

General Education Committee Meeting  
Thursday, March 17, 2016  
3:00 p.m. Fireside Room

**Present:**

<input checked="" type="checkbox"/> <u>Marv Abts</u>	<input type="checkbox"/> <u>Anita Maxwell</u>	<input type="checkbox"/> <u>[Agriculture – vacant]</u>
<input checked="" type="checkbox"/> <u>Carolyn Borg</u>	<input checked="" type="checkbox"/> <u>Frank Nigro</u>	<input type="checkbox"/> <u>[Industrial Tech – vacant]</u>
<input checked="" type="checkbox"/> <u>Lenore Frigo</u>	<input type="checkbox"/> <u>Roxi Redd</u>	<input checked="" type="checkbox"/> <u>Micheal Sloan</u>
<input type="checkbox"/> <u>Bob Googins</u>	<input type="checkbox"/> <u>Terry Turner</u>	<input type="checkbox"/> <b>Guests:</b>
<input checked="" type="checkbox"/> <u>Lauren Hollingsworth</u>	<input checked="" type="checkbox"/> <u>Susan Westler</u>	<input type="checkbox"/> <u>Shelly Presnell</u>

**1. Welcome**

Meeting called to order by Carolyn Borg at 3:07 pm.

**2. Approval of Minutes (attached) 12-10-2015**

Additions? – No  Yes

Susan Westler moved to approve, Marvin Abts seconded. The minutes were approved unanimously.

**3. Courses proposed for local Associate GE pattern – Multicultural Requirement (Area 6) :**

- a. **ADJU 18**- Community Relations and Multicultural Issues for Law Enforcement (to replace ADJU 24 which is being deleted). Committee reviewed course outline and determined there was not enough multicultural content based on content in the outline. Committee suggested reworking the objectives to demonstrate multicultural content and bring the revisions back to the next meeting. Carolyn will contact Craig Carmena to determine if this is the most recent course outline and provide feedback.
- b. **HOSP 55** - Customer Service Skills for a Multicultural workplace (faculty seeking feedback)  
Shelly Presnell attended this meeting, asking for feedback on HOSP 55 course outline. Committee members suggested adding more detail on how multicultural skills are applied and to identify barriers of language or culture and their impact for soft skills in customer service. Faculty will rework these ideas before presenting to the Curriculum Committee.

**4. BIOL 12 and 12L Field Biology -- Associate GE pattern – Natural Science**

These courses were presented for approval at the last curriculum meeting. The 3 unit Lecture- 1 unit Lab components were split into two separate courses in order to be able to offer lab fieldwork at international locations and lecture face to face or delivered by internet. Because of the time of year, the separate lab will not be approved for the 2016 CSU and IGETC categories until the next cycle but we can approve for the associate degree GE pattern.

Susan Westler motioned to approve BIOL 12 for Natural Science area of the associate degree General Ed pattern and Michael Sloan seconded the motion. The motion was approved unanimously.

**5. GE – referenced sections of the accreditation self-study. Begin thinking how/where these occur:**

Frank Nigro who is on the accreditation self-study committee asked that we start to look at how the institution is doing in the following areas in preparation for the upcoming self-study. The committee had discussion about how we are currently tracking and evaluating the GELO component results from GE courses.

Carolyn thought we could start by looking at the following areas which will need to be referenced in the self-study. We need to be able to show what has occurred, what we would like to see, and report any plan. GELO's for the different areas of the college were passed out to the committee to review as was the ER 12 evidence document.

*The institution requires of all of its degree programs a component of general education based on a carefully considered philosophy for both associate and baccalaureate degrees that is clearly stated in its catalog. The institution, relying on faculty expertise, determines the appropriateness of each course for inclusion in the general education curriculum, based upon student learning outcomes and competencies appropriate to the degree level. The learning*

*outcomes include a student's preparation for and acceptance of responsible participation in civil society, skills for lifelong learning and application of learning, and a broad comprehension of the development of knowledge, practice, and interpretive approaches in the arts and humanities, the sciences, mathematics, and social sciences. (ER 12)*

- a. Evidence that a consistent process for examining student learning outcomes is used to analyze courses for inclusion as general education – occurring on a volunteer basis.
- b. Evidence that the rationale for general education is communicated to students, employers, and other constituencies – Carolyn noted that the GE philosophy is described in each preceding paragraph of the GE pattern. Susan reminded the group that if faculty change SLO's in TracDat, it doesn't automatically change in CurricUNET.
- c. [not related to GE]
- d. Evidence the institution has determined standards for the skills in general education
- e. Evidence students who complete general education programs are proficient in general education skills.
- f. Evidence the program of general education includes student learning outcomes concerning values, ethics, civic responsibility, and diverse perspectives.

Questions raised were - How are we currently assessing the student outcomes in our divisions? Could we simplify the criteria? Lenore thought we might have too many (3) SLO's for each GE area to look at successfully. Are we learning and discussing GE student outcomes between departments/areas? Could we be using ISLO's to assess GELO's as some other institutions do?

**6. Meeting adjourned at 4:10 pm. Next meeting will be April 14<sup>th</sup>, 2016 Fireside Room at 3:00pm**