The Board of Trustees of the Shasta-Tehama-Trinity Joint Community College District met in regular session on Wednesday, June 11, 2003, in the Board Room of the Shasta College Administration Building.

1. CALL TO ORDER

   The meeting was called to order by Mrs. Rayola Pratt, Board President, at 7:00 p.m.

2. ROLL CALL

   Roll Call indicated the following:

   **Trustees Present**
   
   Mrs. Cheri A. Beck  
   Mrs. Judi D. Beck  
   Mrs. Patricia A. Hunn  
   Mr. Harold J. Lucas  
   Mr. Martin B. Myers  
   Mr. Kendall S. Pierson  
   Mrs. Rayola B. Pratt

3. FLAG SALUTE

   Mrs. Cheri Beck led the flag salute for those attending the Board meeting.


   It was moved by Mrs. Judi Beck and seconded by Mr. Pierson to approve the minutes of the Special Board Meeting of May 12, 2003, the Capital Outlay Committee Meeting of May 21, 2003, the Regular Board Meeting of May 21, 2003, and the Policy Committee Meeting of May 28, 2003.

   Mrs. Cheri Beck noted several corrections to the May 12, 2003, minutes where she is reflected as calling the meeting to order and adjourning the meeting. Also, it should be reflected that it was a special meeting, not a policy meeting.

   It was moved by Mrs. Judi Beck and seconded by Mr. Lucas to amend her motion to approve the minutes of the Special Board Meeting of May 12,

Mr. Lucas said he would not be able to vote on the Policy Meeting minutes of May 28, 2003, because he was unable to attend. Mrs. Hunn said the same applied to her, as she was unable to attend on May 28.


It was moved by Mrs. Cheri Beck, seconded by Mr. Pier-son, and carried TO APPROVE THE MINUTES OF THE POLICY COMMITTEE MEETING OF MAY 28, 2003.

5. **INTRODUCTION OF SPECIAL GUESTS**

There were no special guests.

6. **CALL FOR REQUESTS FROM THE AUDIENCE TO SPEAK TO ANY ITEM ON THE AGENDA**

Mrs. Pratt requested that people keep their comments to three minutes or less. Mr. Kevin Bryce said he would like to speak to Items 7.4 and 11.7 and, if necessary, Item 11.8. Mr. John Ohm requested permission to speak to Item 11.8.

7.1 **FACULTY ASSOCIATION REPORT**

Joan Bosworth, Faculty Association President, reported that the faculty are enjoying their vacation. She noted that summer class enrollments are holding strong.

7.2 **ACADEMIC SENATE REPORT**

Cathy Anderson, Academic Senate President, said she had no report.

7.3 **CLASSIFIED EMPLOYEES’ ASSOCIATION**

Pat Carver, CSEA representative, stated that, in behalf of CSEA, she would like to offer their best wishes in the future for Dr. Treadway. She stated that they will miss him.

The Annual CSEA Conference is August 2-8, 2003. CSEA will be getting petitions for the budget accountability act and will work toward 600,000 signatures. The act would change the vote requirement to pass the budget.
7.4 ASSOCIATED STUDENT
BODY REPORT

Mrs. Pratt recognized Kevin Bryce, who requested permission to speak to this item. Mr. Bryce said he was the past ASB president and past Student Trustee. The ASB elections were ruled invalid. Effective May 29, the ASB was deemed to be inactive. Mr. Bryce stated that the students have no representation on this Board and the Board is in non-compliance with state law. He said he and his colleague would like the Board’s help in solving this.

Mrs. Pratt asked if Dr. Treadway had any comment. He said no.

7.5 SUPERINTENDENT/
PRESIDENT’S REPORT

Dr. Treadway said the Chancellor’s Office just released a preliminary report on findings of their investigation of alleged concurrent course enrollment policy violations. Shasta College has been reported to have $78,000 in state funding for the 2001-02 year for courses which could be disallowed. Because Shasta College had more than this amount of funding for regular students for which it received no appropriation (over cap), the college is allowed to substitute those students for the disallowed enrollments and thereby not pay any penalty. Dr. Treadway said these were the summer camp programs. The college no longer offers them and has no liability for that kind of enrollment. There is a bill proposed with more defined regulations on concurrent enrollment. It should be helpful and will be discussed at Friday’s workshop of the Northern California CEOs and Trustees.

Rayola Pratt asked what the cap figure is that the college is trading these figures for. Chuck Ely said it was 81 or 82 students that the college didn’t get paid for that year. That will offset any losses. Dr. Treadway said the college didn’t submit the classes to the state for reimbursement and there are no previous years we have to make up for.

Mr. Lucas asked if the new interpretation will affect class offerings. Dr. Treadway said no, there are juniors and seniors attending regular college classes, which is appropriate, but the camps for children are now self-supporting.
and separate.

Dr. Treadway said he attended the College Connection Graduation on May 27 and presented them with a plaque of appreciation for their excellent work. This has been a very successful program and popular in the community. They had 120 students complete the program this year.

On May 29, Dr. Treadway spoke at Leadership Redding. The topic was the “Future of the Region.”

Also on May 29, he gave the welcome at the Native American Graduation.

On June 2, he met with the Shasta College Foundation and they began early conversations about the annual fund-raising campaign.

On both June 2 and June 3, Dr. Treadway attended UC partnership meetings. Carolyn Borg will be the Shasta College designated representative in their newly formed higher education consortium for Shasta and Siskiyous Counties. As mentioned on the agenda. He and Jim Poulsen attended two meetings in Weaverville on June 4. The first meeting was with the college’s Site Selection Advisory Committee and the second meeting was a public hearing on the Lee Fong Park site.

Dr. Treadway said he was looking forward to Shasta College hosting the Northern California CEO/Trustees’ Meeting on Friday at 10 a.m.

7.6 BOARD MEMBER REPORTS

Martin Myers said the Policy Committee met and will recommend changes to Board Policy 7125, which is for the selection and appointment of administrative personnel.

8.1 INFORMATIVE REPORT – PRESIDENT’S OFFICE

Dr. Treadway introduced Dr. Carolyn Borg, who is a Shasta College counselor and serving as the Coordinator for the University Program and funded by the FIPSE grant. Doug commended her for taking a good strong hand on the steering wheel of four universities. She
should be commended for her hard work.

Dr. Borg gave a PowerPoint presentation on the University Program.

Mrs. Cheri Beck noted that UC Davis was not listed and asked what the progress was with them. Dr. Borg said UC Davis is the only one she hasn’t met with, although Dr. Treadway and Dr. Tomlin met with them last fall.

Mrs. Hunn asked how the classes can be offered if the college hasn’t built the building. Dr. Borg said the college will schedule rooms for the classes. Mr. Pierson asked whether memorandums of understanding (MOUs) had been signed. Dr. Borg said she was hoping the MOUs would come as a result of next week’s meeting. Mr. Pierson asked if there should be a deadline placed on finalizing the MOUs. The college needs a firm commitment. Dr. Borg said she hopes to see the MOUs completed by the end of the summer. Mr. Pierson said he would like to see them sooner than later.

Kendall Pierson noted that the inquiries from National University, which is a private university, is interesting. Dr. Borg said their tuition might be an issue.

Mr. Pierson reiterated that there should be a deadline on the MOUs. Mr. Lucas said he did not think there should be deadlines – the deadline might pass and then the college would have an empty building. It would be nice to have a sense that they are enthusiastic.

Mrs. Cheri Beck asked what the MOU would consist of. Dr. Borg said the college will define benefits for both Shasta College and for the university, as well as fees for advising, financial aid, application assistance, and facilities/utilities costs. Rayola Pratt asked what the customary cost of using facilities would be. Dr. Borg said they were discussing $10 per hour for a classroom. It depends on what service they want Shasta College to provide.

Dr. Treadway said the policy would be not to charge them again for a building that the public has already paid for.
Shasta College would not rent to them – it is cost recovery for utilities, etc.

Mrs. Judi Beck asked, regarding nursing, whether they explored the University of Phoenix. Dr. Borg said no, but Cogswell Pyrotechnic might offer fire technology. Mrs. Judi Beck asked for a copy of Dr. Borg’s slide presentation noting that people are asking about the University Program every day. Dr. Borg said if anyone sends her an email at universitycenter@shastacollege.edu she can answer any questions.

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<tr>
<th>9-10</th>
<th>CONSENT AGENDA</th>
<th>Doug Treadway recommended approval.</th>
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<td>It was moved by Mrs. Hunn, seconded by Mr. Pierson, and carried TO APPROVE THE CONSENT AGENDA, AS PRESENTED.</td>
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<tr>
<td>11.1</td>
<td>APPOINTMENT OF BOARD SUBCOMMITTEE TO INTERVIEW CEO SEARCH CONSULTANTS</td>
<td>Mrs. Pratt announced that the interviews for the CEO Search Consultants would be by the Board, as a whole, the three Vice Presidents, and the Human Resources Officer.</td>
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<td>11.2</td>
<td>CONSIDERATION OF RESOLUTION CONCERNING ORDER OF ELECTION AND SPECIFICATIONS OF THE ELECTION ORDER, FOR BIENNIAL GOVERNING BOARD ELECTIONS</td>
<td>Dr. Treadway recommended approval.</td>
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<td>It was moved by Mr. Lucas, seconded by Mrs. Cheri Beck and carried TO ADOPT THE RESOLUTION CONCERNING ORDER OF ELECTION AND SPECIFICATIONS OF THE ELECTION ORDER, AS SUBMITTED.</td>
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<td>11.3</td>
<td>CONSIDERATION OF RESOLUTION ESTABLISHING PROCEDURES IN CASE OF TIE VOTE AT GOVERNING BOARD ELECTION</td>
<td>Dr. Treadway recommended approval.</td>
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<td>It was moved by Mrs. Hunn, seconded by Mrs. Cheri Beck, and carried TO ADOPT THE RESOLUTION ESTABLISHING PROCEDURES IN CASE OF TIE VOTE AT GOVERNING BOARD ELECTION.</td>
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<td>11.4</td>
<td>CONSIDERATION OF RESOLUTION REGARD-</td>
<td>Dr. Treadway recommended approval.</td>
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ING COST OF CANDIDATE STATEMENTS

It was moved by Mrs. Cheri Beck, seconded by Mr. Pierson, and carried TO ADOPT THE RESOLUTION REGARDING COST OF CANDIDATE STATEMENTS.

11.5 CONSIDERATION OF BOARD POLICY REVISIONS, DELETIONS, AND ADDITIONS

Martin Myers said the Policy Committee recommends the changes proposed to policies in Exhibit G.

It was moved by Mrs. Hunn, seconded by Mrs. Cheri Beck, and carried TO APPROVE THE BOARD POLICIES PROPOSED IN EXHIBIT G.

Mrs. Pratt asked about approving Board Policy 7125. A copy was distributed and it was announced that they would return to that item later. The Board returned to this issue after completing Item 11.8. Mrs. Pratt asked if everyone had reviewed the changes to Board Policy 7125.

It was moved by Mr. Lucas and seconded by Mrs. Judi Beck TO APPROVE THE REVISIONS TO BOARD POLICY 7125.

Mrs. Joan Bosworth, Faculty Association President, stated that Item #4, which is appointment of the search committee, lists only two faculty members. The Faculty Association and Academic Senate would like two representatives from each and, if not, then she said they should have three faculty members, to be comparable to the administration. Mrs. Hunn and Mr. Lucas both stated that this was already brought up to the Board.

Motion carried.

11.6 POSTPONEMENT OF JUNE 11, 2003, HEARING AND CONSIDERATION OF RESOLUTION TO SET HEARING IN THE MATTER OF DECLARATION OF INTENTION TO DEDICATE REAL PROPERTY AND PUBLICATION OF PUBLIC NOTICE

Dr. Treadway recommended the June 11, 2003, hearing be postponed and the Board approve the resolution to set a hearing on July 9, 2003, in the matter of declaration of intention to dedicate real property.

It was moved by Mr. Pierson and seconded by Mrs. Cheri Beck TO APPROVE THE RESOLUTION IN THE MATTER OF THE DECLARATION OF INTENTION TO DEDICATE REAL PROPERTY AND PUBLICATION OF NOTICE THEREOF, AS PRESENTED.
Mr. Lucas stated that the newspaper has reflected that the city is having trouble deciding what to do about the roof of the mall. He asked if there is cause for concern. Dr. Treadway said no, they are referring to the rest of the roof of the mall. The college portion is already identified under current City of Redding funding. The remainder is under a state grant, which they are deciding whether to spend on that or an overpass.

Mrs. Cheri Beck said she attended the City of Redding Council meeting and they voted unanimously to go with the Health Sciences Center.

The motion carried.

Dr. Treadway reported that OIT proposed the reciprocity agreement attached to the agenda. For 8 units or less, Oregon students don’t pay out-of-state fees. Shasta College’s Vice President of Student Services would certify students in our district who would be eligible for the reciprocity agreement, one year at a time. Dr. Treadway said guidelines will be presented to the Board on this. There may be some students this year and next year that are not in the specific curriculum. This is a good arrangement for students in California. The reciprocity agreement says Shasta College would accept up to 15 students from the OIT basin. OIT has dropped most of their associate degree programs. This is regional cooperation in behalf of students from both states. Mr. Lucas said he thought our district had to be a border county. Dr. Treadway said no, any California community college may enter into this agreement but they have to live in their own border counties.

Mrs. Pratt asked what the reason was for the agreement. Dr. Treadway said once they get the programs in place, it is to support the University Center concept. Until there is a full range of university programs, the college wouldn’t be asking for more slots.

Mr. Bryce said he would drop his request to speak since Dr. Treadway answered most of his questions.
RATIFY STUDENT EXCHANGE AGREEMENT BETWEEN SHASTA COLLEGE AND THE OREGON INSTITUTE OF TECHNOLOGY (Continued)

It was moved by Mrs. Hunn, seconded by Mr. Myers, and carried TO RATIFY THE STUDENT EXCHANGE AGREEMENT BETWEEN SHASTA COLLEGE AND THE OREGON INSTITUTE OF TECHNOLOGY.

11.8 CONSIDERATION OF RECOMMENDATION FOR BOARD CONSIDERATION OF ACQUISITION OF LAND FOR THE INTERSTATE 5 TECHNOLOGY CAMPUS IN TEHAMA COUNTY

Dr. Treadway stated that a cost breakdown was developed by the architect and project manager, to meet the minimum 100 acres requirement. Property on Flores Road has been under consideration and the owner is Charles Ohm. The property is in the Williamson Act and the administration has been discussing the process where the owner could remove it from the Williamson Act.

The Moran Road parcel was on the west side and it is 52 acres. When the Board asked the administration to consider 100 acres, it put the Moran property out of consideration; however the Moran property owners said on the east side they own 250 acres. Access is still from the Finnell exit and north on Edith Avenue. There are 250 acres available.

Esther Kadle’s property off of Highway 36 has gone into escrow with another owner. It was deemed not feasible because of the railroad tracks.

The city of Red Bluff brought some property to our attention; however, the land owners have not responded about being willing sellers and there is no confirmation that it is on the market.

The Montgomery Road piece, which is 200+ acres, has a large wetlands in the middle.

The above-mentioned properties are the four that have 100 useable acres and are available for sale, with the exception of one.

11.8 CONSIDERATION OF RECOMMENDATION

Dan Rossetto, architect, explained the breakdown of costs. He then presented a site layout. It was designed
FOR BOARD CONSIDERATION OF ACQUISITION OF LAND FOR THE INTERSTATE 5 TECHNOLOGY CAMPUS IN TEHAMA COUNTY
(Continued)

for a doubling of the building capacity inside the footprint. He put the same footprint on each site for the Board’s benefit.

Dr. Treadway added that the sewer in Corning would eventually come north on Edith Avenue. It may come up to the Moran site by the time the college is ready for Phase 2.

Mr. Pierson asked how many miles was it from Red Bluff to Finnell Road. Pat Hunn said it is 11 miles. Dr. Treadway said it is 2,000 feet north on Edith Avenue from the exit.

Dr. Treadway noted that the Moran property is not in the Williamson Act.

Dr. Treadway stated that, on the Ohm property, there are indications that there is nothing negative from the State Department of Conservation to taking it out of the Williamson Act and the Board of Supervisors has not met on it yet. The Ohms would incur $40,000 in legal fees to get it out of the Williamson Act but are reluctant to do this unless the land is in escrow. Dr. Treadway said all the college has to do is represent that this is the college’s best site. The college has an estimate of $81,000 to do an EIR.

Mrs. Hunn asked if there is a chance that, once the college says this is the property of choice that we could be told no on the Williamson Act. Dr. Treadway said it could go into escrow next month. It then takes six months to get the Williamson Act issue resolved by the state and county. Then it goes into the EIR phase. It is a 4-6 month window and possibly a year and a half escrow.

Mrs. Hunn asked if the college would have to do an EIR on the Moran property. Dr. Treadway said yes, any property the college purchases will have to have an EIR. Depending on the size of the parcel, it will be more or less costly. It is included in the costs.
FOR BOARD CONSIDERATION OF ACQUISITION OF LAND FOR THE INTERSTATE 5 TECHNOLOGY CAMPUS IN TEHAMA COUNTY
(Continued)

Cheri Beck asked if the escrow includes the real estate fees. Dr. Treadway said an appraisal will be required. Dan Rossetto said the commission fees are built into the real estate costs.

Mrs. Hunn stated that she would really like to go with the Moran Road property. She said she feels Butte College is taking many of our students. She said Orland residents would come to Corning – it is maybe 15 miles, which is much better than driving clear over to Butte College.

Gary Lewis, Interim Vice President of Academic Affairs, stated that the programs would dictate what college people would attend. Shasta College has a large number of students in Red Bluff. Students in Cottonwood are traveling to Red Bluff. Butte College does have an outreach center in Orland. Rayola Pratt asked how many students were attending in Red Bluff. Mr. Rodney Wright said there are 2,000.

Mr. Pierson asked if the extra acreage is viewed as a liability or asset. Dan Rossetto said the property has the gas line going through it and the college needs the extra property. He reminded everyone that PG&E does not feel the pipeline is a concern – it even goes through residential neighborhoods. Mr. Pierson said he felt one of the factors was the Red Bluff population. He noted that Red Bluff had a population of about 13,000; Corning, 6,500; and Orland, 6,200.

Mrs. Cheri Beck said the Board should consider the cost of the Moran property versus the Ohm property. Mrs. Pratt said the population that the college serves needs to be considered. Mrs. Hunn asked if there was more property available by the Ohm property, if needed. Dr. Treadway said no, it is limited to 160 acres. The Anchordoguy property is available but it is in wetlands.

Mr. Lucas said it must be in a location where the most people don’t have to drive too far. Shasta College is here
FOR BOARD CONSIDERATION OF ACQUISITION OF LAND FOR THE INTERSTATE 5 TECHNOLOGY CAMPUS IN TEHAMA COUNTY

(Continued)

to provide excellence of service and programs. The better location for this district is the Ohm property. This Board not long ago adopted a resolution unanimously that it thought the Ohm property was the best site. It is time to take some action and move forward. Mr. Lucas said the Ohm property is a very suitable location.

Mrs. Hunn said her only drawback with the Ohm property is the Williamson Act and finding out 1-2 years down the road that it is rejected and the district is right back to square one. Mrs. Pratt asked if any land has come out of the Williamson Act. Mr. Bart Flaherty, introduced himself as legal counsel retained by Dr. Treadway, regarding the Williamson Act. He explained that when land is in the Williamson Act, it is a 10-year contract, renewed annually. For cancellation, the landowner petitions the county that the cancellation would be in the public interest and there are no other sites available and suitable for construction of the college. Mr. Flaherty said he, Mr. Nadon, the Ohms, and their attorney met with the in-house attorney with the State Department of Conservation. To petition is a rare thing. When they met with the two individuals, they had only positive comments. They explained what the county board of supervisors would need to do and how to proceed. That is not an automatic approval.

Mr. Flaherty said it is his understanding that the Board of Supervisors will probably support the petition. Two years ago in the Ukiah area, a Native American tribe wanted to construct Indian housing on Williamson Act land and the appellate court upheld the immediate cancellation. Mr. Flaherty said it will cost the Ohms considerable money for the findings for the Board of Supervisors regarding the petition to rescind and place other lands into the Act. The state adopted a program in 1998 that land could be substituted for other land that would then be put into the Williamson Act forever.

Mrs. Pratt asked how many years are remaining in the 10-year contract. Mr. Flaherty said the contract is 10 years
and the Ohms are proposing to immediately cancel the contract. The Ohms will be at the point in 4-6 months to know whether or not their petition will be approved. Mr. Lucas said the Ohms will be placing other land into the Williamson Act.

Mrs. Hunn asked if land had been taken out of the Act for a college. Mr. Flaherty said the findings are the same for college or residential. The issue is whether it is in the best interest of the public and no other sites are available or suitable. Mrs. Hunn disagreed, saying there is another site that is available and suitable; the college doesn’t meet that criteria.

Dr. Treadway said the Board, in its motion, would need to address that this is the most preferable and suitable site at the time of requesting proposals. Mr. Flaherty said they specifically asked staff at the Department of Conservation about this. The staff person thought we had done a good job on the eight sites that the college had reviewed. Dr. Treadway noted that it will be an I-5 technology campus, which potentially will have students from Mexico and Canada, so any site is fine. If it is a campus for Tehama, then central location is necessary. We are not cloning Shasta College as a liberal arts college. There will be new curriculum and it is interstate-based. Educationally, it serves students very well. They all have convenient access. We do have the potential at the Flores Road site to be adjunct to an industrial park that is in close proximity.

Mrs. Hunn asked if there would be enough acreage there. They discussed an agricultural campus, not just technology. Dr. Treadway said yes, they want to work with the architects regarding the next 5-10 years where we would be a Center and also another 30-40 years in the future when the population has increased, so it could be a campus. Sacramento State sits on 60 acres. It is multi-story. Dr. Treadway said the district he is going to just bought 80 acres at a price of $24 million.

Mrs. Cheri Beck said there is an orchard between the property and I-5. Dr. Treadway said it is a possible
FOR BOARD CONSIDERATION OF ACQUISITION OF LAND FOR THE INTERSTATE 5 TECHNOLOGY CAMPUS IN TEHAMA COUNTY (Continued)

11.8 CONSIDERATION OF RECOMMENDATION

benefit because it is a sound buffer to the freeway noise.

Mr. Myers said in listening to the educational aspect, as well as the business aspect, it is a risk of doing business-the college would gain more with the Flores Road.

Mrs. Hunn said the Williamson Act is a negative risk. Mr. Myers pointed out that there are 180 acres, with 20 acres that are wetlands that students can study.

Mr. Pierson asked whether in comparing the Ohm and Moran properties, there were any degrees of risk on the property. Mr. Rossetto said yes, the development of Edith Avenue is a risk on cost. We could get into Edith Avenue and find we need a 60-inch culvert. The Ohm property presents less risk. Mr. Pierson asked the same question of Mr. Nadon. Mr. Nadon said it appears they are both well drained sites. For a 50,000-square-foot phase, he feels they are both feasible. Mr. Pierson asked about doubling the square footage in the future. Mr. Rossetto said by the time the Anchogu property is developed, the whole thing might have a sewer system.

Judi Beck asked about potential liability on the wetlands that are dedicated.

Mrs. Pratt recognized John Ohm. Mr. Ohm said they have contacted the supervisors and have positive responses from 4 out of 5. The surrounding neighbors are positive also. They have retained an attorney. Mr. John Ohm said the price on the property is negotiable – it is not set in stone. They will have to have an appraisal and they were 60 days out in scheduling them. They have scheduled an appraisal for mid-July. Judi Beck asked if the wetlands were included. Mr. Ohm said yes, they are donating 21 acres to the college. There are 181 acres, with 160 farmable acres. They had a wetlands determination done. There are 13 acres on the other side of it – it is not Coyote Creek – it is a slough. They are considering it a wetland and that is the portion they are donating. Mr. Ohm said the 160 acres is on the south side of the slough portion. The 21 acres is on the north
There is a 13-acre piece suitable for farming out of the wetlands.

Mr. Ohm said there was a comment to Bart about other land. In Woodland someone took 100 acres out of the Williamson Act and put additional grounds into a conservation easement to build a shopping center.

Mrs. Pratt asked if anyone talked with the Ohms about negotiating a price. Dr. Treadway said the appropriate motion would be to authorize the Superintendent to enter into negotiations for a fair and reasonable price. There would be appraisals. Mrs. Hunn said it would not go above the $7,500.

Mrs. Pratt recognized Kevin Bryce. Mr. Bryce said when he presented this to the student body, they voted unanimously to oppose the Ohm property. Now, from his personal perspective, he said he thought they would vote in favor of considering the Ohm property. He stated that he thought the Board discussed putting two properties into escrow. Mr. Lucas said putting two properties into escrow is a little like asking two women to marry you.

It was moved by Mr. Lucas and seconded by Mrs. Judi Beck THAT THE OHM PROPERTY IS THE BEST OPTION, AND THE MOST PREFERRED AND SUITABLE PROPERTY FOR THIS COLLEGE TO BUILD A NEW CAMPUS IN TEHAMA COUNTY AND TO DIRECT THE ADMINISTRATION TO PROCEED TO NEGOTIATE A FAIR AND REASONABLE PRICE NOT TO EXCEED $7,500 PER ACRE, INCLUDING ANY NECESSARY CONTINGENCIES WHICH WOULD BE INCLUDED IN THE ESCROW INSTRUCTIONS.

Mrs. Hunn suggested that if the Ohm property is not able to come out of escrow, that the Moran property, if available, be purchased.

Mr. Lucas said he did not think the Board should burden
the motion with another motion. Mrs. Judi Beck agreed, because the Board is agreeing that this is the only suitable property. She complimented Dan Rossetto on the document on the properties.

The motion carried, with Cheri Beck voting “no.”

At 9:11 p.m., Mrs. Pratt declared that there would be a brief recess.

The meeting reconvened at 9:34 p.m.

Mrs. Pratt directed everyone back to Item 11.5, regarding Board Policy 7125.

Dr. Treadway distributed a site map and noted that he and Jim Poulsen met with the site selection advisory committee recently.

Dr. Treadway stated that the park committee will donate 7,000 to 8,000 square feet of land. Mrs. Judi Beck asked what that is in size. Mr. Pierson said it is about \( \frac{1}{6} \)th of an acre. Dr. Treadway said it is part of a park. This would include entering into an agreement to use existing parking, the college would remove existing restrooms and build restrooms in its building and build an office for the secretary of the park district, with a $1 year lease for 99 years. This is allowed under Proposition 99, under which the bond was passed.

Dr. Treadway showed the rendering of the building, noting that there is a pavilion for receptions that the college would lease out. Dan Rossetto said the footprint is 4,000 square feet so there will be room around the structure. Dr. Treadway said the building is 1.5 stories high. Cheri Beck asked how many students and how many classes the building would hold. Jim Poulsen said they want a full program from 8 a.m. to 10 p.m. Dr. Poulsen stated that the college will never get out of the business of leasing from the high schools for classrooms. This building is for administration and there would be an expansion later to meet the needs of students. Weaverville is very success-
RECOMMENDATION
FOR BOARD CONSIDERATION ON ACQUISITION OF LAND FOR THE
TRINITY COUNTY OUTREACH FACILITY IN WEAVERVILLE
(Continued)

ful. There is the amphitheater, Joss House, and our building. It is not blocking the park view. The creek is there and it is in an undeveloped area. This is a tremendous addition to the Weaverville area.

Mrs. Cheri Beck said it is a beautiful building but if the college gets additional students, will the college get paid for the additional students. Dr. Treadway said the college went to the voters. The college should manage enrollment as a district not by a building. This will offer the college about four times as much space as we are leasing in the shopping center although we will still need to lease in the high schools. Our enrollment could double there in the next 3-4 years.

Mr. Pierson asked if the restrooms would be open. Mrs. Pratt said the park closes at 10 p.m.

Mrs. Hunn asked why the college would build this building and still be leasing. She asked why not put it all together. Dr. Treadway said the college only took an extension site to the voters. This building will multiply the college’s space by 3-4 times. Some of what the college leases is program specific. Mrs. Judi Beck said it is a wonderful building. The governor has raised tuition which means we may not have additional enrollment next year. It is important to provide as many classes as possible, so residents don’t have the long drives. When tuition went up for bachelor degree holders, enrollment went down. Mr. Lucas complimented Dan Rossetto on designing such a beautiful building.

Mrs. Pratt stated that some people still want input on that building. They think it is too much like a chalet. Mrs. Pratt said she personally thought it looked wonderful. Mrs. Pratt asked if there is a vehicle for input. Their concern is also what the other side looks like, which is at the entrance to the park. Dr. Treadway said the answer on public input is that at the time the Board has a formal proposal on the agenda, the public could come forward at that time.

It was moved by Mrs. Cheri Beck, seconded by Mrs. Pat
RECOMMENDATION FOR BOARD CONSIDERATION ON ACQUISITION OF LAND FOR THE TRINITY COUNTY OUTREACH FACILITY IN WEAVERVILLE (Continued)

Hunn, and carried TO DIRECT THE ADMINISTRATION TO ENTER INTO FORMAL NEGOTIATIONS ON THE LEE FONG PARK PROPERTY FOR THE TRINITY COUNTY OUTREACH SITE.

12.1 PUBLIC HEARING ON CSEA CHAPTER 381’S INITIAL CONTRACT PROPOSAL

Dr. Treadway said the Board should have a public hearing at this time.

Mrs. Pratt asked if there was anyone who wished to speak to this item.

There was no response.

Mrs. Pratt declared the public hearing closed.

12.2 RELEASE TIME FOR CLASSIFIED EMPLOYEE TO ATTEND ANNUAL CSEA CONFERENCE AS CSEA DELEGATE

Dr. Treadway recommended approval.

It was moved by Mr. Pierson, seconded by Mr. Lucas, and carried TO GRANT RELEASE TIME TO SUE BRIX, AS REQUESTED.

13.1 STANDING REPORT – PROJECT UPDATES

Dr. Treadway said they would not be providing reports on the Trinity County site or the I-5 Technology Center since they were already covered.

Wayne Nadon stated that the college had a groundbreaking ceremony today for the campus center annex. He reviewed the upcoming work on the campus center annex and Dan Rossetto showed the revised layout of the building.

Mr. Nadon reported that the library addition and university center are 80% complete on construction documents. They will get another estimate to make sure they are staying within budget constraints. Mr. Nadon said he was projecting potential for 2004-05 where they might spend $92,000 more than the state has allowed us. It would be prudent for the college to be budgeting this. Mr. Nadon
STANDING REPORT –

PROJECT UPDATES
(Continued)

recommended a 5% administrative contingency. The library annex is a state-funded project and they are usually over budget every time.

Cheri Beck said the Board is looking at next year’s budget being cut more and have been told the deficit problem could last 4-5 years. Dr. Treadway said the state library addition funding formula, while Spartan, is more advantageous than in other areas. This might not affect the 2004-05 budget because it might be between two fiscal years. Mr. Nadon is advising the Board of a future liability. Mr. Nadon said the contingency of $280,000 is a reasonable contingency. The college will need to be careful on that project, on wanting more than what is in the original package. There should be no user-driven change orders. Mrs. Hunn asked, if the project manager has seen this before, why wasn’t it included in the original budget. Mr. Nadon said it is a complicated process that they go through. Mr. Chuck Ely said Wayne Nadon probably has enough in the contingency to take care of it. Mr. Nadon agreed but said he didn’t want to tell the Board in 04-05 that they are over budget - it is a possibility.

Mr. Nadon reviewed the Health Science Center project and the continuing investigation of Rite Aid soil conditions.

Mrs. Hunn asked for an update on the Burney Center. Mr. Nadon said he was waiting for a second bid and hoped to receive it this week or the first part of next week. Dr. Treadway noted that the Shasta College Foundation Board approved going forward to do the work.

Regarding Datatel, Doug Meline said they are still on track. Over the next 30-60 days they will have pretty significant deliverables. In Human Resources, they will activate leave accounting and it will show up on the paychecks. They will activate an EDI link to the Department of education for the financial aid office. In the business office, they have payroll processing improvements over the next couple of weeks. The closing procedures are coming on line and on-line approvals for purchasing req-
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PROJECT UPDATES
(Continued)

uisitions is another huge step. In Phase 3, with web adviser, they did hit a speed bump. On May 30, they implemented a new firewall so we would have greater protection from the outside world. The problems were resolved. Grading is available, which will be piloted with a subset of instructors. Rosters are available at this time. They will be piloting the student access. We have to have valid email addresses for those who want to be piloted in the web adviser. They are linking the library card so we do have a group of students from which they can select pilot students from. Mrs. Pratt asked how they can keep students’ email addresses current. Doug Meline answered that a student will be able to update his/her own information such as the email address.

Mrs. Hunn asked about the work on the track. Gary Lewis said it is lined and inspected. Mr. Ely said they are in the process now of putting together a detailed list; there are liquidated damages and added costs. The college received the bill Wednesday.

13.2 REPORT OF INCOME, EXPENDITURES AND INVESTMENTS
Chuck Ely, Assistant to the President for Business and Financial Services, reviewed the Report of Income Expenditures and Investments and noted that no action was required.

13.3 CONSIDERATION OF 2003-2004 TENTATIVE BUDGET
Mr. Ely distributed a detail of the savings for 2003-04. The handout showed savings and additional costs. Mr. Ely explained the details on the form. Mr. Ely reviewed the tentative budget. There will be changes to the revenue side – no one knows which version of the budget will be approved. The Board will see a published budget in September.

Mrs. Cheri Beck thanked Mr. Ely for answering her questions when she came by his office.

It was moved by Mrs. Cheri Beck, seconded by Mrs. Hunn, and carried TO ADOPT THE TENTATIVE BUDGET FOR 2003-04 AND AUTHORIZE THE SUPERINTENDENT/PRESIDENT TO SUBMIT THE
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2003-2004 TENTATIVE BUDGET (Continued)

SCHOOLS BY JULY 1, 2003, AS PROVIDED BY SECTION 58305(a) OF THE CALIFORNIA CODE OF REGULATIONS, TITLE V.

Dr. Treadway added that they will probably release only one-half of the college’s budget July 1 to the administrative staff. Mr. Ely noted that if there are mid-year reductions, it could happen in November or December.

13.4 CONSIDERATION OF FIVE-YEAR CONSTRUCTION PLAN

Mr. Ely stated that the administration updated the timing of the five-year plan but did not add any new projects. They will submit it by July 1.

It was moved by Mr. Pierson and seconded by Mrs. Cheri Beck TO AUTHORIZE THE ADMINISTRATION TO SUBMIT THE FIVE-YEAR CONSTRUCTION PLAN.

Mrs. Pratt pointed out that, on #10, Trinity Center, it is blank where it requests “source.” Mr. Ely said it should say “Non-State.” The motion carried.

13.5 APPOINTMENT OF OFFICIAL REPRESENTATIVE AND ALTERNATE TO NORTHERN CALIFORNIA COMMUNITY COLLEGES SELF-INSURANCE AUTHORITY TO CONDUCT WORKERS’ COMPENSATION BUSINESS

Mr. Ely recommended approval.

It was moved by Mr. Lucas, seconded by Mrs. Cheri Beck, and carried TO APPOINT PATRICIA DEMO, DIRECTOR OF HUMAN RESOURCES, AS THE DISTRICT REPRESENTATIVE, WITH DEBBIE PARISOT AS THE ALTERNATE, TO THE NORTHERN CALIFORNIA COMMUNITY COLLEGES SELF-INSURANCE AUTHORITY, AND APPROVE THE RESOLUTION STATING THIS ACTION.

13.6 CONSIDERATION OF CONTRACT AWARD FOR FIRE ALARM SYSTEM PROJECT

Mr. Ely said the bids should have been about $440,000. The college had one bidder at over $1 million. Mr. Ely recommended the Board reject the bid. The college has approximately $140,000 of state monies until May 2004 and must spend the money or send it back. He said he called the Chancellor’s Office about delaying the deadline on the money but they said no. The administration is exploring other use of the funds and talking with Victoria
CONTRACT AWARD FOR FIRE ALARM SYSTEM PROJECT (Continued)

Hindes about some grant monies. A plan will be proposed in the next month or so.

It was moved by Mr. Lucas, seconded by Mrs. Hunn, and carried to reject the bids for the fire alarm system project.

13.7 CONSIDERATION OF REVISED FEES FOR LEGAL COUNSEL

Mr. Ely recommended approval.

Mr. Lucas said everything in the state is going down and this firm makes its living from public agencies. He suggested that the college not pay the full increase because of budget constraints. Mr. Pierson said it is a 3.5% increase. Mr. Lucas suggested the administration call them and negotiate the revised fee. Judi Beck said another option is to ask if the firm would give the college a six month reprieve. Mr. Ely said the staff are being more careful in how often legal counsel is contacted.

It was moved by Mr. Lucas and seconded by Mr. Pierson TO APPROVE A $5 INCREASE PER HOUR, TO COMMENCE IN SIX MONTHS.

Mr. Lucas amended his motion to accept the proposal from School and College Legal Services. Mrs. Cheri Beck seconded. The motion carried.

13.8 CONSIDERATION OF RENEWAL CONTRACT WITH CALIFORNIA CONSERVATION CORPS

Mr. Gary Lewis, Interim Vice President of Academic Affairs, recommended approval.

It was moved by Mrs. Cheri Beck, seconded by Mrs. Hunn, and carried TO RATIFY THE AGREEMENT BETWEEN THE DISTRICT AND THE CALIFORNIA CONSERVATION CORPS FOR CONTRACT EDUCATION SERVICES DURING THE 2003-04 FISCAL YEAR.

13.9 CONSIDERATION OF LEASE EXTENSION OF DOWNTOWN MALL SPACE

Mr. Ely explained the item and recommended approval.

It was moved by Mrs. Hunn, seconded by Mr. Pierson, and carried TO RATIFY THE LEASE EXTENSIONS FOR DOWNTOWN MALL SPACE, AS PRESENTED.
13.10 CONSIDERATION OF SERVICE AGREEMENTS/ MEMORANDUMS OF UNDERSTANDING FOR THE CalWORKs PROGRAM WITH SHASTA COUNTY PRIVATE INDUSTRY COUNCIL, INC. (PIC), JOB TRAINING CENTER (JTC) OF TEHAMA COUNTY, AND SHASTA COUNTY OFFICE OF EDUCATION (SCOE)  

Mr. Garland, Vice President of Student Services and Cultural Diversity, recommended approval.  

It was moved by Mr. Lucas and seconded by Mrs. Hunn TO APPROVE THE SERVICE AGREEMENTS/ MEMORANDUMS OF UNDERSTANDING FOR THE CalWORKs PROGRAM WITH SHASTA COUNTY PRIVATE INDUSTRY COUNCIL, INC. (PIC), JOB TRAINING CENTER (JTC) OF TEHAMA COUNTY, AND SHASTA COUNTY OFFICE OF EDUCATION (SCOE), AS SUBMITTED.  

Mrs. Cheri Beck asked if this is similar to previous agreements. Mr. Garland said yes. Mrs. Cheri Beck asked if there were any significant changes. Mr. Garland said no.  

The motion carried.

13.11 CONSIDERATION OF ACCEPTANCE OF DONATIONS  

Dr. Treadway recommended approval.  

It was moved by Mr. Pierson, seconded by Mrs. Cheri Beck, and carried TO ACCEPT THE DONATIONS AS OFFERED, WITH THE APPROPRIATE LETTERS OF APPRECIATION.

14.1 FUTURE BOARD MEETING DATES  

Mrs. Pratt announced the future Board Meeting dates as:  

June 13, 2003  (Northern California CEO/Trustees Meeting)  
June 25, 2003  
July 9, 2003  
July 23, 2003  (If Necessary)

15. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD  

Mrs. Pratt asked if there were comments from individual members of the Board. There were no comments.

16. COMMENTS FROM THE AUDIENCE  

Pam Hawkins introduced herself as the former ASB Secretary until the ASB organization was declared inactive. During a meeting in May between the Vice President of Student Affairs, ASB Advisor, and school attorney via the
AUDIENCE
(Continued)

phone, she discovered the ASB organization had been conducting business that is out of compliance with the Brown Act, Education Code, Roberts Rules of Order, and various other state laws, for several years. Ms. Hawkins said some of the areas in question that are out of compliance include the posting of their agenda, the calling of meetings, financial documentation, and the ASB constitution. In speaking with the school attorney, Ms. Hawkins said she found out that in addition to the constitution being poorly drafted, it is also out of compliance with current state laws. The main law in question is the one that states a student need only to be registered with a minimum of five units to join a school organization versus the ASB constitutional requirement that says a student must be enrolled in nine units. Per Lisa Mori, Ms. Hawkins said they cannot change any part of the ASB constitution without changing the whole document. Ms. Hawkins said she, as ASB secretary and as a paralegal, has worked diligently in overhauling the constitution to bring it in compliance with current state laws. After she drew up the initial draft of the constitution, it was taken to the ASB Constitution Committee for preview in which some changes were made and a draft was subsequently passed. Ms. Hawkins said, unfortunately, because all of the ASB meetings were canceled since April 25, 2003, by the ASB Advisor, they were not able to present the amended constitution to the Student Council for the required three-fourths vote for passage, nor were the members of the ASB allowed any input into the upcoming election. Ms. Hawkins said since she last addressed the Board, they have had a general election and that was subsequently declared invalid because it violated the rules of the constitution. They are to have another general election in the fall.

Ms. Hawkins said at this point in time, they no longer have an organization. They currently do not have any ASB members as all positions expired in May, and the amending of the constitution has not been completed. Ms. Hawkins said she was asking for assistance from the Board, to help them put the ASB organization back together. She said she would like to complete her work on amending the constitution and would like to present it to
AUDIENCE (Continued)

the school attorney for final review, with the ASB organization paying for those legal services. Ms. Hawkins said she would then want the constitution to be placed on the ballot as required by the ASB constitution in the upcoming general election in the fall. Ms. Hawkins said she hoped that after the general election in the fall, the newly elected officers will be able to come into the new ASB with a strong constitution and one that is in compliance with state law.

Kevin Bryce stated that, as Pam mentioned, they do not have a viable constitution. In addition, they no longer have a Student Trustee. First, with regard to the constitution, or lack thereof, it is imperative to have one drawn up and approved by the college’s legal counsel prior to the fall election. This is a process that cannot be reasonably completed overnight and certainly not within the first few weeks of the fall semester. Mr. Bryce said it is reasonable that they be allowed to re-commence work on this mandatory project as soon as possible. Mr. Bryce said, with regard to the Student Trustee position, it is his understanding that to intentionally leave that position vacant is in violation of current shared governance legislation. Mr. Bryce added that it is his understanding and interpretation of state law and Board Policy, that, without an active organization, and particularly a constitution, that we are, for all intents and purposes, starting from scratch to build a new ASB. Mr. Bryce said this places within the authority of this Board to reinitiate the organization. Mr. Bryce said he respectfully suggests that, due to the extremely complicated and volatile nature of this situation at this point in time, that the Board create an ad hoc committee to contend with this issue. He requested that the ad hoc committee consist of Board members who can work with students to make a decision on how they should approach this issue – whether that be a reinstatement of past officers, or formation of a special subcommittee to handle this most imperative task. The ad hoc committee would probably only need to convene one time in order to prescribe a course of action to be presented to this Board for approval during the next meeting. Mr. Bryce said it was his understanding, as well as that of Pam Hawkins, certi-
fied paralegal, that it is also well within the Board’s scope of authority to make a temporary appointment to fill the position of Student Trustee until such time as their new election can be held.

Mrs. Pratt said the Board would look into this.

17. **DATE OF THE NEXT REGULAR BOARD MEETING**

Mrs. Pratt announced the date of the next Board Meeting as Wednesday, June 25, 2003, at 7 p.m.

It was moved by Mr. Lucas, seconded by Mr. Pierson, and carried TO ADJOURN THE MEETING.

18. **ADJOURN**

Mrs. Pratt, Board President, adjourned the Board Meeting at 10:40 p.m.

Respectfully submitted,

Susan Vanderwerf
Recorder