The Board of Trustees of the Shasta-Tehama-Trinity Joint Community College District met in regular session on Wednesday, April 12, 2000, in the Shasta College Board Room.

1. **CALL TO ORDER**

The meeting was called to order by Kendall Pierson, President of the Board, at 7:08 p.m.

2. **ROLL CALL**

Roll Call indicated the following:

**Trustees Present**

- Mrs. Cheri A. Beck
- Mrs. Judi D. Beck
- Mr. Harold J. Lucas
- Mrs. Patricia A. Hunn
- Mr. Kendall S. Pierson
- Mrs. Rayola B. Pratt
- Mr. D. Scott Thompson
- Mr. Martin Myers

**Trustees Absent**

None

3. **FLAG SALUTE**

Pat Hunn led the flag salute for those attending the Board Meeting.

4. **APPROVAL OF THE MINUTES OF THE BOARD MEETINGS HELD MARCH 8, 2000**

Mr. Pierson asked for additions or corrections to the minutes of the:

- Sabbatical Leave Subcommittee Meeting of March 8, 2000
- Capital Outlay Committee Meeting of March 8, 2000
- Policy Committee Meeting of March 8, 2000
- Regular Board Meeting of March 8, 2000
4. **APPROVAL OF THE MINUTES OF THE BOARD MEETINGS HELD MARCH 8, 2000** (Continued)

   It was moved by Mrs. Pratt, seconded by Mrs. Hunn, and carried TO APPROVE THE MINUTES OF THE BOARD MEETINGS HELD MARCH 8, 2000, AS LISTED.

5. **INTRODUCTION OF SPECIAL GUESTS**

   Dr. Treadway stated that he had no special guests to introduce at this time.

   **Staff Recognition**

   Don Spellman said Colleen Heier was hired in 1969 - 31 years ago, as an Admissions and Records Clerk. She was also clerk typist and a Secretary Steno II. In 1978, Ms. Heier worked in the business office, in payroll and as an Extended Day Technician. Ms. Heier is responsible for payroll for day and evening faculty, all paperwork when they are hired, including verification of education and experience. She makes sure they don’t exceed hours they can teach. Colleen works with the Personnel Office, Extended Day Office and Business Office. She does her job well and accurately and uses her own initiative. When there was a long-term absence, she took over payroll for the entire campus. Ms. Heier has a memory like a steel trap. Anything about hourly faculty 1 year ago, 3 years ago, or 10 years ago, she has information. She has a great support group: Al, her husband, two married daughters, and one granddaughter. Colleen Heier is an outstanding Shasta College employee.

   Mr. Pierson presented Colleen Heier with a certificate of recognition. He led everyone in a round of applause.

6. **CALL FOR REQUESTS FROM THE AUDIENCE TO SPEAK TO ANY ITEM ON THE AGENDA**

   Mr. Pierson asked if there was anyone present who wished to speak to any item on the Agenda. There was no response.

7.1 **FACULTY ASSOCIATION REPORT**

   Nick Rogers, Faculty Association Vice President, said last year he came to the summer meetings and said negotiations should be easy but it is not going that way. He was
7.1 **FACULTY ASSOCIATION REPORT** (Continued)

actually asked to come into negotiations. He said he remembered how it used to be. It was easy to negotiate. It is not now. He asked himself why that is. The faculty really doesn’t need hired guns because they are really intelligent and can figure things out. Mr. Rogers said part of his frustration is when it is over the hired guns leave. This once a month stuff will take forever. They could be a lot more reasonable. Nick Rogers said he looks across the Board Room and sees people who are intelligent and we [faculty] are intelligent. He thinks the faculty can work out a much better process in the future. Nick Rogers said this was just to let the Board know from their side about the process – it is really slow.

7.2 **ACADEMIC SENATE REPORT**

Nick Rogers, Academic Senate President, thanked the people who came to the shared governance training conducted by Linda Collins and David Viar. There were quite a few people. Mr. Rogers said he thought more people should have attended but Linda Collins told him it was a really good turnout. She really appreciated the fact that Board Members attended.

Mr. Rogers said he is going to his second Academic Senate state meeting. When he goes there, there are classified senate board members, administrators, legislators, state university system representatives, Chancellor’s Office representatives, CSU system representatives, and trustees present. He invited classified staff, administrators, faculty and Board Members to attend.

Mr. Rogers said last year he said he wanted to promote the word “civility.” He asked a faculty member if he knew what civility meant. He got rather indignant and said he was on all these honor societies, which Nick said he recognized that the person didn’t know what civility meant. This year, they are promoting to the student the honesty policy. He said he uses the word, “integrity.” A former commandant in the Marine Corps gave a presentation on integrity. Integrity came from two Latin words – one means to be whole and the other which means whole and complete. When the Roman soldiers would slap their
7.2  **ACADEMIC SENATE REPORT**

(Continued)

breast plates, the thickest part of their armor, and say, integreter, which means “I have it on and it is in place and it is complete and whole.” The praetorian guards came along and when they were inspected, they would raise their hand and say, Hail Caesar. Their loyalty was not to the same thing. It really led to the downfall of the Romans. They eventually started taking off their armor and they were easily defeated. If we find that students, a great percentage of them, think it is ok to cheat, we may have faculty and staff who may feel the same way. It wants to promote the word, integrity, and that when a person gives their word, they keep it. Mr. Rogers said his father, who was a World War II vet, said “there are things worse than death and that is not to keep your word.” When you give your word, you keep it. If a person can’t trust your word, they can’t trust anything about you. Nick Rogers said he plans to promote it this year.

7.3  **CLASSIFIED EMPLOYEES’ ASSOCIATION REPORT**

Pat Carver, CSEA Chapter President, extended CSEA’s congratulations to Colleen Heier for her many years of exceptional service.

Over this last month, Pat said she attended a state CSEA meeting, and a state constitution and bylaws resolution meeting in San Jose, to review all resolutions to be put forth at the annual conference this year. Ms. Carver said she will be giving it to members for review soon.

7.4  **ASSOCIATED STUDENTS REPORT**

Martin Myers, Associated Student Body President, said ASB elections are taking place now and by the next Board Meeting his successor will be named.

Mr. Lucas said Martin Myers has been a success.

7.5  **SUPERINTENDENT/PRESIDENT’S REPORT**

Dr. Doug Treadway, District Superintendent/President, stated that he distributed a flyer regarding the author James Houston. Mr. Houston and his wife will be in campus meetings with students and faculty. Mr. Houston will be reading from some of his books in the theater on the
evening of April 19. This author visitation is being underwritten by The McConnell Foundation and North Valley Bank.

Dr. Treadway said he gave the state of the college address on March 17. He noted that it was very nice to have Board Members there and also for them to attend the 8th graders career day. Dr. Treadway stated that he circulated letters of appreciation we received from teachers and 8th graders. It was a good day and the college hopes to repeat it next year.

There was a special committee reviewing the current and long-range plans of the museum. The review is completed. Dr. Treadway said he will provide a report under separate cover and report more fully at the next meeting. Trustees were represented by Tom Ludden.

Dr. Treadway stated that a great deal of his time has been involved in the search and selection process for key administrative positions. Dr. Treadway said he was very pleased with the hiring of the new Vice President of Student Services, W.G. Garland. He will have completed his doctorate by the time he arrives in July. Dr. Treadway said he made site visits to the campuses of the two final-ists, to see them in their local settings and meet with members of the community. W.G. Garland’s recommendations were stellar, without exception.

Don Stebbins, the new Director of Advancement, is from Santa Fe, New Mexico. He currently owns a private consulting company and brings a great deal of experience in media and marketing. His spouse and 2-year-old twin sons will arrive with him. Dr. Treadway thanked all staff who assisted in the process on these very successful searches.

Commencement on May 26 will be the college’s 50th and the speaker is a graduate of the college. A student and a faculty member from Shasta College’s first class will be presented.
7.5  SUPERINTENDENT/ PRESDENT’S REPORT
(Continued)

The Strategic Planning Committee decided not to present a full new plan but, instead, to extend the 1995-99 plan one more year. The Board will receive the extended Strategic Plan at their June meeting.

Dr. Treadway said he and Ellen Peres went to Sacramento and met with the District’s Assemblyman and Senator. Dr. Treadway testified on a bill regarding technology for community colleges. Dr. Treadway said our involvement in the legislature is important and he and Ellen were very well received.

Dr. Treadway said this afternoon he joined Pat Hunn at the Corning Rotary meeting and one of our staff, Nina Gabriel, gave a presentation. The presentation was on careers and how we assist in career decisions.

8.1  INFORMATIVE REPORT -- ACADEMIC AND STUDENT AFFAIRS

Jeff Cooper, Vice President of Academic and Student Affairs, thanked the board for the opportunity to present on the office of academic and student affairs. He noted that he assumed his position a year and a half ago and it has been the most rewarding professional experience of his career.

Mr. Cooper gave a PowerPoint presentation which outlined the role, functions, and scope of responsibility of Academic and Student Affairs.

Kendall Pierson thanked Mr. Cooper. It is important for the Board to know where the instruction office is headed. This is critical to the students.

9-10  CONSENT AGENDA

Dr. Treadway recommended approval of the Consent Agenda.

It was moved by Mrs. Hunn, seconded by Mrs. Cheri Beck, and carried TO APPROVE THE CONSENT AGENDA, AS PRESENTED.
11.1 CONSIDERATION OF SUBCOMMITTEE RECOMMENDATION CONCERNING ELECTION OF MEMBERS OF THE CCCT BOARD OF DIRECTORS

Mr. Lucas stated that the subcommittee recommended the following candidates to the full Board to fill the 10 vacancies on the CCCT 2000 Board of Directors:

- Judi D. Beck, Shasta College
- William McGinnis, Butte-Glenn
- Maxine Moore, Victor Valley
- Rebecca J. Garcia, Cabrillo
- Frederick Wenck, Jr., Lake Tahoe
- Lynn Baranco, Peralta
- Carolyn Batiste, MiraCosta
- Lewis S. Braxton, Jr., Merced
- Pete E. Tafoya, Ventura County
- Carole Currey, Santa Monica

Mr. Lucas said that there was no one better qualified than Judi Beck.

It was moved by Mrs. Hunn, seconded by Mrs. Cheri Beck, and carried TO ACCEPT THE RECOMMENDATION OF THE BOARD SUBCOMMITTEE REGARDING THE CANDIDATES, AS PRESENTED.

11.2 CONSIDERATION OF RESOLUTION EXCUSING BOARD MEMBER ABSENCE FROM CERTAIN BOARD MEETINGS

Dr. Treadway recommended the Resolution excusing Board Member, Judi D. Beck, from the March 8, 2000, Board Meeting be approved, as presented.

It was moved by Mr. Lucas, seconded by Mr. Thompson, and carried TO APPROVE THE RESOLUTION EXCUSING BOARD MEMBER, JUDI BECK, FROM THE MARCH 8, 2000, BOARD MEETING, AS PRESENTED.

11.3 STUDENT COMPLAINT

Mr. Kendall Pierson noted that a student, Nata Greenleaf, had requested that her complaint, shown as Exhibit D on the Agenda, be on the agenda. He asked her to please keep her statements to 3 minutes or less.

Nata Greenleaf said she wanted to know what the Board could do if she feels the ASB is violating the state law. She said if would help if she knew which state law, but she does not. Ms. Greenleaf said all students can be eligible to
11.3 STUDENT COMPLAINT (Continued)

be appointed to committees and be involved in the ASB rather than only elected individuals. Ms. Greenleaf said she consulted with some people outside the college and the state law says the ASB appoints students but it is not only students that are elected that are eligible to be on standing committees or to be involved in ASB committees. Ms. Greenleaf said her question is that the ASB either doesn’t understand or doesn’t want to understand. There is nothing in the constitution about that and [sic] does not consult outside organizations that have information on student government. Ms. Greenleaf asked what her next step is if she feels this is wrong and she knows other organizations have told her this is wrong.

Kendall Pierson stated that, as he understands the situation, the Board does not have authority over these issues but the Board will take this under advisement.

11.4 CONSIDERATION OF THIRD READING AND APPROVAL OF BOARD POLICY REVISIONS DELETING OR MOVING ITEMS TO ADMINISTRATIVE PROCEDURES

Dr. Treadway stated that the revisions have been through the Board and shared governance process. Additional changes were made based on feedback from those consultations.

Dr. Treadway recommended the Board approve the Board Policy revisions, as presented.

It was moved by Mrs. Hunn, seconded by Mr. Lucas, and carried TO APPROVE THE BOARD POLICY REVISIONS AS PRESENTED IN EXHIBIT E TO THE AGENDA.

11.5 CONSIDERATION OF PROPOSAL REGARDING RESIDENCE HALLS/Police ACADEMY STUDY

Dr. Treadway recommended the Board approve the availability of the men’s residence hall for the dedicated purpose of the proposed Police Academy.

It was moved by Mr. Lucas, seconded by Mrs. Cheri Beck, and carried TO APPROVE THE AVAILABILITY OF THE MEN’S RESIDENCE HALL FOR THE DEDICATED PURPOSE OF THE PROPOSED POLICE ACADEMY.
11.6 REQUEST FOR SUPPORT OF RESTAURANT PLANS ON OLD OREGON TRAIL

Dr. Treadway recommended Shasta College send a letter to Shasta County that it has no reason to oppose the restaurant plans on Old Oregon Trail across from the college.

It was moved by Mrs. Judi Beck, seconded by Mrs. Hunn, and carried TO SEND A LETTER TO SHASTA COUNTY THAT THE COLLEGE HAS NO REASON TO OPPOSE THE RESTAURANT PLANS ON OLD OREGON TRAIL ACROSS FROM THE COLLEGE.

11.7 CONSIDERATION OF RATIFYING MEMORANDUM OF UNDERSTANDING BETWEEN THE NORTHERN RURAL TRAINING AND EMPLOYMENT CONSORTIUM (NoRTEC) AND THE NoRTEC ONE-STOP EMPLOYMENT CENTER PARTNERS IN TRINITY COUNTY

Dr. Treadway recommended the Board ratify the Memorandum of Understanding between the Northern –Rural Training and Employment Consortium (NoRTEC) and the NoRTEC One-Stop Employment Center Partners in Trinity County.

It was moved by Ms. Cheri Beck, seconded by Mr. Thompson, and carried TO RATIFY THE MEMORANDUM OF UNDERSTANDING BETWEEN THE NORTHERN –RURAL TRAINING AND EMPLOYMENT CONSORTIUM (NORTEC) AND THE NORTEC ONE-STOP EMPLOYMENT CENTER PARTNERS IN TRINITY COUNTY.

12.1 CONSIDERATION OF SUBLEASE AGREEMENT FOR OFFICE SPACE IN WEAVERVILLE

Ellen Peres, Vice President of Administrative Services, recommended that the Administration be authorized to approve the sublease agreement with Trinity Occupational Training, Incorporated, at a monthly rental rate of $77.79.

It was moved by Mrs. Cheri Beck, seconded by Mr. Lucas, and carried TO AUTHORIZE THE ADMINISTRATION TO APPROVE THE SUBLEASE AGREEMENT WITH TRINITY OCCUPATIONAL TRAINING, INCORPORATED, AT A MONTHLY RENTAL RATE OF $77.79.

12.2 CONSIDERATION OF RATIFYING ENGINEERING SERVICES AGREEMENT FOR THE 1200 BUILDING ROOF

Ellen Peres recommended the Board (1) ratify the agreement with Pace, Civil, Inc., for engineering and bid preparation services for the 1200 building roof replacement project, and (2) approve awarding the bid for this project to Donald F. Gallino, Inc., at a cost of $66,000.
12.2 CONSIDERATION OF RATIFYING ENGINEERING SERVICES AGREEMENT FOR THE 1200 BUILDING ROOF (Continued)

It was moved by Mrs. Pratt, seconded by Mrs. Judi Beck, and carried TO (1) RATIFY THE AGREEMENT WITH PACE, CIVIL, INC., FOR ENGINEERING AND BID PREPARATION SERVICES FOR THE 1200 BUILDING ROOF REPLACEMENT PROJECT, AND (2) APPROVE AWARDING THE BID FOR THIS PROJECT TO DONALD F. GALLINO, INC., AT A COST OF $66,000.

12.3 CONSIDERATION OF AWARDING CONTRACT FOR THE TENNIS COURT RENOVATION PROJECT

Ellen Peres recommended the Administration be authorized to award the tennis court renovation project bid to B&J Paving, Inc., at a cost of $109,134 for the base bid and Alternates 1, 2 and 4.

It was moved by Mrs. Cheri Beck, seconded by Mrs. Pratt, and carried TO AUTHORIZE THE ADMINISTRATION TO AWARD THE TENNIS COURT RENOVATION PROJECT BID TO B&J PAVING, INC., AT A COST OF $109,134 FOR THE BASE BID AND ALTERNATES 1, 2 AND 4.

12.4 CONSIDERATION OF AWARDING BID FOR RE-ROOFING THE 400, 500, 600, AND 2500 BUILDINGS

Ellen Peres recommended that the Administration be authorized to award the contract to SFI “The Urethane People, Inc.” at a cost of $296,855 to replace the roofs on the 400, 500, 600, and 2500 buildings.

It was moved by Mr. Lucas and seconded by Mrs. Pratt TO AUTHORIZE THE ADMINISTRATION TO AWARD THE CONTRACT TO SFI “THE URETHANE PEOPLE, INC.” AT A COST OF $296,855 TO REPLACE THE ROOFS ON THE 400, 500, 600, AND 2500 BUILDINGS.

Mrs. Hunn asked about the company’s background. Dr. Spellman said this company has done work in the area and it is a qualified contractor.

The motion carried TO AUTHORIZE THE ADMINISTRATION TO AWARD THE CONTRACT TO SFI “THE URETHANE PEOPLE, INC.” AT A COST OF $296,855 TO REPLACE THE ROOFS ON THE 400, 500,
12.5 CONSIDERATION OF ACCEPTANCE OF DONATIONS

Dr. Treadway recommended the donations be accepted as offered, with the appropriate letters of appreciation.

It was moved by Mrs. Hunn, seconded by Mrs. Pratt, and carried TO ACCEPT THE DONATIONS AS OFFERED, WITH THE APPROPRIATE LETTERS OF APPRECIATION.

13. SPECIAL REPORTS

Dr. Treadway recommended the items listed under Special Reports be approved as presented.

It was moved by Mrs. Judi Beck, seconded by Mrs. Hunn, and carried TO APPROVE THE ITEMS LISTED UNDER SPECIAL REPORTS, AS PRESENTED.

14. ANNOUNCEMENTS

Mr. Pierson announced the future Board Meeting dates as follows:

April 26, 2000  (If Necessary)

May 10, 2000

May 24, 2000  (If Necessary)

June 14, 2000

Mr. Pierson noted that commencement is scheduled for May 26, 2000, at 8 p.m., in Memorial Stadium.

15. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD

Mrs. Judi Beck said last month she went to a high tech computer conference. There is some awesome technology on the way. The workshops were very good. Mrs. Beck said she took a day to go to College of the Desert to visit their foundation and library, which are joint efforts with the community. She also met with another foundation and has brought back information for the staff.

Mrs. Judi Beck stated that she is a member of the Education Advisory Committee for CCLC. This committee
15. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD (Continued)

plans educational meetings for the state. Mrs. Beck in-
formed the Board that she assisted with a presentation on boardmanship. Educating trustees is part of the responsi-

bility of the committee.

Mrs. Judi Beck reported that she arrived in Redding this morning from Washington, D.C. She attended a joint luncheon with the Dallas Community College board and a board from Virginia, which was very interesting. She also attended the Cherry Blossom Festival. Most of these trustees are appointed by the Governor and President and they do not report to a board but to a chancellor. Both of these community colleges have six campuses. The Virginia community college has a course in stone carving which was created because of all the monuments in Washington, D.C. The course is being taught by a 71-year-old master carver from Italy. This is similar to our area responding to dental hygiene and aeronautics engine repairs. I got to read newspapers every day. USA Today and The Washington Post both featured articles on community colleges and named a team of 20 community college top students from throughout the U.S., with 5 from California. Mrs. Judi Beck said she would copy it and get it to the Board. It was a great opportunity to show the public why community colleges are here and what it is we do. This was very opportune because she had an appointment with Congressman Herger wearing two hats, both in healthcare and education. She showed him a copy of the article. She reminded him that he had the power to go out and represent a rural area and make a difference in education and healthcare.

Mrs. Judi Beck said she also spent an entire day a few weeks ago with Senator Johannessen on these issues also. He understands and appreciates the issues. When she meets with people she always remembers the college.

Mrs. Pat Hunn stated that Doug came down to Corning to their Rotary today and Nina Gabriel did an excellent presen-
tation. She was a wonderful speaker and thanked both for doing that. Mrs. Hunn encouraged the Board to re-
quest Nina for presentations to groups in their areas.

16. **COMMENTS FROM THE AUDIENCE**

Mr. Pierson asked if there were any comments from the audience.

17. **DATE OF THE NEXT REGULAR BOARD MEETING**

Mr. Kendall Pierson, President of the Board, announced the date of the next regular Board Meeting as Wednesday, May 10, 2000, at 7 p.m. in the Shasta College Board Room.

18. **ADJOURN TO CLOSED SESSION**

Mr. Pierson adjourned the meeting to closed session at 8:17 p.m.

18.1 **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL RELEASE** (Government Code Section 54957)

18.2 **TO HEAR A CHARGE OR COMPLAINT AGAINST AN IDENTIFIED EMPLOYEE** (Government Code Section 54957)

18.3 **CONFERENCE WITH LABOR NEGOTIATOR** (Government Code Section 54957.6)

Agency Designated Representatives: (Doug Treadway)

Name of organization representing employees: Shasta College Faculty Association/CTA/NEA

19. **RECONVENE IN OPEN SESSION**

Kendall Pierson reconvened the meeting in open session at 9:35 p.m. There were no reports of closed session action.

20. **ADJOURN**

Mr. Pierson adjourned the meeting at 9:36 p.m.

Respectfully submitted,

Susan Vanderwerf
Recorder