

ADJUNCT FACULTY
IN-SERVICE ATTENDANCE FORM
FALL SEMESTER FLEX DAY – August 16, 2013

Name: _____

Division: _____

Participation in the following activities is with pay up to 3 hours: (Please Mark each one attended)

_____ State of the College Address

_____ Learning Outcomes

_____ Workshops

_____ Division Meeting

Total Number of Flex Hours: _____

(Three hours maximum pay for Adjunct Instructors)

COMPLETED FLEX DAY

Faculty Signature

Date

Division Dean Signature

Date

******Return the completed form (with Dean's signature) to the Human Resources Office
Mailbox or Office (Room 121)******