I. PURPOSE

Shasta College is committed to providing faculty, staff and students with an environment that is safe, secure, and free from threats, intimidation, and violence. The college recognizes that violence can manifest itself on a campus in many ways. To promote an environment that supports the mission of the college and encourages learning and productive employment, the Campus Safety Department has developed policies and response procedures to address stalking and harassment. The scope of these policies and procedures is all faculty, staff, students and visitors to the Shasta-Tehama-Trinity Joint Community College District and applies to any and all acts of stalking, harassment or inappropriate aggression.

The Shasta-Tehama-Trinity Joint Community College District will not tolerate any acts of intimidation, threatening behavior, stalking, or harassment. The Campus Safety Department will respond immediately to any such activity, remove the danger or dangerous person(s) from campus immediately, and conduct an investigation, the results of which include, but are not limited to, banning from college property, termination of a business relationship, suspension or termination of employment, disciplinary action within the college judicial process and / or criminal prosecution.

II. DEFINITIONS

Stalking:

California Penal Code Section 646.9 defines stalking as any person who willfully, maliciously, and repeatedly follows or willfully and maliciously harasses another person and who makes a credible threat with the intent to place that person in reasonable fear for his or her safety, or the safety of his or her immediate family is guilty of the crime of stalking, punishable by imprisonment in a county jail for not more than one year, or by a fine of not more than one thousand dollars($1,000), or by both that fine and imprisonment, or by imprisonment in the state prison.

Campus Security Authority CSA):
• A Shasta College staff member who has a significant responsibility for student and campus activities
• Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
• An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings
• A vice president, or director of students who oversees student housing, a student center or student extracurricular activities
• Any administrator who may receive a criminal complaint

III. POLICY

Students are also encouraged to report any such activity to the Campus Safety Department, any Campus Security Authority (CSA-as defined above), or Vice President of Student Services.

Shasta-Tehama-Trinity Joint Community College District staff is encouraged to notify their supervisor, one of the contact resources listed herein, or the Campus Safety Department of any threats which they have witnessed, received, or have been told that another person has witnessed or received. Even without an actual threat, staff should report any behavior they have witnessed which they regard as threatening or violent when that behavior is work-related or is connected to the college. Individuals who apply for or obtain a protective or restraining order which lists the Shasta-Tehama-Trinity Joint Community College District locations as being protected areas, are encouraged to provide to their supervisor (if an employee) and the Campus Safety Department (if student or an employee) a copy of any temporary protective or restraining order which is granted and a copy of any protective or restraining order which is made permanent.

Shasta College is determined to provide a campus environment free of violence for all members of the campus community. For this reason, Shasta College does not tolerate stalking, and will pursue the perpetrators of such acts to the fullest extent possible. Shasta College is also committed to supporting victims of stalking through the appropriate provision of safety and support services. Such services may include Safe-Walk escorts from Campus Safety personnel to and from class/vehicle, assistance from the Campus Safety Department with seeking outside resources such as, but not limited to: contact with the appropriate jurisdictional law enforcement agency, oneSAFEplace, and The Justice Center.

This policy applies to all students, staff, and visitors of the Shasta-Tehama-Trinity Joint Community College District. The Shasta College Campus Safety Department understands the personal nature associated with some problems that may occur on campus. It will investigate all complaints in a sensitive and confidential manner to protect the rights of the victim and the accused. All investigations and sensitive information will be treated confidentially. All supervisors on campus are informed as to the correct procedure for reporting stalking or harassment problems or activities. Refer to the contact information below.
IV. Reporting Stalking

Shasta College encourages reporting of all incidents of stalking to law enforcement authorities, and to Shasta College Campus Safety. This institution respects that whether or not to report to the law enforcement is a decision that the victim needs to make. With the victim’s permission, the Shasta College Campus Safety Department, or other Shasta College staff member may assist the victim in contacting the appropriate jurisdictional law enforcement agency. Advocates are available to inform victims of the reporting procedures and offer appropriate referrals. Victims of stalking choosing to pursue the reporting process have the right to assistance or consultation of an advocate. The Shasta College Campus Safety Department, in partnership with outside agencies offers services, advocates, and information for victims in a safe, supportive, and confidential setting.

Such circumstances include any incidents that warrant the undertaking of additional safety and security measures for the protection of the victim and the campus community or other situations in which there is clear and imminent danger, and when a weapon may be involved. However, it is crucial in these circumstances to consult with supervisory staff and/or Campus Safety Department since reporting may compromise the safety of the victim.

Personal safety concerns are often very important for stalking victims. Crisis intervention and victim safety concerns will take precedence.

V. Safety for Victims of Stalking

The Shasta-Tehama-Trinity Joint Community College District is committed to supporting victims of stalking by providing the necessary safety and support services. Student victims of stalking are entitled to reasonable accommodations. Due to the complex nature of this problem, the student victim may need additional assistance in obtaining one or more of the following:

- No-contact order
- Services of a student victim advocate
- Witness impact statement
- Change in an academic schedule
- Provision of alternative housing opportunities
- The imposition of an interim suspension on the accused
- The provision of resources for medical and/or psychological support

For assistance obtaining these safety accommodations, please contact Shasta College Campus Safety at (530) 242-7910

If safety is an immediate concern, encourage the victim to contact the jurisdictional law enforcement agency (jurisdictional law enforcement agency non-emergency numbers and victim assistance numbers are listed on next page).

Resources for confidentially reporting such activities include, but are not limited to:

Shasta College Campus Safety 530 242-7910
Human Resources (530) 242-7640
The Vice President of Student Services (530) 242-7621
Student Health & Wellness Office (530) 242-7580

**Additional Resources for victims of stalking and related crimes:**

**Off-Campus:**
- Redding Police Department (530) 225-4200 (Non-emergency)
- Shasta County Sheriff (530) 245-6000
- Anderson Police Department (530) 378-6600
- Red Bluff Police Department (530) 527-3131
- Tehama County Sheriff (530) 529-7900
- Trinity County Sheriff (530) 623-2611

**Victim Services:**
- oneSAFEplace (Formerly Women's Refuge) 24-hour Crisis Line (530) 244-0117
- Shasta County Family Justice Center (530) 243-8868
- Shasta County Crime Victims Assistance Center (530) 225-5220
- Human Response Network (Trinity County) (866) 623-4357
- Red Bluff Rape Crisis (800) 342-7273
- Alternatives to Violence (Red Bluff) (800) 342-6473
- National Domestic Violence Hotline (800) 799-7223
- Rape Abuse Incest National Network (RAINN) Hotline (800) 656-HOPE
- National Dating Abuse Helpline (866) 331-9474

**Important Information related to Stalking:**
Stalking incidents are occurring at an alarming rate on the nation's college campuses. It is a crime that happens to men and women of all races/ethnicities, religions, ages, abilities, sexual orientations, and sexual identity. It is a crime that can affect every aspect of a victim’s life. Stalking often begins with phone calls, emails, social networking posts and/or letters, and can sometimes escalate to violence. National data include the following statistics:

- 6.6 million people are stalked in one year in the United States. 1 in 6 women and 1 in 19 men have experienced stalking victimization at some point during their lifetime in which they felt very fearful or believed that they or someone close to them would be harmed or killed.

- Stalking is a crime in California and is subject to criminal prosecution. Students perpetrating such acts of violence will be subject to disciplinary action through the Shasta College Vice President’s Office of Student Services. This can include expulsion from Shasta College and/or criminal prosecution simultaneously.

- This protocol applies equally to all students at Shasta College.

**Stalking Behaviors**

Stalking includes any behaviors or activities occurring on more than one occasion that collectively instill fear in a victim, and/or threaten her or his safety, mental health, or physical health. Such behaviors and activities may include, but are not limited to, the following:
• Non-consensual communication, including face-to-face communication, telephone calls, voice messages, e-mails, written letters, gifts, or any other communications that are undesired and place another person in fear.
• Use of online, electronic, or digital technologies, including:
  -- Posting of pictures or information in chat rooms or on Web sites
  -- Sending unwanted/unsolicited email or talk requests
  -- Posting private or public messages on Internet sites, social networking sites, and/or school Bulletin boards
  -- Installing spyware on a victim’s computer
  -- Using Global Positioning Systems (GPS) to monitor a victim
• Pursuing, following, waiting, or showing up uninvited at or near a residence, workplace, classroom, or Other places frequented by the victim
• Surveillance or other types of observation, including staring or “peeping”
• Trespassing
• Vandalism
• Non-consensual touching
• Direct verbal or physical threats
• Gathering information about an individual from friends, family, and/or co-workers
• Threats to harm self or others
• Defamation—lying to others about the victim

In some circumstances, a victim may wish to seek an order of protection from a court of appropriate jurisdiction against the alleged perpetrator. Victims may also seek restriction of access to Shasta College or specified areas of College by non-students or non-employees.

Lonnie Seay
Director of Campus Safety
Amended March 19, 2015