PARKING AND TRAFFIC REGULATIONS EXCERPTS

1. DISPLAY/VALIDITY OF PERMITS
   A. DECALS shall be valid ONLY when affixed to the inside bottom right hand corner of the passenger side windshield. Position decal on glass and rub down. No glue. No tape. Decals are repositionable.
   B. TEMPORARY STAFF, DAILY, VISITOR, and HANDICAP PERMITS shall be displayed by placing them on the dashboard.
   C. ALL PERMITS must be displayed in plain view, with numbers (and dates if applicable) clearly visible. Vehicles with car covers are no exception to this regulation.

2. PARKING
   A. Parking is specifically prohibited in handicap spaces except for vehicles with appropriate handicap designators displayed. This section if enforced 7 days per week, 24 hours per day.
   B. Parking is permitted in a designated parking space ONLY.
   C. Parking permits are NOT valid at parking meters.
   D. Parking is NOT permitted along any red curbing, fire lane, or any place other than designated parking spaces.
   E. Motorcycles, motor-driven cycles, mopeds, and motorized bicycles are prohibited from parking at bicycle racks. All such vehicles must utilize MOTORCYCLE AREAS.
   F. LOADING ZONES are for loading and unloading of equipment by students, faculty or staff, not to exceed the posted limit.
   G. The Shasta College campus is closed each night at 11 p.m. and reopened at 6 a.m. No overnight parking of vehicles will be permitted on campus unless a permit is obtained, in advance, from Enforcement Services. Vehicles left on campus, even with a permit, are left at the owner/operator’s own risk.
   H. It is unlawful to park with parking decal or permit improperly displayed or altered.
   I. It is unlawful to park in a metered space when time has expired, or when the meter is in violation.
   J. Vehicles parked in metered spaces are subject to being cited at intervals which correspond with the time limit of the specific meter. Example: a 120-minute limit parking meter, in a void mode, may result in a citation after EACH 230-minute period.
   K. Parking at any time beyond the time limit, in a time-controlled zone is unlawful.
   L. Parking at any time in violation of any posted sign is unlawful.
   M. Parking with a permit that has been reported lost or stolen is unlawful.
   N. Parking with a permit that has been reproduced, counterfeited, or other facsimile is unlawful.
   O. Parking permits are valid ONLY in assigned areas.
   P. Vehicles may be parking ONLY entirely within the marked single parking space being used.
   Q. Camping or residing in a motor vehicle on District property is prohibited, unless specifically authorized, in writing, by the Supervisor of Enforcement Services.

3. AVAILABILITY OF PARKING SPACE Responsibility for finding a legal parking space, as well as finding out where and when a parking permit is valid, rests with the motor vehicle operator. Purchase of a parking permit does not guarantee a space to park. Lack of a parking space within a specific lot, mechanical problems, or other disabilities, are not considered valid justification for violation of District parking regulations.

4. FINES FOR ILLEGAL PARKING The fine for illegal parking in a handicap space is $275.00. The fine for all other parking violations is $25.00 each. Failure to pay a fine or submit a “Request for Administrative Review” form, within the designated time may cause a penalty to be added to the fine, and may cause a “hold” to be placed on the vehicle registration by the California Department of Motor Vehicles (DMV).

5. REFUND POLICY The semester parking permit fee is refundable (less a 10% handling fee) within the first three weeks of each semester, from 1:00 p.m. until closing, through the Business Office. The semester parking permit must be accompanied by a current cash register receipt, with a corresponding permit number. No refunds on parking permit hangers will be allowed if they have been used.

6. SAFE WALK SERVICE Service is provided during the evening hours if you have concerns about your safety on campus. For more information, contact Campus Safety.

7. COMPLETE PARKING REGULATIONS AVAILABLE A complete set of parking regulations is available, free of charge, at the Receptionist/Information desk, in the Administration Building, or at www3.shastacollege.edu/security/
QUESTIONS FREQUENTLY ASKED
AND THE RIGHT ANSWERS

• **Do I have to buy a permit to park at Shasta College?**
  If you play to park your vehicle in a student parking space, Monday through Thursday, between 8 a.m. and 10 p.m., or 8 a.m. to 5 p.m. on Fridays, you will need to display a valid parking permit, unless you wish to use a parking meter. You may choose to purchase a semester decal, or you may use the yellow permit dispensers located in student parking areas. These dispensers provide you with a permit - good for the day of purchase for $1.00 per day.

• **Do I have to buy a permit if I drive a moped or motorcycle to school?**
  No. Mopeds and motorcycles may park in designated motorcycles parking areas without charge.

• **If I own more than one car, do I have to buy more than one permit?**
  Permits decals are repositionable and may be removed and transferred to another vehicle.

• **I bought a permit, but I forgot to display it on my vehicle and was cited. Can I get the ticket voided if I can prove I own a valid permit?**
  Sorry, but no. You must purchase a permit AND have it PROPERLY displayed on your vehicle at all times when you are parked on campus.

• **Where can Visitors park?**
  Visitors may obtain a temporary visitor’s pass at the Reception/Information Desk in the Administration Building and park free of charge, or they may park in designated Visitor Parking Areas for specified times, without obtaining a permit. Visitors may also park in the metered spaces and feed the meters, or they may purchase a Daily Permit from the yellow dispensers located in the student parking lots.

• **Does my Shasta College permit allow me to park in a metered space without paying?**
  No. Metered spaces are for short-term use and require you to place money in the meter in order to park there - day or night.

• **What does it cost to park in a metered space?**
  Campus meters cost $.25 for 30 minutes and can register a maximum of two (2) hours of time.

• **I am handicapped and I have a valid DMV Handicap placard. Do I have to buy a permit if I am a student or employee of Shasta College?**
  No. Vehicles displaying valid DMV Handicap placards or license plates may park on the Shasta College campus without displaying a parking permit.

• **I have a leg cast from an accident right now. Can I park in handicapped parking?**
  You may obtain a temporary handicap placard from DMV which will allow you to park in handicap parking. Contact your local DMV office to determine what is required to obtain the placard. Contact the Campus Safety Department for additional information regarding obtaining a temporary permit.

• **If I want to contest a citation I received, can I communicate with someone on campus?**
  Yes. You can complete a “Request for Administrative Review” form which is available at the Reception/Information Desk in the Administration Building. This form must be submitted within 21 days from the issuance of the citation, or 10 days from the mailing of the “Notice of Delinquent Parking Violation.” Unless there is an officer error, your citation will not be voided. You will receive a response from the Supervisor of Campus Safety.

• **My vehicle won’t start and I think my battery is dead. Will someone help me?**
  Call (530) 242-7910 and request assistance. Enforcement Officers have equipment to help jump-start your vehicle.

• **I have a car cover for my vehicle. How can I properly display my sticker and avoid receiving a citation?**
  Call (530) 242-7910 and the officer will explain the options available to you.