UNITS

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U439</td>
<td>INTRODUCTION TO ART</td>
<td>MTWTH</td>
<td>08:00AM-09:50AM</td>
<td>Gentry, D.</td>
<td>SCMA 1</td>
<td>3</td>
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</table>

**ART-4  WORLD ART  ·  3 UNITS**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U439</td>
<td>WORLD ART</td>
<td>MTWTH</td>
<td>08:00AM-09:50AM</td>
<td>Gentry, D.</td>
<td>SCMA 1</td>
<td>3</td>
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</tbody>
</table>

**ART-26A  BEGINNING WATERCOLOR  ·  3 UNITS**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U451</td>
<td>BEGINNING WATERCOLOR</td>
<td>MTWTH</td>
<td>12:00PM-03:50PM</td>
<td>Higgins, C.</td>
<td>SCMA 1</td>
<td>3</td>
</tr>
</tbody>
</table>

**ART-26B  INTERMEDIATE WATERCOLOR  ·  3 UNITS**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U451</td>
<td>INTERMEDIATE WATERCOLOR</td>
<td>MTWTH</td>
<td>12:00PM-03:50PM</td>
<td>Higgins, C.</td>
<td>SCMA 1</td>
<td>3</td>
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</tbody>
</table>

**ART-26C  ADVANCED INTERMEDIATE WATERCOLOR  ·  3 UNITS**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U451</td>
<td>ADVANCED INTERMEDIATE WATERCOLOR</td>
<td>MTWTH</td>
<td>12:00PM-03:50PM</td>
<td>Higgins, C.</td>
<td>SCMA 1</td>
<td>3</td>
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</tbody>
</table>

**ART-35A  BEGINNING CERAMICS  ·  3 UNITS**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U451</td>
<td>BEGINNING CERAMICS</td>
<td>MTWTH</td>
<td>12:00PM-03:50PM</td>
<td>Bliven, M.</td>
<td>SCMA 1</td>
<td>3</td>
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</tbody>
</table>

Note: Field trips may be required.

Materials Fee: $30 per semester

**ART-35B  INTERMEDIATE CERAMICS  ·  3 UNITS**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U451</td>
<td>INTERMEDIATE CERAMICS</td>
<td>MTWTH</td>
<td>12:00PM-03:50PM</td>
<td>Bliven, M.</td>
<td>SCMA 1</td>
<td>3</td>
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</table>

Materials Fee: $30 per semester

**AMERICAN SIGN LANGUAGE**
Science, Language Arts, and Math  ·  (530) 242-7780

ASL-1  AMERICAN SIGN LANGUAGE  ·  1-4 UNITS

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U526</td>
<td>AMERICAN SIGN LANGUAGE</td>
<td>MTWTH</td>
<td>10:00AM-12:20PM</td>
<td>Brown, C.</td>
<td>SCMA 1</td>
<td>3</td>
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</table>

**EXTENDED EDUCATION SITE (see page 2 for location legend):**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U526</td>
<td>AMERICAN SIGN LANGUAGE</td>
<td>MTWTH</td>
<td>10:00AM-12:20PM</td>
<td>Brown, C.</td>
<td>SCMA 1</td>
<td>3</td>
</tr>
</tbody>
</table>

**ASL-1L  AMERICAN SIGN LANG-1 SKILL BUILDING LAB  ·  1 UNITS**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U526</td>
<td>AMERICAN SIGN LANG-1 SKILL BUILDING LAB</td>
<td>MTWTH</td>
<td>10:30AM-12:20PM</td>
<td>Wilson, C.</td>
<td>SCMA 1</td>
<td>3</td>
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</table>

**EXTENDED EDUCATION SITE (see page 2 for location legend):**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>U526</td>
<td>AMERICAN SIGN LANG-1 SKILL BUILDING LAB</td>
<td>MTWTH</td>
<td>10:30AM-12:20PM</td>
<td>Wilson, C.</td>
<td>SCMA 1</td>
<td>3</td>
</tr>
</tbody>
</table>

Textbook information is available in the online schedule of classes at [http://www.shastacollege.edu](http://www.shastacollege.edu).

Students not in attendance during the first class meeting may be dropped at the instructor's discretion. If you are unable to attend the first class, be sure to contact the instructor.

*Note: Students enrolling in this section will need effective computer skills with reliable Internet access.*

Refer to the Shasta College Catalog for information on Prerequisites, Corequisites, Advisories, Limitations on Enrollment, and Notes.
Note: Students enrolling in this section will need effective computer skills with reliable Internet access. Materials Fee: $40 per semester.

To enroll in this class, contact Dan Bryant at 242-2211.

Advisory: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Advisory.

Prerequisite/Corequisite: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Prerequisite and Corequisite.

Note: Students enrolling in this section will need effective computer skills with reliable Internet access.

To enroll in this class, contact Dan Bryant at 242-2211.

Materials Fee: $40 per semester

Note: Students enrolling in this section will need effective computer skills with reliable Internet access.

To enroll in this class, contact the instructor at martin@shastacollege.edu. All other hours will be at the work site.

To enroll in this class, the contact the instructor at sgordon@shastacollege.edu. All other hours will be at the work site.

For the most recent information related to the class schedule, refer to the Shasta College website at www.shastacollege.edu.

General Questions? Contact the Information Center at (530) 242-7626.
Registration Questions? Contact Admissions and Records at (530) 242-7650.
Textbook information is available in the online schedule of classes at http://www.shastacollege.edu.

Students not in attendance during the first class meeting may be dropped at the instructor’s discretion. If you are unable to attend the first class, be sure to contact the instructor.

Refer to the Shasta College Catalog for information on Prerequisites, Corequisites, Advisories, Limitations on Enrollment, and Notes.
vaccination, or declination. A proof of vaccination, past history of or titers for MMR. Proof of Tetanus vaccination less than ten years old and either a past history of or a titer for Varicella (Chicken Pox). Check with the instructor for details.

2. State certification as an EMT requires that the student is at least 18 years old, has a current Healthcare provider CPR card or CPR for the Professional Rescuer card, passes a recognized EMT course, has not been convicted of specific crimes, and completes the statewide written and skills examination. (As of 1/1/2006 the state has adopted the National Registry EMT exam as its statewide exam. Upon successful completion of the statewide exam, the student must submit an application to the Local EMS Agency for certification, which is valid statewide.

3. This class meets for additional time 'outside' of the scheduled weekly meeting time. This may include Saturdays, Sundays or night shifts.

4. State regulations require the EMT students possess CPR training equivalent to the 2010 American Heart Association's Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular care at the Healthcare Provider level as a prerequisite for admission to an EMT-1 basic course.

5. Students are required to purchase nitrate gels, 1-way pocket mask valve and a Shasta College EMT Program student photo ID card.

6. Students must submit proof of a drug screening and a background check through a Shasta College approved vendor prior to going into clinical facilities. Shasta College personnel must review and approve test results prior to students participating in clinical observations.

U0450
MT/TH  Le/Clab  08:00AM-12:00PM Wilson, M. 1165 SCMA 6/22-7/30
Le/Clab  11:00PM-03:30PM Wilson, M. 1165 SCMA 6/22-7/30
Materials Fee: $1.25 per semester

GEOGRAPHY & GEOSPATIAL TECHNOLOGY
Science, Language Arts, and Math - (530) 242-7760

GEOG-24 - CUSTOMIZING GIS - 1 UNIT
Advisory: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Advisory.

U0194  T  Le/Lab  09:00AM-09:50PM Shoemaker, C. 0316 SCMA 6/15-8/6
Le/Lab  INTERNET
					Le/Lab  INTERNET
^ Note: Students enrolling in this section will need effective computer skills with reliable Internet access.

GEOG-94 - GEOGRAPHIC INFO SYSTEMS WORKSITE LRNG - 1-8 UNITS

J0712  1-Units  Wk  Hansen, C. SCMA 6/15-8/6
J0713  2-Units  Wk  Hansen, C. SCMA 6/15-8/6
J0714  3-Units  Wk  Hansen, C. SCMA 6/15-8/6
J0715  4-Units  Wk  Hansen, C. SCMA 6/15-8/6
J0716  5-Units  Wk  Hansen, C. SCMA 6/15-8/6

To enroll in this course, contact the instructor at 242-7760.

HEALTH
Physical Education and Athletics - (530) 242-7590

HLTH-1 - HEALTH AND WELLNESS - 3 UNITS

J0720  MT/TH  Le  01:00PM-02:50PM Thompson, C. 0904 SCMA 6/15-7/29

HLTH-2 - NUTRITION AND FITNESS - 1 UNITS

J0598  MT/TH  Le/Lab  07:00AM-11:50AM Fitzhugh, R. 0904 SCMA 6/15-7/29

HLTH-3 - SUBSTANCE ABUSE AWARENESS - 3 UNITS

J0450  MT/TH  Le/Clab  02:00PM-02:50PM Crittall, R. 0306 SCMA 6/15-7/29

HISTORY
Arts, Communications, Consumer and Social Sciences - (530) 242-7730

HIST-17A - UNITED STATES HISTORY - 3 UNITS
Advisory: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Advisory.

J0247T  MT/TH  Le  02:00PM-01:50PM Rodriguez, C. 0404 SCMA 6/15-7/29
^ Note: Students enrolling in this section will need effective computer skills with reliable Internet access.

HOSPITALITY
Arts, Communications, Consumer and Social Sciences - (530) 242-7730

HOSP-94 - HOSPITALITY WORKSITE LEARNING - 1-8 UNITS

J1863  T-Units  Wk  Serdan, R. SCMA 6/15-7/29
Note: An orientation meeting will be held Monday, June 15, 2015, at 11:00 a.m. in Room 2209. All other hours at work site.

HUMANITIES
Arts, Communications, Consumer and Social Sciences - (530) 242-7730

HUM-2 - EXPLORING THE HUMANITIES - 3 UNITS

For the most recent information related to the class schedule, refer to the Shasta College website at www.shastacollege.edu.

General Questions? Contact the Information Center at (530) 242-7626.
Registration Questions? Contact Admissions and Records at (530) 242-7650.
Students enrolling in this section will need effective computer skills and reliable Internet access.

### EXTENDED EDUCATION SITES

- **Extended Education Sites**
  - **Originating Site**
  - **Originating Site**

### MATH-240 - PRE-ALGEBRA - 3 UNITS
- Prerequisite: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Prerequisite and Advisory.

### MATH-290 - BASIC MATH AND PRE-ALGEBRA - 5 UNITS
- Advisory: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Advisory.

### MICROBIOLOGY
- Science, Language Arts, and Math - (530) 242-7760

### MUS-50 - VOCAL INSTITUTE - 1-3 UNITS
- **Performance Note:** B7 and B13 @ 7:00PM

### NATURAL HISTORY
- Science, Language Arts, and Math - (530) 242-7760

### NHS-5 - NATURAL HISTORY OF THE NEOTROPS - 4 UNITS
- Note: Due to the focus of this course, class time at a neotropical site is required and students must make their own arrangements to attend class at this site.

### OFFICE ADMINISTRATION
- Business, Ag, Industry, Technology, and Safety - (530) 242-7560

### OAS-10 - EXCEL FOR WINDOWS I - 1 UNIT
- Note: Internet and classroom students will require access to a computer with the same version of Microsoft Operating System and Office Suite being used in the course. Computer access is provided on campus at the Learning Resource Center and the Tehama Campus

### PHYSICAL EDUCATION
- Physical Education and Athletics - (530) 242-7590

### PE-11 - FUNDAMENTAL CONDITIONING - 1 UNIT
- Note: Conditioning focus will be for the cross-country runner

### PE-12A - BEGINNING WEIGHT TRAINING AND FITNESS - 1 UNIT
- Prerequisite: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Prerequisite.

### PE-12B - INTERMEDIATE WEIGHT TRAINING AND FITNESS - 1 UNIT
- Prerequisite: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Prerequisite.

### PE-12C - ADVANCED WEIGHT TRAINING AND FITNESS - 1 UNIT
- Prerequisite: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Prerequisite.

### PE-30A - BEGINNING SWIMMING - 1 UNIT
-_prerequisite:

### PE-30B - INTERMEDIATE SWIMMING - 1 UNIT
- Prerequisite: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Prerequisite.

### PE-32 - WATER POLO - 1 UNIT
- Prerequisite: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Prerequisite.

### PE-51A - BEGINNING TENNIS - 1 UNIT
- Prerequisite: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Prerequisite.

### PE-51B - INTERMEDIATE TENNIS - 1 UNIT
- Prerequisite: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Prerequisite.

### PE-51C - ADVANCED TENNIS - 1 UNIT
- Prerequisite: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Prerequisite.

### PE-70 - BEGINNING VOLLEYBALL - 1 UNIT
- Prerequisite: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Prerequisite.
Note: Students enrolling in these sections will need effective computer skills with reliable Internet access.

PE-70C - ADVANCED VOLLEYBALL - 1 UNIT
Prerequisite: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Prerequisite.

J1253 MTW Lec 07:30PM-09:20PM Brazil, K. YSM SCMA W15-729
FTH Lab 05:30PM-07:20PM Brazil, K. YSM SCMA W15-729

PE-75 - BASKETBALL - 1 UNIT
J2080 MTWTH Lab 06:30PM-08:55PM Keating, J. YSM SCMA W25-715

PHYSICAL EDUCATION - ATHLETICS
Physical Education and Athletics - (530) 242-7590

PEAT-41 - OFF-SEASON FOOTBALL TRAINING - 1-3 UNITS
J1254 MTWTH Lab 07:00PM-08:50PM Hamilton, B. SBFIEL SCMA W15-729

PEAT-42 - OFF-SEASON SOCCER TRAINING - 1-3 UNITS
J1255 MTWTH Lab 04:00PM-05:50PM Padilla, D. SOCCER SCMA 6/23-8/6
J1256 MTWTH Lab 07:00PM-08:50PM Fults, D. SOCCER SCMA 8/30-9/13

PEAT-43 - OFF-SEASON VOLLEYBALL TRAINING - 1-3 UNITS
J1853 MTWTH Lab 09:00AM-03:25PM Brazil, K. YSM 8/3-8/13

PEAT-45 - OFF-SEASON BASKETBALL TRAINING - 1-3 UNITS
J1257 MTWTH Lab 15:30PM-07:20PM Brown, J. 8604 SCMA W15-729
FTH Lab 05:30PM-07:20PM Brown, J. 8604 SCMA W15-729
J1258 MTWTH Lab 07:30PM-09:20PM Fitzhugh, R. 8604 SCMA W15-729
FTH Lab 07:30PM-09:20PM Fitzhugh, R. 8604 SCMA 8/30-9/13

PHYSIOLOGY
Science, Language Arts, and Math - (530) 242-7760

PHY-1 - PHYSIOLOGY - 5 UNITS
J1212 MTWTH Lec 09:00AM-11:00AM Croes, S. 632 SCMA 6/6-7/30
MTW Lec 11:00AM-12:35PM Croes, S. 632 SCMA 6/6-7/30
TH Lec 09:00AM-11:35AM Croes, S. 632 SCMA 6/6-7/30
TH Lab 11:35AM-12:35PM Croes, S. 632 SCMA 6/6-7/30

POLITICAL SCIENCE
Arts, Communications, Consumer and Social Sciences - (530) 242-7770

POLS-2 - INTRODUCTION TO AMERICAN GOVERNMENT - 3 UNITS
Advisory: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Advisory.

J0150 MTWTH Lec 02:00PM-03:05PM Kutras, C. 806 SCMA W15-729

PSYCHOLOGY
Arts, Communications, Consumer and Social Sciences - (530) 242-7770

PSYC-1A - GENERAL PSYCHOLOGY - 3 UNITS
Advisory: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Advisory.

J2489 MTWTH Lec 10:00AM-11:50AM Foist, K. 816 SCMA W15-729

PSYC-5 - HUMAN SEXUALITY - 3 UNITS
J1876 MTWTH Lec 08:00AM-09:50AM Young, P. 830 SCMA W15-729

PSYC-14 - PSYCHOLOGY OF PERSON/SOCIAL ADJUSTMENT - 3 UNITS
Advisory: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Advisory.

J1877 MTWTH Lec 12:00PM-01:50PM Welch, D. 816 SCMA W15-729
J1821 MTWTH Lec-TV 03:00PM-04:50PM Heyman, Z. 2150 SCMA W15-729

REGISTER ONLINE:  https://myshasta1.shastacollege.edu/

SDEV-301 - PRE-GED TEST PREPARATION - 0 UNITS
Advisory: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Advisory.

J1842 MTW Lab 11:00AM-01:20PM Hering, J. RPL OSC 8/8-8/5

SDEV-302 - GED TEST PREPARATION - 0 UNITS
Advisory: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Advisory.

J1843 MTW Lab 11:00AM-01:20PM Hering, J. RPL OSC 8/8-8/5

SOCIOLOGY
Arts, Communications, Consumer and Social Sciences - (530) 242-7770

SOC-1 - INTRODUCTION TO SOCIOLOGY - 3 UNITS
Advisory: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Advisory.

J1247 MTWTH Lec 10:00AM-11:50AM Mykle, H. 804 SCMA W15-729
* Note: Students enrolling in this section will need effective computer skills with reliable Internet access.

SPANISH
Science, Language Arts, and Math - (530) 242-7760

SPAN-1 - ELEMENTARY SPANISH - 5 UNITS
Advisory: Click on the course name in My Shasta (or refer to the Shasta College catalog) for the applicable Advisory.

J0183 MTWTH Lec 01:00PM-03:00PM Driz, L. 812 SCMA W15-729

STUDENT DEVELOPMENT
Science, Language Arts, and Math - (530) 242-7760

STU-59 - GETTING CONNECTED: ORIENT TO COLLEG - 0.5-1 UNITS
J1299 TH Lec 04:00PM-05:00PM Crockett, J. 2106 SCMA W16-79

STU-310 - GENERAL TUTORING LAB/SUPERVISED TUTORING - 0 UNITS
J1175 Lab TBA Mahar, K. SCMA W15-8/6
J1159 Lab TBA Mahar, K. SCMA W15-8/6
J1160 Lab TBA Mahar, K. SCMA W15-8/6
J1461 Lab TBA Mahar, K. SCMA W15-8/6
J1462 Lab TBA Mahar, K. SCMA W15-8/6

THEATER
Arts, Communications, Consumer and Social Sciences - (530) 242-7770

THTR-70 - REPERTORY THEATRE - 1-3 UNITS
J1273 MTWTH Lab 05:00PM-10:55PM Hill, K. 805 SCMA 8/8-7/23
J1277 MTWTH Lab 05:00PM-10:55PM Hill, K. 805 SCMA 8/8-7/23
J1155 MTWTH Lab 05:00PM-10:55PM Hill, K. 805 SCMA 8/8-7/23
J1166 Lab 11:00AM-04:50PM Hill, K. 805 SCMA 8/8-7/23
J1274 MTWTH Lab 05:00PM-10:55PM Hill, K. 805 SCMA 8/8-7/23
J1176 Lab 11:00AM-04:50PM Hill, K. 805 SCMA 8/8-7/23

For the most recent information related to the class schedule, refer to the Shasta College website at www.shastacollege.edu.

General Questions? Contact the Information Center at (530) 242-7626.
Registration Questions? Contact Admissions and Records at (530) 242-7650.
To enroll in this class, contact the Division Office at 242-7560.

Materials Fee: $40 per semester

Note: Students must provide safety glasses and welding gloves, and those materials which are of applicable Advisory.

For more information on Prerequisites, Corequisites, Advisories, Limitations on Enrollment, and Notes, refer to the Shasta College Catalog.
For the most recent information related to the class schedule, refer to the Shasta College website at www.shastacollege.edu.

Register Online:  https://myshasta1.shastacollege.edu/

General Questions?  Contact the Information Center at (530) 242-7626.
Registration Questions?  Contact Admissions and Records at (530) 242-7650.
Students not in attendance during the first class meeting may be dropped at the instructor's discretion. If you are unable to attend the first class, be sure to contact the instructor.

Refer to the Shasta College Catalog for information on Prerequisites, Corequisites, Advisories, Limitations on Enrollment, and Notes.