

General Education Committee
Meeting Minutes

Thursday, October 24, 2013
3:00 p.m. Room 746

Present: Carolyn Borg; Frank Nigro; Shelly Presnell; Anita Maxwell; Marvin Abts; Roxie Redd; and Lauren Hollingsworth.

Absent: James Tate, Brad Rupert

Guests Present: Marc Beam

Call to order

Carolyn Borg called the meeting to order at 3:09 p.m.

Minutes for Approval

The minutes from the September 26, 2013 meeting were read and reviewed. A motion was made to approve the minutes as presented. M/S: Maxwell/Presnell; motion approved.

General Education Courses

It was discussed at the September GE Committee meeting that CMST 10 Interpersonal Communication be removed from category A1 Oral Communication on the CSU pattern. It has been discussed since last March that faculty will remove the evaluated speech content to focus on the communication major required content. The roll of the committee today is to approve the change for the CSU system and consider another CSU GE area that might apply.

Shelly noted that the Communications faculty has agreed with our recommendation. The course would be applicable in the D7 category for CSU and the Associates would retain the course in category 4B. The course will not be on the IGETC GE pattern. Carolyn will send the change to the CSU for approval if the committee approves the change.

Further discussion - (Associates degree pattern) Oral communication – Shelly will need to take it back to the faculty as it will need to further review at the faculty/department level.

A motion was made to remove CMST 10 Interpersonal Communication from the A1 Oral Communication category on the CSU General Education pattern and add it to category D7 Interdisciplinary Social or Behavioral Sciences. M/S: Presnell/Redd; motion approved.

Roxie was asked about the effect this change will have on the nursing students. She indicated that she has talked to the nursing faculty about the oral communication requirement. They will change which course they recommend and will remove CMST 10 from the nursing prerequisites requirement. They will need to do the changes to curriculum this fall for changes to be effective in Fall 2014.

GELO Assessment and Tracking:

Carolyn explained that since the last GE committee meeting she, Frank, and Marc met and have gone into TracDat to enter and map the GELOs to courses.

Carolyn brought a list of courses already mapped to GELOs and provided in today's packet lists of GE courses not currently mapped. She reported that most of the following courses have been mapped to the GELOs: English, Oral Communication, Multicultural Living Skills, Science and Analytical Thinking; and about ½ of the Math courses are done.

She explained to Marvin Abts that he will need to find out from Science faculty which GELO(s) (#1 or #2) would map to the courses they teach. She indicated to do this she recommends that they pull up the rubrics for SLO assessment to help with the determination.

Anita Maxwell will follow-up for the Math & CIS (analytical thinking courses)

Social and Behavior Sciences (economics, family studies, political science) will be given to James Tate to follow-up with. Carolyn will contact him. She will add History 2 & 3 to this list.

Ag courses and courses in the Natural Sciences will go to Marvin as we do not have a representative from that area on the committee. Marvin will contact the faculty in this area to help out with this.

Lauren Hollingsworth will follow-up with the courses in Humanities (Foreign Languages and Art).

Communication Studies (and some Art courses) is given to Shelly Presnell to follow-up. She noted to remove PSYC 1B and she will find out what the Art 5 course is. Philosophy 10 is on Humanities list but is not General Education and can be removed from the mapping list.

Frank will follow-up with the GEOG courses; Carolyn will talk to Randy Reed about Earth Sciences.

It was discussed what the follow-up consists of. It was explained that they need to have a conversation which looks at the courses and determine which GELO it meets. The GELOs can be re-written in the future or a new GELO can be created, but will require committee approval.

Marc said it was still unclear to him about how the process works. He said it sounds like the course outline of record is checked for content that matches the GELO. He said this seems like an extra work – what is the process? Carolyn responded that we are only assessing the courses on the General Education patterns.

The follow-up should be completed by the last GE meeting this semester which is scheduled for December 12. The mapping of each GE course to the GE outcome needs to be done before the flex day meeting in January. GE assessment will come later.

Marc mentioned that there are two certificates related to the IGETC GE pattern and the CSU GE pattern offered. These are listed in TracDat and he will continue the process of entry of the GE courses into these. We could use this CSU certificate as the program that evaluates our GE program. The report on the assessments on the GELOs will be under the CSU GE certificate in TracDat.

It was noted that the GELOs were written for the 21 unit GE pattern and they will not align perfectly with CSU GE pattern because of the additional courses. It was asked if we can we combine some CSU GE areas together, or can the GELO's be separated out? Carolyn will do the evaluation of the courses in Tracdat and the GELOs to see how it might work.

Marc recommended using the bigger list for courses that can be assessed under our GE pattern. Marc asked if we use both lists of courses or can these be all inclusive. It was noted that any course is considered a GE course for the purpose of assessment, accreditation and conversation. It was also noted that a course may appear on two of the mapping lists – because they are on multiple GE patterns.

It was noted that GEOG 1A should really be pulled from the social science area and listed under physical science only as it is for CSU and IGETC.

A motion was made that the CSU GE Certificate will be considered the general education program for general education learning outcomes (GELO) in Tracdat. M/S: Presnell/Borg; motion approved.

No other discuss or business.

Next meeting: November 21, 2013 at 3:00 p.m. Room 746

The meeting was adjourned at 3:51 p.m.

Notes taken by Peggy Himbert, Administrative Assistant, Science, Language Arts and Mathematics Division