



Shasta College

ADMINISTRATIVE SERVICES COUNCIL

November 27, 2017

2:00-3:00 ~ Board Room

MINUTES

~~-Unapproved-~~

CALL TO ORDER

Chair Morris Rodrigue called the meeting to order at 2:00 a.m.

Membership					
x	Morris Rodrigue	x	Joe Wyse		Greg Smith
x	James Crandall	x	George Estrada		

APPROVAL OF MINUTES- 5/10/17- Wyse/Crandall. Discussion- one correction change ATT to CENIC.

REPORTS -None

DISCUSSION/ACTION

Bond Projects

The project information has also been shared with the Facilities Committee. The projects are moving along well at this point in time. The Facilities Committee has made recommendations on a few things related to the secondary architect agreements. We have a pool of four (4) architects. For any projects \$2.5M or more we need to offer all four (4) the opportunity to make proposals unless there is an overriding reason to only offer the project to a particular one. One example of this is the Tehama Campus, and they felt a particular architect was more appropriate. Another one is a continuing project, and we went with NMR because they started the project. For smaller projects the Facilities Committee is recommending we stick with local architects, which means NMR will take care of the smaller ones, such as the museum, athletics and the main campus veteran's center. George has met with NMR and they are well informed about these projects.

The biggest challenges are the Project Assignment Amendments (PAAs). These are the secondary agreements. At a conference a few weeks ago Morris spoke with a group that does solar, and said they piggy back their contracts which means we wouldn't need to go out for bid.

James shared that the initial analysis with our utility needs shows that we could safely add another megawatt. Morris said the way power is used right now that there is more solar on the grid, so we don't have rolling blackouts. We are also switching so the more expensive energy is being used after 5:00 p.m. George said if we hit some particular timelines we could get some partnering on the megawatt costs. To do this Fore Front said they could lease to us, which means there are other ways to do this where we get more savings and don't have the responsibility of the solar. George said it's really about balancing the maintenance of the product against long-term investment that needs to be considered, and we may also look at batteries, which adds another element of cost savings, along with using shade structures in the parking lots.

Currently, the bigger building challenges are the 900 building (ACSS and SLAM) and their fit into the 1000 building plan.

Summary of discussion:

- A concern regarding noise
- Wanting window offices
- Possible classrooms in the middle with sky lights
- Adding a nice break room/area
- Consider low sloping roofs which should help with leaks
- Having the philosophy of being near the students just makes sense
- The idea of making offices 80 square feet has been discussed but not decided on
- Possible going with two (2) smaller buildings
- Work hard on maintaining the native plants
- The importance of protecting the Sequoia trees on campus

Additional discussion included:

- We are involving the community on the new veteran's center
- We are still rethinking scheduling and consolidating to become more efficient
- Consider strategically a place for the covered parking
- We are considering two (2) different routes for the road on the East side of the campus. (The biggest challenge in moving the road is it could infringe on Ag land and we cannot impact the gas pumps and turnaround area for the buses, which could mean a higher cost to move the road).
- A new job description has been developed and was placed on the last Board agenda. Theresa Markword has been chosen to work out of class in this position which should be a tremendous help. The Bond team will meet once a week and Theresa will be handling a lot of the daily details and tracking the projects.
- We have had a few experts come in on landscape design. They recommended bring elements of bio-field design, and incorporate organic components into our element of design. Such as things that enhance your work mood, and getting in natural light, along with the idea of having some green/living roofs. Not only will this help us in the design of landscaping, but also how we direct and capture water and how we might incorporate display areas using some of the artifacts from the museum.
- Campus Safety will be moving into the old museum building, we plan on putting a warehouse behind that building. There has been discussion on packing and moving all the museum pieces, and temporarily storing them at an off campus location.

Other ideas:

- From a safety perspective the football field should probably be further out, and the coaches like the idea of going with an artificial turf. If artificial turf is done properly it has a lot of potential for savings as far as maintenance, but there are pros and cons to artificial turf.
- New lighting at the football stadium could be a problem, and a mitigated negative declaration would need to be done.
- Moving the track would be really expensive, and much more conversation is needed before going forward.
- The air conditioning for the gym is on the radar
- Possibility of building a new gym and keeping the old gym as a practice gym.

Adjournment- 3:05 p.m.

Notes recorded by:
Sherry Nicholas
Executive Assistant/VP Admin. Services

Next Meeting: TBD