Memorandum

Date: February 20, 2015

To: Campus Safety Committee Members

From: George Estrada, Co-Chairman

Subject: Meeting Announcement & Agenda – February 20, 2015 @ 9:00 am

APPROVAL OF MINUTES

I. NEW BUSINESS:

II. OLD BUSINESS:
   • New Safety Incentive Program – Laura/Denise
   • Procedure to OSHA Compliance Guidelines – George/Phil (Tabled)

III. OCCUPATIONAL INJURY & ILLNESS INCIDENT REPORTS: (Laura/Phil)

IV. ALLEGED HAZARDS REPORTED TO MEMBERS:
   • Rocks by 2200 Building – Heather
   • Rebar Outside of Welding – George

V. INSPECTION REPORTS:
   • Missing Monthly Inspection Reports – Keri
   • Update on Building Safety Inspections – Dave/Laura

VI. SAFETY COMMUNICATION (notices, procedures, in-service training, etc.):
   • Request for Use of Safety Credit Funds – George

VII. ENFORCEMENT OF SAFE PRACTICES & RULES:
   • Evacuation and Fire Drill Training for Night Custodial Crew – George

VIII. RECOMMENDATION FOR HAZARD CONTROL:
   • Missing Wooden Pieces Between Sidewalks – George/Heather

IX. OTHER:

GE: km

Cc: Morris Rodrigue, Vice President for Administrative Services