I. PURPOSE
The purpose of this policy is to appropriately address, respond to, and assist victims of sex offenses and provide the utmost safety for the victim.

For information pertaining to prohibition of unlawful discrimination or harassment, refer to Administrative Procedure (AP) 3430.

II. DEFINITIONS

A. The FBI’s National Incident-Based Reporting System (NIBRS) edition of the UCR defines a sex offense as any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

III. POLICY

The college educates the student community about sexual assaults and date rape through new student orientations. The Shasta College Campus Safety Department offers sexual assault education and information programs to Shasta College students every spring semester. Literature on date rape education, risk reduction, and College response is available through the Residential Halls, Health and Wellness and Campus Safety. An informational brochure including sexual assault prevention and reporting is included in all new student folders.

If you are a victim of a sexual assault at this institution, your first priority should be to get into a place of safety and call 911. You should then obtain necessary medical treatment. The Campus Safety Department is not a police department, but a security department. However,
the Shasta College Campus Safety Department works closely with local law enforcement and strongly advocates that a victim of a sexual assault report the incident in a timely manner. A victim of a sexual assault is encouraged to first report the offense to the local law enforcement agency. The victim can also report the crime to Campus Safety, who will then contact the jurisdictional agency responsible for the location where the sexual offense occurred. If the victim reports the sexual offense during non-hours of operation of Campus Safety, they are encouraged to report the offense to local law enforcement by calling 911. Time is a critical factor for evidence collection and preservation. The victim can also report the crime to a Residential Housing Advisor. Filing a report with, Campus Safety, the jurisdictional law enforcement agency or a Residential Housing Advisor will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgment opinions from officers.

Filing a police report for a sexual assault:

- Ensure that a victim of a sexual assault receives the necessary medical treatment and tests at no expense to the victim
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of a sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam)
- Assure confidentiality of the victim on the law enforcement crime report
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention

When a sexual assault victim contacts the Shasta College Campus Safety Department, the jurisdictional law enforcement agency will be notified expeditiously. Counseling services are also available through Shasta College Health and Wellness (530) 242-7580. Counseling and support services outside the Shasta College system can be obtained through One Safe Place (formerly the Shasta County Women’s Refuge) (530) 244-0117.

Shasta-Tehama-Trinity Joint Community College District will, upon request, disclose to the alleged victim of a crime of violence, or a non-fforcible sex offense, the results of any disciplinary hearing conducted by the college against the student who is the alleged perpetrator of the crime or offense. If the alleged victim is deceased as a result of the crime or offense, Shasta-Tehama-Trinity Joint Community College District will provide the results of the disciplinary hearing to the victim’s next of kin, if so requested.

Resources for confidentially reporting such activities include, but are not limited to:

Shasta College Campus Safety 530 242-7910
Human Resources (530) 242-7640
The Vice President of Student Services (530) 242-7621
Student Health & Wellness Office (530) 242-7580

Additional Resources for victims of stalking and related crimes:
Off-Campus:
• Redding Police Department (530) 225-4200 (Non-emergency)
• Shasta County Sheriff (530) 245-6000
• Anderson Police Department (530) 378-6600
• Red Bluff Police Department (530) 527-3131
• Tehama County Sheriff (530) 529-7900
• Trinity County Sheriff (530) 623-2611

Victim Services:
• oneSAFEplace (Formerly Women’s Refuge) 24-hour Crisis Line (530) 244-0117
• Shasta County Family Justice Center (530) 243-8868
• Shasta County Crime Victims Assistance Center (530) 225-5220
• Human Response Network (Trinity County) (866) 623-4357
• Red Bluff Rape Crisis (800) 342-7273
• Alternatives to Violence (Red Bluff) (800) 342-6473
• National Domestic Violence Hotline (800) 799-7223
• Rape Abuse Incest National Network (RAINN) Hotline (800) 656-HOPE
• National Dating Abuse Helpline (866) 331-9474

Lonnie Seay
Director of Campus Safety
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