MEETING OF THE BOARD OF TRUSTEES
SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT
WEDNESDAY, MAY 8, 2002

MINUTES

The Board of Trustees of the Shasta-Tehama-Trinity Joint Community College District met in regular session on Wednesday, May 8, 2002, in the Board Room of the Shasta College Administration Building.

1. **CALL TO ORDER**
   
The meeting was called to order by Mrs. Patricia Hunn, Board President, at 7:11 p.m.

2. **ROLL CALL**
   
Roll Call indicated the following:

   **Trustees Present**

   Mrs. Cheri A. Beck  
   Mrs. Judi D. Beck  
   Mrs. Patricia A. Hunn  
   Mr. Harold J. Lucas  
   Mr. Kendall S. Pierson  
   Mrs. Rayola B. Pratt  
   Mr. D. Scott Thompson  
   Ms. Janine Wallan

3. **FLAG SALUTE**
   
Mrs. Judi Beck led the flag salute for those attending the Board meeting.

4. **APPROVAL OF THE MINUTES OF APRIL 10, 2002, FOR THE:**
   
   - **SUBCOMMITTEE FOR THE CCCT BOARD OF DIRECTORS ELECTION,**
   - **SABBATICAL LEAVE SUBCOMMITTEE MEETING**
   - **CAPITAL OUTLAY BOARD MEETING**
   - **REGULAR BOARD MEETING**

   Mrs. Hunn asked for additions or corrections to the minutes of the Subcommittee for the CCCT Board of Directors Election, held April 10, 2002, the Sabbatical Leave Subcommittee meeting held April 10, 2002, the Capital Outlay Board meeting held April 10, 2002 and the regular Board meeting held April 10, 2002.

   It was moved by Mr. Lucas and seconded by Mrs. Judi Beck TO APPROVE THE APRIL 10, 2002, MINUTES OF THE SUBCOMMITTEE FOR THE CCCT BOARD OF DIRECTORS ELECTION, THE SABBATICAL LEAVE SUBCOMMITTEE MEETING, THE CAPITAL OUTLAY BOARD MEETING, AND THE REGULAR BOARD MEETING.
4. APPROVAL OF THE MINUTES OF APRIL 10, 2002, BOARD MEETING MINUTES (Continued)  

Mrs. Cheri Beck said she would like the Capital Outlay Board Meeting minutes to reflect that she asked about riparian water rights.

The motion carried, with the amendment to the Capital Outlay Board Meeting minutes.

5. INTRODUCTION OF SPECIAL GUESTS  

Dr. Treadway introduced special guests:
- Dexter Wright, Executive Director, Tehama Local Development Corporation
- Beverly Ross, Tehama County Assistant Registrar of Voters
- Mary Alice George, Tehama County Clerk and Recorder
- Ann Reed, Shasta County Clerk/Registrar of Voters
- Sally Mayr, Assistant County Clerk/Registrar of Voters for Shasta County.

6. CALL FOR REQUESTS FROM THE AUDIENCE TO SPEAK TO ANY ITEM ON THE AGENDA  

Mrs. Hunn asked if there was anyone in the audience who wished to speak to any item on the agenda. There was no response.

7.1 FACULTY ASSOCIATION REPORT  

Nick Rogers, Faculty Association President, said Kathy Hansen received a WHO award from the Faculty Association. This is similar to receiving an Excellent Educator Award.

Board Chair Pat Hunn noted that Nick Rogers would be missed as Faculty Association President.

7.2 ACADEMIC SENATE REPORT  

Cathy Anderson, Academic Senate President, asked that the Athletic Trainer position item in 10.2 be pulled from the Agenda.

7.3 CLASSIFIED EMPLOYEES’ ASSOCIATION  

Sue Brix, President of CSEA, wished Janine Wallan the best of luck in the future and noted that it had been a pleasure working with her during the past year.
7.4 ASSOCIATED STUDENT BODY REPORT

Janine Wallan, ASB President, presented plants and cards of appreciation to members of the Governing Board and Administration. Ms. Wallan said she was looking into pursuing her degree at CSU Chico. She thanked everyone for their assistance during the academic year and said she hoped to see everyone in the future.

Pat Hunn thanked Janine for her hard work as ASB President and as the Student Trustee.

7.5 SUPERINTENDENT/PRESIDENT’S REPORT

Dr. Treadway, Superintendent/President, said Craig Thompson, Shasta College Head Football Coach, has been elected Vice President of the California Community College Football Coaches Association. He will eventually succeed to the Presidency of the Association.

President Treadway said he hoped everyone would support the music department’s fundraiser this Saturday, May 11, at 7:30 p.m. at Win-River. All proceeds will be used to purchase new music instruments. Speaking of musical instruments, Larry Grandy received a call today from a former member of the community band. She and her husband have decided to donate their Steinway piano, appraised at a value of $38,000.

Dan Estrada of the Chancellor’s Office, contacted Dr. Treadway regarding placement of some electric vehicles on our campus. This is a vehicle evaluation program, with no cost to Shasta College. We look forward to the arrival of the vehicles soon.

Regarding the university connections, Dr. Treadway reported that he attended another CPEC meeting on April 25. He has been meeting with the Center staff to discuss four-year programs and he visited OIT and Central Oregon Community College last week.

Dr. Treadway said the Shasta College Foundation Board will be hiring their own fundraiser, as mentioned on the Board Agenda.
7.5 SUPERINTENDENT/ PRESIDENT’S REPORT
(Continued)

Mandatory CPR/First Aid Training for our management staff has been completed. Dr. Treadway extended his appreciation to all staff who participated.

Dr. Treadway reported that a hiring freeze has been instituted for the next 30 days, until the preliminary budget is approved on June 12.

7.6 BOARD MEMBERS REPORT

Mrs. Cheri Beck stated that she enjoyed the guest author, Al Young’s, presentation. He was delightful and a good person to learn from.

8.1 INFORMATIVE REPORT - INSTRUCTIONAL SERVICES

Jeff Cooper, Vice President of Academic Affairs, distributed informative packets to everyone.

Mr. Cooper reviewed current projects and discussed proposed goals within the instructional program.

Mrs. Hunn thanked Mr. Cooper for a very good report. Mr. Lucas complimented Mr. Cooper on a nice report.

9-11 CONSENT AGENDA

Dr. Treadway recommended approval of the Consent Agenda.

He distributed a communication from the Shasta College Faculty Association, requesting that the item on the Change for the Athletic Trainer position, be pulled from the agenda. Dr. Treadway recommended that the item be set aside for discussion of an amendment.

It was moved by Mr. Lucas, seconded by Mr. Thompson, and carried TO REMOVE THE CHANGE FOR THE ATHLETIC TRAINER POSITION ITEM, TO BE DISCUSSED SEPARATELY.

It was moved by Mr. Pierson, seconded by Mr. Lucas, and carried TO APPROVE THE CONSENT AGENDA, WITH THE CHANGE FOR THE ATHLETIC TRAINER POSITION ITEM REMOVED, TO BE DISCUSSED SEPARATELY.
Dr. Treadway explained the item and recommended amending the wording to abolish the vacant classified position and make it a position in the academic contract. He stated he would meet with the Academic Senate on the matter. Dr. Treadway said it is an established position, not a new position.

It was moved by Mr. Lucas, seconded by Mrs. Pratt, and carried TO APPROVE AGREEMENT BETWEEN THE DISTRICT AND THE FACULTY ASSOCIATION THAT THE ATHLETIC TRAINER POSITION BE MOVED FROM THE CLASSIFIED SERVICE TO AN ACADEMIC CLASSIFICATION.

W.G. Garland, Vice President of Student Services, recommended approval.

It was moved by Mrs. Judi Beck and seconded by Mrs. Pratt, TO APPROVE THE STUDENT TRUSTEE ADVISORY VOTE AND ADOPT THE REVISED BOARD POLICY ATTACHED TO THE AGENDA AS EXHIBIT E.

There was discussion, with Dr. Treadway recommending the policy item be amended to say, “with an advisory vote on all matters except those considered in closed session.”

It was moved by Mr. Lucas and seconded by Mr. Pierson, TO AMEND THE MOTION TO CLARIFY THAT THE STUDENT TRUSTEE DOES NOT HAVE A VOTE IN EXECUTIVE SESSION. The motion carried, with Mrs. Cheri Beck voting “No.”

Mr. W.G. Garland, Vice President of Student Services, distributed copies of the list of appointees to the Site Selection Advisory Committee for the Shasta College Health Sciences Center.

This item was for information only.
| 12.3 | **CONSIDERATION FOR REQUESTS FOR REVISIONS TO THE SHASTA COLLEGE TRUSTEE AREA REAPPORTIONMENT** | Dr. Treadway distributed a handout explaining deviation numbers and percentages for the Trustee areas. The Board heard a presentation by Ann Reed, Shasta County Clerk/Registrar of Voters, and from Beverly Ross, Tehama County Assistant Registrar of Voters. Dr. Treadway recommended approval of the requests for revisions from Shasta County and Tehama County, as presented. It was moved by Mr. Lucas, seconded by Mr. Pierson, and carried TO APPROVE THE REQUESTS FOR REVISIONS FROM SHASTA COUNTY AND TEHAMA COUNTY, AS PRESENTED. Mrs. Hunn thanked everyone involved for coming to the meeting and for their presentations. |
| 12.4 | **RATIFICATION OF MOU WITH PRIVATE INDUSTRY COUNCIL** | Dr. Treadway explained the item and recommended approval. It was moved by Mrs. Cheri Beck, seconded by Mrs. Pratt, and carried TO RATIFY THE MODIFICATION OF THE MEMORANDUM OF UNDERSTANDING, ATTACHED TO THE AGENDA AS EXHIBIT H. |
| 12.5 | **CONSIDERATION OF APPROVAL OF GRANT AWARDS FROM THE CHANCELLOR’S OFFICE** | Dr. Treadway recommended approval. He complimented Victoria Hindes and her staff on their excellent job on the grant applications. Ms. Hindes noted that the grants were awarded but the funds have been targeted for elimination. It was moved by Mrs. Cheri Beck, seconded by Mr. Pierson, and carried TO ACCEPT THE GRANT AWARDS AS PRESENTED, WITH THE UNDERSTANDING THAT THE FUNDING HAS NOT BEEN APPROVED YET. |
12.6 **CONSIDERATION OF A GRANT APPLICATION TO THE CALIFORNIA COMMUNITY COLLEGE’S CHANCELLOR’S OFFICE**

Dr. Treadway recommended approval.

It was moved by Mrs. Pratt, seconded by Mr. Pierson, and carried TO APPROVE THE GRANT APPLICATION, AS PRESENTED.

13.1 **ANNUAL ORGANIZATIONAL STRUCTURE REPORT AND RECOMMENDATIONS**

Dr. Treadway reviewed the details of the recommendation.

It was moved by Mrs. Cheri Beck, seconded by Mr. Pierson, and carried TO APPROVE THE PROPOSED ADMINISTRATIVE ASSIGNMENTS AND THE SHASTA COLLEGE ORGANIZATION FOR 2002-03, AS SUBMITTED.

13.2 **CONSIDERATION OF CALIFORNIA DAY OF THE TEACHER**

Dr. Treadway recommended approval.

It was moved by Mrs. Pratt and seconded by Mr. Pierson, TO APPROVE THE PROCLAMATION AS PROPOSED.

Mrs. Cheri Beck proposed changing, “Whereas, no other profession touches as many persons with such a lasting effect,” to “Whereas, this profession touches many persons with a lasting effect.”

After some discussion, the original motion was approved.

13.3 **CONSIDERATION OF RESOLUTION DECLARING CLASSIFIED SCHOOL EMPLOYEES’ WEEK**

Dr. Treadway recommended approval.

It was moved by Mr. Lucas, seconded by Mr. Pierson, and carried TO APPROVE THE RESOLUTION AS PROPOSED.

14.1 **CONSIDERATION OF PURCHASE OF LAND IN TEHAMA COUNTY**

Jeff Cooper, Vice President of Academic Affairs, recommended approval. There was discussion with Mr. Kelly Williams of the Bureau of Land Management. He and Ross Tomlin, Center Dean for Science, Industry, and Natural Resources, noted that access and riparian water rights would be reviewed.
14.1 CONSIDERATION OF PURCHASE OF LAND IN TEHAMA COUNTY (Continued)

It was moved by Mr. Lucas, seconded by Mrs. Cheri Beck, and carried TO AUTHORIZE THE ADMINISTRATION TO CONTRACT WITH THE BUREAU OF LAND MANAGEMENT FOR THE PURPOSE OF PURCHASING THE LAND IN TEHAMA COUNTY, AS INDICATED IN EXHIBIT L, SHOULD THE ADMINISTRATION’S REVIEW WITH LEGAL COUNSEL AND OTHER DUE DILIGENCE PROCEDURES DETERMINE THAT SAID PURCHASE IS IN THE BEST INTEREST OF THE DISTRICT.

14.2 ACKNOWLEDGEMENT OF RECEIPT OF QUARTERLY FINANCIAL REPORT

Dr. Treadway reviewed Exhibit M with the Board, and noted that no contracts were settled during this quarter. He stated that Item Number V, asks if the District has significant fiscal problems that must be addressed this year and, if yes, what are the problems and what actions will be taken. The quarterly report answers that, “Every likelihood of major funding reduction. The Board will be apprised of cost-cutting actions necessary as soon as the state informs the college of its budget cuts.”

It was moved by Mrs. Pratt, seconded by Mrs. Cheri Beck, and carried TO ACKNOWLEDGE RECEIPT OF THE FINANCIAL STATUS REPORT IN COMPLIANCE WITH EDUCATION CODE 84043.

14.3 CONSIDERATION OF CONTRACT AWARD FOR FUME HOOD PROJECT

Ellen Peres, Vice President of Administrative Services, recommended approval.

It was moved by Mrs. Cheri Beck and seconded by Mr. Lucas TO AWARD A CONTRACT TO OES SHEET-METAL AND FABRICATION IN THE AMOUNT OF $366,000 FOR THE FUME HOOD REPLACEMENT PROJECT.

Kendall Pierson asked why there was only one bid. Ellen Peres said it is specialized work – there is only one contractor in northern California. The bid came in at the price that had been anticipated.

The motion carried.
14.4 CONSIDERATION OF ROBERT PAGET CLAIM
Ellen Peres recommended approval.
It was moved by Mr. Lucas, seconded by Mrs. Judi Beck, and carried TO REJECT THE CLAIM PRESENTED ON BEHALF OF COURTNEY PAGET AND AUTHORIZE THE ISSUANCE OF A LETTER OF NOTIFICATION AND WARNING REGARDING CLAIMANT RIGHTS, PURSUANT TO GOVERNMENT CODE 911.2.

14.5 CONSIDERATION OF DONATIONS
Doug Treadway recommended approval.
It was moved by Mr. Pierson, seconded by Mrs. Cheri Beck, and carried TO ACCEPT THE DONATIONS AS OFFERED, WITH THE APPROPRIATE LETTERS OF APPRECIATION.

15. SPECIAL REPORTS
Doug Treadway recommended the approval of all items listed under special reports.
It was moved by Mrs. Pratt, seconded by Mr. Pierson, and carried, after some discussion, TO APPROVE THE ITEMS LISTED UNDER SPECIAL REPORTS. Mrs. Judi Beck urged prudent caution on approving certain trips.

16.1 ANNOUNCEMENTS
Mrs. Hunn announced the future Board Meeting dates as:

- May 22, 2002 (If Necessary)
- June 12, 2002
- June 26, 2002 (If Necessary)
- July 10, 2002

Dr. Treadway noted that there would be a Special Board Meeting scheduled in early June so the Board could interview the architectural and contract management services firms for the bond projects. He added that the Board’s Retreat is scheduled for Friday, July 19.
16.2 COMMENCEMENT

Mrs. Hunn reminded everyone that commencement is scheduled for Thursday, May 23, 2002, at 8 p.m. at Memorial Stadium.

17. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD

Pat Hunn, Board President, thanked Nick Rogers, outgoing Faculty Association President, and Janine Wallan, outgoing Student Trustee, for everything they accomplished while in office.

18. COMMENTS FROM THE AUDIENCE

There were no comments from the audience.

19. DATE OF THE NEXT REGULAR BOARD MEETING

Mrs. Hunn announced the date of the next regular Board Meeting as Wednesday, June 12, 2002, at 7 p.m. in the Shasta College Board Room.

20. ADJOURN TO CLOSED SESSION

Mrs. Hunn adjourned the meeting to closed session at 8:45 p.m.

21.1 REVIEW OF STUDENT SUSPENSION (Education Code Section 76030)

No report required.

21.2 STUDENT CHALLENGE TO CONTENT OF PUPIL RECORDS (Education Code 76232c) and TO HEAR A CHARGE AGAINST AN IDENTIFIED EMPLOYEE (Government Code 54957)

No report required.

21.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

Discussion was held and action taken.

21.4 ADJOURN FROM CLOSED SESSION

Closed session adjourned at 10:13 p.m.
22. **RECONVENE TO OPEN SESSION**

Open session reconvened at 10:13 p.m.

Mrs. Hunn reported the following action taken in Closed Session:

It was moved by Mr. Pierson, seconded by Mr. Thompson, and carried unanimously TO APPROVE THE RESIGNATION AGREEMENT BETWEEN THE DISTRICT AND DONALD PEERY.

It was moved by Mr. Thompson, seconded by Mr. Pierson, and carried unanimously TO APPROVE THE DISMISSAL OF ROGER MUMM DURING HIS PROBATIONARY PERIOD.

23. **ADJOURN**

Mrs. Hunn adjourned the meeting at 10:14 p.m.

Respectfully submitted,

Susan Vanderwerf
Recorder