

General Education Committee Meeting

Thursday, October 8, 2015
3:00 p.m. Room 1108

MINUTES

Present:

<input checked="" type="checkbox"/> Marv Abts	<input checked="" type="checkbox"/> Frank Nigro	<input type="checkbox"/> <i>[Agriculture – vacant]</i>
<input checked="" type="checkbox"/> Carolyn Borg	<input type="checkbox"/> Shelly Presnell	<input type="checkbox"/> <i>[Industrial Tech – vacant]</i>
<input type="checkbox"/> Bob Googins	<input checked="" type="checkbox"/> Roxi Redd	<i>[Living Skills – vacant]</i>
<input checked="" type="checkbox"/> Lauren Hollingsworth	<input type="checkbox"/> Brad Rupert	<input checked="" type="checkbox"/> Guests:
<input checked="" type="checkbox"/> Anita Maxwell	<input type="checkbox"/> James Tate	Lenore Frigo
		Michael Sloan

Welcome

Meeting called to order by Carolyn Borg at 3:03 pm

Introductions were made. Lenore Frigo joined our meeting today to learn more about this committee and Michael Sloan was introduced as the BAIT Dean.

Approval of Minutes (attached)

Additions? – No Yes

Anita Maxwell motioned to approve. Roxi Redd seconded. The minutes were approved unanimously.

GE Committee 2015-2016 Membership

Reviewed GE Membership chart for 2015-2016. (See 15-16 Membership Chart) There is a need to recruit a few members for this committee. Carolyn asked that we think of people who might be interested. Some areas that we need members for include Humanities, Oral Communication, PEAT, Living Skills/Multicultural, and BAIT. Carolyn suggested that we seek a CTE member for the committee. She would like to see another counselor attend. Joann Tippen was a suggestion from the ACSS area. Frank indicated that he would contact Mike Mari (PEAT) and Ralph Perrin (ACSS) to let them know we need members from their areas.

GE Standards for Approval

Carolyn took a few minutes to go over the scope of this committee at the first meeting of the year. The primary responsibility of GE is to review, update and gain approval for general education patterns and courses. The committee will make recommendations to the Curriculum Committee, evaluating GE content based on specific standards including Executive Order 1033, IGETC and Title 5 requirements. Carolyn reminded the group that you can find these resource documents on the I-Drive/GE Committee/GE Standards of Approval. She also shared that the Curriculum Handbook project is on the I-Drive/Everyone/Curriculum Handbook Project and updates have been made to the document.

Computer Literacy for AS Nursing graduates – Update

Roxi Redd shared that at the end of the S15 semester, Terrie Snow and Roxi had met with Lew Schmitt from CIS. It was determined that the computer literacy graduation requirement was not met by the nursing courses' computer content and Roxi expressed disappointment that it hadn't been approved. Roxi shared that most nursing students are going to take the computer literacy test in lieu of taking a computer course. This is because their units are already so high by the time they get to the nursing program, the test is a better option for these students.

Honors Courses – Fall approval process/timelines

Discussed honors designated classes pros and cons for students who wanted more challenge and difficult curriculum at the CC level. In order for a course to be approved as Honors, the course needs a separate course

outline that designates the differences in the course for the honor students, and the course name would include Honors in the title. Students would need to maintain a 3.0 GPA to participate. Carolyn shared an example from another college where they had used the same course outline, but added the additional material that the honor students would be required to complete and changed a few of the sentences and objectives. There are examples on the I-drive/everyone/curriculum Handbook Project/Honors US History 2.

M. Randall suggested use multi-sectioned courses to offer an Honors version. There is a very short timeline to get the honors curriculum approved. It would need to be in CurricUNET by October to be submitted in December for the CSU deadline. Administration would like to offer 3-4 honors courses for F16 then increase it to 10 honors courses by 2017-18. Faculty should let Rob Lightfoot know if interested. Carolyn Borg would be willing to help the faculty get the changes through the curriculum process. There will be stipends available.

Upper Division GE for Baccalaureate HIM Degree

Carolyn presented background information about the Health Information Management (HIM) Baccalaureate Degree at Shasta College. Only two community colleges were approved for the HIM degree. She shared that there would be a limitation on enrollment as we begin with criteria determined by the senate and a goal of open equity but manageable numbers. Fees for students would be an additional \$84.00 per unit plus the \$46.00 we currently charge. We will be offering the Baccalaureate courses completely on-line. Students could be pulled from all over the state, once they complete a two year accredited Health Information Technology (HIT)Degree. Michael Sloan shared that our existing OAS program is being upgraded to an HIT program at the same time we are working on the HIM Baccalaureate Degree. Janet Janus has been hired as the Interim Director of Health Information Technology and Health Information Management Programs. Our existing OAS students would not be eligible for the HIM program until they have graduated from an accredited HIT program, so there would be a time delay before our existing SC students could participate. Currently there is a HIM program at Loma Linda University and a few online colleges offering this degree to look to as we design our program.

The committee looked at the course outlines for three courses - PSYC 401 Organizational Psychology, CIS 401 Database Management and Design, and ENGL 401 Professional and Research Writing. The group agreed that CIS 401 did not meet standards for a general education course. The group discussed their concern that division faculty had not had time to review the PSYC and ENGL course outlines and they included very basic and extremely technical assignments in the course outlines. The group wondered if we would have faculty who could teach this new material in English and PSYC. Roxi Redd motioned to send back the Course Outlines of Record under consideration for input from their individual departments and provide feedback for the next meeting of the Curriculum Committee. Lauren Hollingsworth seconded. Lenore and Lauren offered to take the information back to their faculty groups.

Curriculum Handbook

The Curriculum Handbook project is on the I-Drive/Everyone/Curriculum Handbook Project and updates have been made to the document. Please look at it and make comments on the GE components.

Adjournment

Lauren Hollingsworth motioned to adjourn. Meeting adjourned at 4:04 pm.

Next meeting: November 12, 2015 Room 1108 3:00pm Thursday