

# SHASTA COLLEGE

## Injury & Illness Prevention Program

### HAZARD ASSESSMENT CHECKLIST



The following checklists contain safety and health hazard assessment items commonly found in the workplace. It is the Safety Committee's responsibility to evaluate and control job-specific safety and health hazards in the workplace.

#### General workplace

- Is the CAL/OSHA poster displayed where all employees are likely to see it?
- Are all work areas properly lighted?
- Are all work sites clean and orderly?
- Are all spilled materials or liquids cleaned up immediately?
- Is there an eyewash and quick drench shower available for employees exposed to corrosive materials?
- When meals are eaten on the premises, are they eaten in areas where there is no exposure to toxic materials?
- Are aisles and passageways kept clear?
- Are all exits clearly (visibly) marked?
- Are all hazardous materials properly identified?
- Are all employees aware of hazardous materials? i.e. ammonia, chlorine or caustics?
- Is personal protective equipment available and used when required?
- Are restrooms and washrooms clean and sanitary?
- Are employees instructed in proper lifting of heavy objects?
- Is there a list of hazardous materials posted in your workplace?

## **HAZARD ASSESSMENT**

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- Is there a program for dealing with Material Safety Data Sheets (MSDS) labeling and employee training?
- Is there a Material Safety Data Sheet available for all hazardous materials?
- Is there an employee-training program for hazardous materials?
- Can work be performed without eyestrain or glare?
- Are there sufficient rest periods to relieve stress from repetitive-motion tasks?
- Are the required records maintained?