

Textbook Committee  
Meeting Minutes  
November 2009

- I. Members Present
  - A. Sean Randall
  - B. Heather Wylie
  - C. Debbie Parisot
  - D. Lauren Hollingsworth
  - E. Myra Urbanski
  - F. Tom Glass
  - G. Carolyn Singh
  
- II. Introduction of Committee Members
  - A. Welcome Student Senate Textbook Representative: Lauren Russ
    1. *Lauren was unable to attend the meeting. Her position is being confirmed in Student Senate on Friday, December 9, 2009. This position will be attending all future textbook committee meetings*
  
- III. Old Business
  - A. Marquee update
    1. *Discussion tabled*
  - B. Textbook committee Website
    1. *Jaime Speilman has put together and is currently maintaining a textbook committee website at [www.shastacollege.edu/textbookcommittee](http://www.shastacollege.edu/textbookcommittee) Currently, the site includes meeting agendas and minutes*
    2. *In the future, it was mentioned that it would be nice if this site included access to resources for faculty i.e. OER links, alternative publishing links.*
  - C. Book Swap
    1. *Student Senate will host the first book swap in Fall 2010 as this is when ISBNs will be made available. The textbook student senate rep will be in charge of this project.*
  - D. HOEA
    1. *Informational Meeting: November*
    2. *Discussion Tabled*
  - E. Follett vs. Student Run Rental Program
    1. *Carolyn's Report:*
    2. *Heather mentioned that Student Senate was very much interested in starting their own textbook rental program. It was advised that they 1) make sure any student run program does not violate the college's contract with Follett 2) that they come up with and present a business plan*

IV. New Business

A. Inviting administrator: Kevin and/or Brian

1. *It was agreed that the committee invite Brian Spillane to join starting Spring 2010. Heather will take care of this.*

B. Decrease in on-time textbook adoptions

1. *The following suggestions were presented in order to increase on-time adoptions*
  - a. *Include adoption deadlines in N2M a few weeks before the deadline (Lauren)*
  - b. *Send all faculty email reminders before deadline for adoptions (Heather)*
  - c. *Include adoption deadline on textbook committee website (Heather)*
  - d. *Follett host a deadline adoption open house at the bookstore (Sean)*
  - e. *Include textbook adoptions deadline banner on SC website (Debbie)*

C. Putting together OER Presentation

1. *It was agreed that this presentation should be offered at Flex Day 2010. Heather will send the information on OER that she's gathered to Carolyn to put together a presentation*

D. Warning about use of eBooks

1. <http://www.higheredmorning.com/school-tries-e-books-%25e2%2580%2593-and-gets-sued>
2. *This article was acknowledged and everyone agreed that this issue should be considered by anyone using eBooks*