



Last Name	First Name	MI
Address		
City	State	Zip
Shasta College Student ID #		e-mail address
Phone (day)	Phone (eve)	Phone (cell)

This checklist is provided to assist you in completing the enrollment steps. COLLECT OFFICIAL DOCUMENTS & SUBMIT IN A 9”X11” ENVELOPE. **Records cannot be submitted separately.**

To be eligible to be added to the Wait List and enroll in the NA/HHA program, applicant must complete Part 1 – Pre-Enrollment Clinical Requirements. Applicants are added to Wait List based on the date these records are submitted to the Health Sciences office.

**A. Immunizations/TB Screening** - start immediately (can take 6 months to complete all series if not already done).

Complete program “Immunization Documentation” form and *submit copies of your immunization record or lab test results of titers showing immunity*

- Hepatitis B Series – must complete the 3 injection series before starting program; takes 4-6 months to complete the series so start early
  - Tdap – Tetanus/Diphtheria/Pertussis one time as adult; Td booster every 10 yrs thereafter
  - Rubella/Measles (MMR) 2 injection series (takes 2 months to complete)
  - Varicella (Chickenpox) 2 injection series (takes 2 months to complete)
- TB screening (PPD)** – The first PPD of the Two-Step Process is required with this Pre-enrollment application. (The 2<sup>nd</sup> TB screening (PPD) will be submitted with Part 2 Time-Sensitive Clinical Requirements when student is offered enrollment)

Students with known positive PPD, must complete the TB screening Questionnaire-Confidential form, submit documentation of a chest x-ray within the last two years and receive clearance from their healthcare provider to participate in the clinical program.

**B. CPR Certification** for Health Professional—Adult, Infant, Child, 2-rescuer resuscitation –valid 2 yrs. *Must provide copy of card valid throughout the length of the course.*

**C. Technical Standards Disclosure Sheet** – must be able to do all with or without accommodations.

**D. Health Science Program CONFIDENTIAL Application for Clinical Practice** – must make an appointment to meet with the Health Sciences Dean for all issues related to criminal history.

**Make a personal copy of all records prior to submission to Health Sciences office.**

If you have questions contact:

- Jan Krewson, HSUP Center Staff Secretary – 339-3606 or email [jkrewson@shastacollege.edu](mailto:jkrewson@shastacollege.edu)
- Web page: [www.shastacollege.edu/hsup](http://www.shastacollege.edu/hsup)