

Textbook Committee Meeting Minutes  
Meeting: March 4, 2009

Members Present:

Sean Randall (Bookstore)  
David Mumpfield (Student Rep)  
Dan Kinney (Student Rep)  
Debbie Parisot (Administration)  
Robin Darcangelo (Financial Aid)  
Carolyn Singh (Library)  
Lauren Hollingsworth (Faculty)  
Larry Andrews (guest – Lance Reporter)  
Heather Wylie (Faculty)

I. Introduction of Committee Members

- A. *New members of the committee were introduced including Debbie Parisot and Lauren Hollingsworth*

II. Pressing Issues

A. Returning Examination Copies

1. Review Copies Available Online

- a. *Heather mentioned that faculty should be encourage to return unwanted examination copies to the publishers to help keep down the cost of textbooks. Also, faculty should be encouraged to review copies online versus requesting them to keep down costs.*

B. Inadequate number of textbooks ordered by the bookstore

- i. *The bookstore is aware of the problems experienced this semester with the availability of textbooks. Sean and Debbie both mentioned that faculty should be encouraged to express problems they are having with the bookstore directly to the bookstore staff. If this proves inadequate, faculty should take their concerns up with Debbie.*

1. Short Term Solutions

- i. making first weeks of reading available online  
ii. *The problem with this solution concerns copyright law infringement. However, articles posted on ANGEL are appropriate.*

C. Value of On-Campus Bookstore?

1. *The issue of having an on-campus bookstore was discussed. The committee agreed that one is necessary there is no universal access to alternative text books sites for all students. Also, according to Sean, alternative textbook sites are being overloaded and cannot always offer/make available all textbooks. Finally, textbook vouchers can only be used at the bookstore, not for online purchases.*

D. Textbook Vouchers: Alternative Purchase Sites?

1. EOPS

2. *Vouchers can only be used at the bookstore since online dealers will not accept government issued vouchers.*

E. Making ISBNs available before the beginning of the semester

1. Faculty Webpage?

2. ANGEL?

3. *Making ISBNs available to students before the semester begins was discussed. According to Sean, this will become federal law next year.*

*However, there are problems with this. One is if a new faculty member is chosen at the last moment who will be using a different text than the one listed.*

F. Workbooks and Used Textbooks

1. *Sean reiterated that any text that has been written in cannot be bought back by the bookstore. Ideas of getting around this included ordering the workbook and textbook separately so students can sell back the text. Also, students can be encouraged to write answers to workbook problems on a separate sheet of paper.*

G. Incorporating Text Book presentation into new student orientations

1. Kevin O'Rouke

2. *Kevin agrees that there should be a more comprehensive discussion of textbook related issues during orientation. Heather will create a more detailed presentation to present during orientation and will present it to the committee at the next meeting before sending it along to Kevin.*

III. Short Term Goals: Update

A. Text Book Presentations

1. Effectiveness?

2. *Heather will continue to organize textbook presentations to division meetings to raise faculty/staff awareness*

B. Online text book swap

1. Raising Awareness

2. *Student Senate and faculty will work on raising awareness about the presence of an online textbook swap located on the student senate website.*

*This information will also be included in the new student*

*orientation*

*presentation.*

C. Online Readers

1. Coordinating with LRC

2. *Discussion held until next meeting*

D. Online Rental Programs

1. [chegg.com](#)

2. *Discussion held until next meeting*

E. Online Textbook Adoption Program

1. Update?

2. *Sean reported that the pilot online textbook adoption program was inefficient and that they would be looking into other programs. However, he reported that the on-time adoption rate on campus was roughly 80% which is good.*

F. Open Textbooks

1. Presentation by Heather
  - i. [www.maketextbooksaffordable.org](http://www.maketextbooksaffordable.org)
  - ii. *Discussion held until next meeting*

IV. Long Term Goals: Update

- A. Set Priorities of the Committee
  1. Disseminating Information to Faculty?
  2. Long/Short Term Goal?
- B. *Several Priorities/Goals were discussed:*
  1. *Making the textbook committee official: Heather will look into this via Kathy Anderson. This would help in getting a website on the Shasta College page to help make information more widely available*
  2. *Implementing a Textbook Adoption Policy: Discussion was had about the pros/cons of implementing an official policy that would stress on-time adoptions, keeping textbooks for a minimum of 2-3 years, and coordinating adoptions with and between full and part time faculty. Others mentioned that simply raising awareness about the effectiveness of doing these things to reduce costs would be sufficient*
  3. *Reduce the incidence of “bundling”: Faculty was encouraged to let the bookstore know when they didn’t want their textbook bundled. Because even if the publisher attached a “free” component to the bundle, the bookstore must have all of the components to buy it back. Also, faculty can inform the bookstore that the text can be bought alone.*