

PART-TIME FACULTY

In-service Attendance Form

Spring Semester Flex Day – January 18, 2019

Name: _____ Division: _____

I attended Flex Day on January 18, 2019 for a total of _____ hours.*

*You will be credited additional hours beyond the 3 paid hours available if you have been allocated additional flex hours for Spring 2019.

Please check which sessions were attended:

_____ President's Address	_____ Session II 1:00-2:10 p.m.
_____ Keynote Speaker	_____ Session III 2:20-3:30 p.m.
_____ Session I 10:30 -11:45 a.m.	_____ Session IV 3:45-5:00 p.m.

COMPLETED FLEX DAY:

Faculty Signature

Date

Division Dean Signature

Date

******Return the completed form to your Division office for Dean's signature******
