SHASTA COLLEGE
Injury & Illness Prevention Program

HAZARD ASSESSMENT CHECKLIST

The following checklists contain safety and health hazard assessment items commonly found in the workplace. It is the Safety Committee’s responsibility to evaluate and control job-specific safety and health hazards in the workplace.

General workplace

__ Is the CAL/OSHA poster displayed where all employees are likely to see it?
__ Are all work areas properly lighted?
__ Are all work sites clean and orderly?
__ Are all spilled materials or liquids cleaned up immediately?
__ Is there an eyewash and quick drench shower available for employees exposed to corrosive materials?
__ When meals are eaten on the premises, are they eaten in areas where there is no exposure to toxic materials?
__ Are aisles and passageways kept clear?
__ Are all exits clearly (visibly) marked?
__ Are all hazardous materials properly identified?
__ Are all employees aware of hazardous materials? i.e. ammonia, chlorine or caustics?
__ Is personal protective equipment available and used when required?
__ Are restrooms and washrooms clean and sanitary?
__ Are employees instructed in proper lifting of heavy objects?
__ Is there a list of hazardous materials posted in your workplace?
__ Is there a program for dealing with Material Safety Data Sheets (MSDS) labeling and employee training?

__ Is there a Material Safety Data Sheet available for all hazardous materials?

__ Is there an employee-training program for hazardous materials?

__ Can work be performed without eyestrain or glare?

__ Are there sufficient rest periods to relieve stress from repetitive-motion tasks?

__ Are the required records maintained?