

FULL-TIME FACULTY

In-service Attendance Form

Spring Semester Flex Day – March 9, 2018

Name: _____ Division: _____

I attended Flex Day on March 9, 2018 for a total of _____ hours. (Please attach a leave report for any attendance less than the 6 required hours)

COMPLETED FLEX DAY:

Faculty Signature

Date

Division Dean Signature

Date

******Return the completed form to your Division office for Dean's signature******
