



Shasta College

ADMINISTRATIVE SERVICES COUNCIL

January 20, 2017
9:00 a.m. ~ Board Room
MINUTES

CALL TO ORDER

Chair Morris Rodrigue called the meeting to order at 9:00 a.m.

Membership					
x	Morris Rodrigue	x	Joe Wyse	x	Laura Cyphers Benson
x	James Crandall	x	George Estrada		

APPROVAL OF COUNCIL MINUTES –None

REPORTS- None

DISCUSSION/ACTION

The council met to rank initiatives. Members reviewed reports and discussed the initiatives submitted through area plans. The group then spent time using a forced ranking system and the Integrated Planning Manual Rubric to guide conversation and the ranking of initiatives.

This resulted in the ranking following rankings.

Administrative Services Council 2017-18 Initiatives

1	Talkphone mass communication
2	Extended Radio System
3	Automated External Defibrillator
4	2 new campus safety vehicles
5	Office 365
6	Video Camera main campus
7	Chain Devices
8	Hoist/Vehicle Lift
9	Web based agenda and governance Solution
10	Campus Center Audio Video
11	Professional Development Public Information Officer
12	Grounds Tractor and Mowers
13	Workflow BP/AP
14	Electronic health systems
15	Bicycle Unit
16	Body Cameras
17	Laptop Proposal
18	Lexipol Online Policy Development
19	Rave Guardian and Panic App

Potential bond Request

New Campus Safety Office

Starbuck Coffee

Score Board Audio Improvements

Farm Pavilion Audio Video Improvement Farm

Individual Classroom Digital Information Boards

The council started a brief discussion of ranking position requests but did not complete a final ranking.

Adjournment-

Notes taken by:

Morris Rodrigue, VP Administrative Services

Next Meeting: TBD