The Board of Trustees of the Shasta-Tehama-Trinity Joint Community College District met in regular session on Wednesday, April 19, 2017 in the Board Room of the Shasta College Administration Building located at 11555 Old Oregon Trail, Redding, California.

1. CALL TO ORDER
   The meeting was called to order by Ms. Rhonda Nehr, Board President, at 7:00 p.m.

2. ROLL CALL
   Roll call indicated the following:
   
<table>
<thead>
<tr>
<th>Trustees Present</th>
<th>Trustees Absent</th>
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<td>Dr. Rob Lydon</td>
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<td>Mr. Duane Miller</td>
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<td>Ms. Rhonda Nehr</td>
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<td>Mr. Kendall Pierson</td>
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<td>Mrs. Rayola Pratt</td>
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<td>Mr. Robert Steinacher</td>
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<td>Mr. Scott Swendiman</td>
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<td>Miss Emily Groth, Student Trustee</td>
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3. FLAG SALUTE
   Mr. Steinacher led the flag salute.

4. INTRODUCTION OF SPECIAL GUESTS
   Superintendent/President Dr. Joe Wyse said that he would like to extend a special welcome to Chris Petersen. Congratulations on being the new CSEA President.

5. CALL FOR REQUESTS FROM THE AUDIENCE TO SPEAK TO ANY ITEM ON THE AGENDA
   Ms. Nehr asked if there were speaker cards indicating requests from the audience to speak to any items on the agenda.

   Ms. Nehr and Mr. Petersen requested to speak to item 8.1 Personnel Items – Retirements/Resignations.

   Mrs. Pratt requested to speak to item 8.8 Ratification of Contracts and Agreements.

6. REPORTS

6.1 FACULTY ASSOCIATION REPORT
   Dr. John Whitmer, Faculty Association President, greeted the Board and provided the following report:

   A lot has happened, we have had a Faculty-led climate survey – it is worthwhile reading.

   We had the Tenure Celebration, Rayola Pratt and Rob Lydon were both there – thank you for your attendance. The theme for the evening was family, it was neat to have administrators, faculty, friends, and family all breaking bread together.
I was asked to give a letter to the Board from the Nursing faculty. I am not going to read over it – basically there are some issues that the Nursing faculty would like you to look into. The letter is attached hereinto as Exhibit A.

Since 2008, the reason that we have been able to be solvent is that we have done more with less. Faculty are getting tired, they think that we need to help lessen their load. Travel reimbursement, cell phone costs, and hours of work which are issues that are violating state laws.

My son is performing in the theatre tonight, so I am going to be a bad President and good father and go see him. Thank you.

6.2 ACADEMIC SENATE REPORT
Ms. Cathy Anderson, Academic Senate President, greeted the Board and provided the following report:

We appreciate the Faculty Association for their support of the Tenure Celebration. The Academic Senate is working on wrapping up the year – we are reviewing lots of BP/APs so that they can get to the Board at the June Board meeting so they will be done for accreditation.

6.3 CLASSIFIED EMPLOYEES’ ASSOCIATION REPORT
Mr. Chris Petersen, President of CSEA Chapter 381, greeted the Board and provided the following report:

I would like to introduce myself. I am a science lab technician – when people ask me what I do, I say that I am a background singer for the faculty. I am a Shasta College graduate and went to UCSB and got a Physics degree. I have been fortunate and blessed by Shasta College and I can’t say how much I believe in the mission and I want to thank you all for all of the work that you do for the college. I am a community member and now I am here to represent the CSEA, I want to do the best that I can.

My goals are that I want to cultivate partnership and collaboration. I want to reduce reaction and increase pro-action. We are still in negotiations and things are going well and we look forward to working with the district on this.

My classified colleagues are great, I can’t tell you how hard they work. They are here to support the wonderful faculty and do everything they can for the students. I appreciate everything that the administration and faculty do for the students.

I am excited to be part of the process.

6.4 STUDENT SENATE REPORT
Miss Emily Groth, Student Senate President, greeted the Board and provided the following report:

Student Senate has been continuing its efforts with our various projects since the last meeting:

- We are currently hosting the Blood Drive today and tomorrow. We decided to hold the blood drive in a bloodmobile located at the quad.
- We are currently working towards sending 4 people and our advisor Dr. David Pearl to General Assembly held in Ontario, CA on May 5-7. This has been made
possible through the generous donation from the Shasta College Foundation of $2,750.

- The mascot has been purchased and will be an active part of campus life next fall.
- Elections for next year’s officer team will take place April 25th-26th. Voting can be done in the cafeteria at the information booth.
- Our last food drive proved to be a success with our biggest donators being faculty and the Diesel Club.
- We decided to use the remainder of our budget to revamp our lending library to better serve our students.

Senate would like to thank everyone for their continued support as we bring the year to a close.

6.5 **BOARD MEMBER REPORTS**

Ms. Nehr asked if there were any Board Member reports.

Dr. Lydon said that I had the pleasure to attend the Tenure Celebration. I have had the opportunity to be in contact with a number of members of administration, faculty, and classified – both officially and unofficially. There is a certain amount of disgruntlement. I don’t think that as a board member I should be having to field these complaints outside of the board room. These issues should be presented to the board following the participatory process. Since there is an environment of disgruntlement, we need to ask why. Since we should be following the participatory governance model, then these issues should be addressed through our processes.

There are only a couple of explanations:

1) We aren’t using participatory governance and we aren’t following our processes – then shame on us.
2) We are using the participatory model, and people are not happy with the results, and they are whining about it – then double shame on them!
3) There is a problem with the participatory governance model and we need to get it fixed

I want to have a committee at the next meeting to look into the environment of disgruntlement and the participatory governance. I would like to put it on the Board Agenda as an item next month so that we can talk about this in more detail.

Dr. Wyse responded that we are happy to do so.

Ms. Nehr responded that we will do that.

Mrs. Pratt said that I think that they did a wonderful job with the Tenure Celebration – it was very friendly and cozy, thank you.

Mrs. Pratt said that I attended Flex day, I missed Joe’s talk, but heard the guest speaker – and she was wonderful. I also had the opportunity to observe the Poverty Simulation. I observed and walked around this big area – there were houses in the middle and the resources were on the outside of the circle. It was like a monopoly game – some people were able to survive and win, but most people lost. It was overwhelming all of the responsibilities and challenges facing people living in poverty. The faculty were there, they were frustrated, asking how do we do this, how do we deal with all of these questions. It was so unique, if you ever have the opportunity to participate in a similar simulation, I recommend...
that you do this. It really gives you insight of how difficult it is for people living in poverty.

Mr. Steinacher said that I attended the Chef Jeff talk. He was so engaging and he got the attention of the audience and high school students. His story really struck home. There were homeless or on the edge of homeless people attending, also people who have addictions – he was there to support everyone. Then I had lunch at the Bistro and I was blown away by the quality of the food. It was also interesting to have representatives from the sheriff’s office, probation office, and the district attorney’s office.

Mr. Swendiman said ditto of what Bob said, Chef Jeff is the real thing. It was very enjoyable. The meal at the Bistro was unbelievable and it is open to the public on Wednesdays and Thursdays.

Mrs. Pratt said that Chef Jeff is a Chef; but he is definitely a speaker, he made you want to stand up and believe in yourself.

6.6 SHASTA COLLEGE FOUNDATION QUARTERLY REPORT

Mr. Scott Thompson, Executive Director, greeted the Board, handed out the 2017 Shasta College Foundation Strategic Plan (attached hereinto as Exhibit B) and provided the following report:

Motivational Speaker - Chef Jeff Henderson (Project with Robert Bowman)

Last Thursday, guest speaker Chef Jeff Henderson came to Shasta College. He shared his story about his redemptive journey from drug dealer to being incarcerated for 10 years, to TV celebrity chef to nationally acclaimed motivational and inspirational speaker. Chef Jeff has devoted himself to mentoring and motivating at-risk people by sharing his inspiring and remarkable story of achievement. Chef Jeff began his speaking engagement at our Tehama Campus at 10:00 a.m. We had a good-sized audience, many of which were high school students. At noon there was a special luncheon in Chef Jeff’s honor at the Bistro orchestrated by Instructors Brad and Landa Peters and their Culinary Arts students. Many of the luncheon guests work with the college in our STEP UP program. In the afternoon, Chef Jeff gave a powerful talk in the Theatre. STEP UP Program Director, Robert Bowman, organized this event, which was a big success, enjoyed by our students, staff and the community.

Trinity County Workshop Series – “Birding Safari at Lewiston Lake” (Pat Frost)

On Saturday, April 1st, the Foundation partnered with the Trinity County Resource Conservation District and sponsored a second birdwatching trip under the instruction of master birder and Foundation Executive Committee member, Pat Frost. Fifteen participants came from a number of communities including Weaverville, Junction City, Hayfork, Rush Creek, Lewiston and Old Shasta. We met at the Trinity campus and car pooled to the Trinity River Fish Hatchery where Pat knew there would be plenty of fish-eating bird activity. We then drove to Pine Cove at Lewiston Lake where we saw a bald eagle, along with red tail and red shoulder hawks, just to name a few birds. Pat will be putting on a wildflower safari sometime in the near future.

Trinity County Master Gardener Volunteer Day at Young Family Ranch (Carol Fall/ Pat Frost)

The Trinity County Master Gardener program originally taught through the University of California, is now being taught for the first time through Shasta College with 24 enrolled students (AGEH-60). The class is held at the Young Family Ranch in Weaverville. The Master Gardeners and students are organizing a combined volunteer/education day at the Young Family Ranch on Saturday, May 6th. The Master Gardeners will lead a series of
tasks: install a misting system in the greenhouse, prune spring shrubs, install botanical signs in the Native Plant Demonstration Garden, revamp a demonstration herb garden, and remove an area of turf to convert it into a drought tolerant landscape. Participants will be given educational handouts to take home. The Foundation is co-sponsoring the volunteer work-day along with the Young Family Ranch trust and the Trinity County Master Gardeners.

Cultural Field Geography – Trip to San Francisco (Dan Scollon)
Last weekend, Dan Scollon took Shasta College students on a field trip to San Francisco for his Cultural Field Geography class (GEOG 2B). They visited 10 different neighborhoods, met with residents and experts in physical geography, and learned about issues ranging from housing and transportation, to the role of social service organizations in addressing homelessness and related issues. The Foundation co-sponsored this important field trip.

Cesar Chavez Day of Service at Whiskeytown Lake (Chris Rodriguez/Heather Wylie)
On Saturday, April 29th at 8:00 a.m., the Foundation is co-sponsoring the 4th Annual Cesar Chavez Day of Service at Whiskeytown National Park. Last year we had a terrific turnout of over 100 volunteers who helped park service employees pick up trash at the Carr Powerhouse and the beach at Oak Bottom. Another volunteer group worked with the California Conservation Corps painting picnic tables, while others removed invasive and noxious plants from the Visitor’s Center. Chris Rodriguez, Heather Wylie, Sharon Brisolara and Nancy de Halas have been organizing this important event. You can sign up to volunteer on the main Shasta College website or just show up at park headquarters at 8:00 a.m.

KIXE Project / Ken Burns Documentary on the Vietnam War
The Foundation has been collaborating with Julie Driver and Rob Keenan of KIXE and Marketing Director Peter Griggs, on a project involving a 10-part Ken Burns documentary on the Vietnam War. The series will be shown starting on September 17th. The film will be accompanied by an outreach and public engagement program, providing opportunities facilitated by public television stations for communities to participate in a national conversation about what happened during the Vietnam War, what went wrong and what lessons are to be learned. In addition, there will be a robust interactive website and an educational initiative designed to engage teachers and students through multiple platforms, including the PBS Learning Media. Locally we are working on a panel discussion with faculty, students and the public to be hosted at the college. The McConnell Foundation is also on board to be a co-sponsor. This project connects to Measure H and our future Veterans Support Center.

Study Abroad – South Africa 2017
This year’s study abroad program, under the direction of Botany Instructor Susannah Fulton, GIS Instructor Dan Scollon, and Earth Sciences Instructor Randy Reed, will be taking 27 students to South Africa on July 21 – August 4. The McConnell Foundation has committed to funding this program $10,000 a year for the next five years. The Shasta College Foundation has also funded $10,000 each year. The study abroad program is connected with Operation Wallacea who organizes these trips. These scientific expeditions are taught by PhD’s in the field. It’s a hands-on opportunity for science students.

North State Community Engagement Camp at NEED Camp (Chris Rodriguez & Robert DePaul)
In February, the Foundation co-sponsored the De Anza Campus Camp Wellstone retreat in the Santa Cruz Mountains. Four Shasta College students and faculty members, Robert DePaul and Chris Rodriguez, were among the eighty Community College students and
faculty from across California that attended the retreat. These campus camp workshops were aimed at empowering students to become agents of change in their communities and beyond. Instructor Chris Rodriguez said, “We were so moved by the experience that we are organizing our own North State Campus Camp on September 21-23, 2017 at the Clear Creek Retreat Center at NEED Camp. It promises to be a great opportunity to meet and work with fellow students and faculty from our north state Community Colleges.” The Foundation will be co-sponsoring this three-day event.

**Shasta Symphony on the Beach at Brandy Creek, Whiskeytown National Park**

Whiskeytown National Park Superintendent, Jim Milestone has asked the Foundation once again for support for the annual **Shasta Symphony on the Beach**. This event is still in the organizational stages but will take place sometime in August at Brandy Creek. I have attended “Symphony on the Beach” the last few years and it is a wonderful and well-attended community event. Many of our students play in the symphony conducted by Dwayne Corbin.

**“Pay it Forward”**

Our “Pay it Forward” voluntary payroll deduction staff drive continues to be an important program for funding campus programs and events. Since my last report in January, the Foundation has sponsored the following events:

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<th>For Faculty, Staff &amp; Students</th>
<th>Amount Paid</th>
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<tr>
<td>Worksite Learning / TOPS Market Weaverville 1/21/17 (Eva Jimenez/Chelsea Hendershot/Teresa Alexander) Customer Service workshop</td>
<td>$2,000.00</td>
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<tr>
<td>Guest Artist, Gary Edward Blum Reception – 2/2/17 (Andrew Patterson-Tutschka)</td>
<td>$473.35</td>
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<td>Safe Zone “Train the Trainer” Session – 2/3/17 (Heather Wylie) Breakfast and Lunch for Students and trainers</td>
<td>$580.22</td>
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<td>Camp Wellstone Conference – Feb 4-5, 2017 (Chris Rodriguez/Bob DePaul) Transportation/food for students attending conference in Santa Cruz Mountains</td>
<td>$1,172.27</td>
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<tr>
<td>Great Backyard Bird Count Bird Watching Workshop / Weaver Basin 2/18/17 (Pat Frost / Friends of Trinity County RCD) + TCRC student scholarship</td>
<td>$500.00</td>
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<td>Kennedy Center American College Theatre Festival / Conference Feb 19-25 (Gregory Thorson) Conference fee/travel for instructor &amp; 6 students to Denver, CO (additional funding from Professional Development, Chipotle fundraiser and ACSS)</td>
<td>$4,068.00</td>
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<td>Sponsorship of Shasta College Softball Team / Big League Dreams – 3/1/17 (Tina Duenas) Team sponsorship and T-shirts</td>
<td>$589.65</td>
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<td>Math Department 28th Annual Trimathelon - 3/17/17 (Jennifer McCandless) Lunch for 60 students</td>
<td>$511.58</td>
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<td>Special Guest, Laura Downing-Lee (Santa Rosa Junior College) 3/18/17 (Greg Thorson) accommodations for “The Foreigner” Spring Play</td>
<td>$133.28</td>
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<tr>
<td>Art Reception for “Everybody has Doglegs” by Terry Peterson &amp; Gioia Fonda (Andrew Patterson-Tutschka) 3/23/17</td>
<td>$473.35</td>
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<td>Turtle Bay Fundraising Dinner Sponsorship - 3/25/17 (Scott Thompson / Joe Wyse) Dr. Wyse contributed $500.00</td>
<td>$1,000.00</td>
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<tr>
<td>The Trinity Journal / Special Wildfire Insert Ad - 4/1/17 (Pat Frost) Fire Tech &amp; EMT Program Advertisement for Trinity County</td>
<td>$327.75</td>
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<tr>
<td>Trinity County Birding Safari at Lewiston Lake 4/1/17 (Pat Frost / Friends of Trinity County RCD) Community connection</td>
<td>$237.59</td>
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<tr>
<td>Inspirational Speaker, Chef Jeff Henderson - 4/6/17 (Eva Jimenez / Robert Bowman) STEP-UP program / Community engagement</td>
<td>$7,500.00</td>
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<tr>
<td>Worksite Learning / TOPS Market Weaverville Students - 4/13/17 (Eva Jimenez/Chelsea Hendershot) Student Healthcare Fee/7 students</td>
<td>$278.50</td>
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<tr>
<td>GEOG 2B (Cultural Field Geography) Class Field Trip to SF – 4/15/17 (Dan Scollon) Student accommodations</td>
<td>$973.00</td>
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<tr>
<td>4th Annual Cesar Chavez Day of Service at Whiskeytown 4/29/17 (Chris Rodriguez) Day of Community Service (Breakfast/lunch for volunteers)</td>
<td>$150.00</td>
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<tr>
<td>Tehama Center Rookie Speech Tournament – 5/17 (Michael Trujillo) Venue rental for tournament / Public Speaking students</td>
<td>$106.00</td>
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Mrs. Pratt said that I would like to thank you for this strategic plan – it is a nice direct simple way of getting things done, it is not a book to be put on a shelf.

6.7 SUPERINTENDENT/PRESIDENT’S REPORT

Dr. Wyse said that it was really fun to be able to send out an announcement a few weeks back saying that Shasta College was selected for a second Innovation Award. The award is for $2 million – we are working on the plan for how this is going to expand our culture of innovation.

After the first ranking, which was done by a group of experts, we were ranked number 1 out of 40 applications from around the state. After this ranking, the appointed Board decided to take the top 15 applications plus three or four other applications, and personally rank them. After this second ranking, we were still ranked in third or fourth place.

Right now, we have 100% success rate on the 13 grants for which we applied. We still have 2 outstanding grants, but these are Federal grants, so there is much more competition. I would like to congratulate Amy Webb, Theresa Markword, Eva Jimenez, Kate Mahar, Sandra Hamilton-Slane and everyone who works on grants.

Yesterday was very busy, we had the pleasure of hosting Tom Epstein, who is Vice President of the Board of Governors. He is trying to visit 20 colleges over the next few years. We took him downtown and he had the opportunity to talk to the dental hygiene staff, and to see students in the chairs. Eva Jimenez also gave him a tour of the campus and he learned about our partnership with Sierra Pacific.

At the Innovations Award meeting, another Board of Governors member asked me about visiting Shasta College this summer.

A few months ago we talked about communications, and in Cabinet, we have been talking about different ideas such as should we create an office that focuses on both internal and external communications? I think we are starting this with the Coordinated Leadership Development Project. Institutional effectiveness is achieved through strong, collaborative leadership supported by a campus culture in which mutual respect and open communication are the norms. The vision for this project is to allow Shasta College to develop a strong leadership team across disciplines and personnel groups that results in shared goals, creation of a common language, and an understanding and appreciation of roles in order to establish a values-based cultural change. The first workshop is this Friday – we have about 35 people signed up. We can’t have everyone at once, but we should have a good group at the first meeting, and then we are going to have about 50 to 60 people participating in interviews.

Mr. Pierson asked who is it opened to?

Dr. Wyse responded that it is open to everyone who is interested. We have a consultant who is going to help lead it and implement things.

Lastly, I want to take a minute to talk about Denim Day and Take Back the Night. Actually, Jessie would you like to speak about these activities?

Ms. Jessie Corral said that I am the Cleary Compliance Coordinator and the CARE coordinator. April is sexual assault awareness month and we have the Take Back the Night event coming up on April 26th. This is a candle light vigil against sexual violence.
Just a quick history on Denim Day. Eighteen years ago in Italy, a girl got raped by her driving instructor. The case went to the Supreme Court and the judge ruled that since she was wearing tight jeans, than she must have helped take them off, so she consented to the sexual act.

People poured to the Courthouse wearing denim to show support to the victim of this sexual assault.

An organization in Los Angeles started Denim Day to fight misconceptions about sexual assault. It is always the last Wednesday (so not to be confused with casual Friday) of April.

So, on April 26th, Take Back the Night will be held from 5:30 - 8:30 p.m. in the quad. And from 12:00 – 2:00 p.m. in quad there will be activities to highlight Denim Day and there is also a dance that afternoon.

6.8 INSTRUCTION REPORT

Mr. Rodrigue, Assistant Superintendent/Vice President of Instruction (Temporary), greeted the Board and provided the following report:

Everyone talked about the tenure party – it was very nice.

In March, the Instruction Faculty put on 2 very nice events. One event was the trimathalon, which is 3 events and then a forth event. Four high schools participated and each high school brought 2 teams. It is pretty impressive to see the level of difficulty in the problems they are asked to solve. It is great to get the students engaged and to see what we do here – we even have some who eventually come back to teach math here at Shasta College.

The second event was a music competition for both small and large ensembles. Dr. Corbin from Shasta College and Mitch Barr the Foothill High music teacher worked together to bring almost 1,000 junior high and high school students to this competition. The students were so excited to be here and to participate in the competition.

These are a couple of great examples of what the faculty is doing to engage the students and get them excited about college.

6.9 STUDENT SERVICES REPORT

Dr. Kevin O’Rorke, Assistant Superintendent/Vice President of Student Services, greeted the Board and said that there was no report this evening.

6.10 ADMINISTRATIVE SERVICES REPORT

Mr. Joe Bissell, Interim Assistant Superintendent/Vice President of Administrative Services, greeted the Board and provided the following report:

In the past, we usually look at percentages, which are very important, but we need to pay closer attention to the large dollar categories, primarily salaries and benefits. If we look at the first 5 line items, the line items for the Academic Instruction and Academic Non-instruction salaries appear to be high because they are reflecting 10 and 11 month-year contracts, they should both come in under budget. Academic Administrators are lower because of vacancies and should come in under budget. Instructional hourly seems to be a bit high per Morris Rodrigue, but I think it should come in very close. Looking at the
Classified Contract, they are at 64%, and should be below budget. Fringe benefits follow salaries and should come in under budget as well.

In all of the other categories (not including Salaries & Wages and Benefits), there are only 2 line items that are over $1 million. Those 2 line items are Service Fees/Other Charges (elections, leases, etc.) and Other Operating Costs. Both of these are under 45%, so they are significantly under budget.

Looking at the totals, we are under budget and should end the year under budget. When the budget was approved, it may have been stressful because a deficit of $1.4 million had been announced. But, as it turns out, we are under budget.

We follow conservative concepts – we plan that everyone is going to be here 100% of the time. We know that is not true, but we can’t project specifics. We also don’t budget growth and these conservative practices have served the college well. Based on the current numbers, we anticipate ending the year with revenues exceeding expenses by at least $225,000.

Mr. Pierson asked if the fund balance is going to be +$225,000 instead of a $1.4 million deficit? Mr. Bissell said yes, that is what we are projecting. The deficit could happen, but I don’t think it is going to happen.

The Budget Committee, which is a participatory committee that includes faculty and staff, is looking for a way to more accurately project expenses and the ending fund balance. We are looking at historic trends to be able to apply a discount factor to expenses. The committee is meeting one more time to finalize its recommendation for the 2017-18 Tentative budget and then it goes to College Council and then presented to the Board.

7. APPROVAL OF MINUTES

7.1 MINUTES OF THE BOARD’S SPECIAL MEETING MARCH 8, 2017
It was moved by Mr. Swendiman and seconded by Mr. Steinacher TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF THE BOARD HELD MARCH 8, 2017. The matter passed 6-0, Mr. Pierson abstained, and the Student Trustee abstained.

7.2 MINUTES OF THE REGULAR MEETING OF THE BOARD HELD MARCH 8, 2017
It was moved by Mr. Steinacher and seconded by Mrs. Pratt TO APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD HELD MARCH 8, 2017 as corrected. The matter passed 6-0, Mr. Pierson abstained, and the Student Trustee abstained.

8. CONSENT/ACTION AGENDA
We have several people who would like to speak to Item 8.1 - Retirements. We will start with Jill Ault.

Ms. Ault said that I want to say a little bit about Lynda Little, she has been at Shasta College for 42 years – so, I can’t even speak to everything she has done. When I first began, she said that she has been doing this for longer than I had been alive – I didn’t know how to take it. She has been a great right hand and she has provided a lot of information.

Mr. Rodrigue said that I have had the pleasure to see her in action, we have depended on her in the Business Office and her knowledge will be missed. She has great historical
knowledge and I am sure that CSEA will miss her, she has been active.

Mr. Rodrigue said that Debra Payne is one of the nicest people you will ever meet. She is always willing to do whatever it takes to get things done in the Business Office. They both will be missed.

Mr. Petersen said that I cannot tell you how much I have learned and cultivated from Lynda Little, she has an amazing mind and she is great in communication. She has helped me out in negotiations and I appreciate how she is so detailed in her thoughts and so well organized -- I would like to be more like that!

Mr. Petersen said about 10 years ago, Debra Payne was in a support role to me, she did it with grace and competence -- she always had a smile.

Mr. Petersen said that Barbara Stufflebeam has done a lot for the financial aid office – I know she has helped a lot of students get through Shasta College and she will be missed.

Dr. O'Rorke said that I would like to wish everyone well who is moving on – Laura Benson and Michael Sloan. I have worked with Lynda and I appreciate her work of being the internal police and she has always done it with grace. And Barbara Stufflebeam has worked 18 years in Financial Aid, which has to be one of the toughest job that someone can do. Thank you.

Ms. Nehr said that about 27 years ago, I worked in the Business Office and Lynda was very accurate and detailed with numbers. Away from work, she is a very loyal friend and always there to lend a helping hand. I wish all three well.

Mr. Steinacher said that I would like to thank Laura Benson for all of her service to the college. When I was president, you helped guide me through the issues that we had. You have been part of the family here and I wish you well and I thank you for all that you have done.

Dr. Wyse said that I will add my accolades – thank you Laura Benson, for almost 5 years to the day of service, we will miss you. If you think of 42 years of service for Lynda Little, there have probably been 500,000 students that have gone through the college – it is amazing how many students you have all helped. Thank you to all three of you for all that you have done.

Ms. Nehr said that Mrs. Pratt had some comments on Item 8.8 – Ratification of Contracts and Agreements.

Mrs. Pratt asked for the Education Credit Management Corporation, why doesn’t it give us the fee?

Dr. Johnston, Associated VP of Student Services/Enrollment Services, responded that it is based on the number of contacts that we make with them. They do our default management for the federal loans and there is a cap on the fees that can be charged.

Mrs. Pratt asked what is Starfish?

Dr. Johnston said that it is our early alert and planning software tool. We contracted with them to import our degrees and certificates so that the students will have it auto-populated when they begin to use it.
Dr. O’Rorke said that there are many schools using the same platform. Dr. Johnston said that there are about half of the community colleges using this system. The state of California is trying to move to a more seamless route, so this is an effort to streamline that. Dr. Wyse said that is coming out of categorical funding.

Mrs. Pratt asked what are the estimates on the agreement with IBM?

Mr. Rodrigue said that we need to do a bit more investigation. I believe that this particular agreement is just establishing our relationship and that there is not a specific cost.

Mrs. Pratt asked about the agreement with Michael Landers.

Mr. Rodrigue said that we still have lots going with the water system.

Dr. Wyse said that our water loop improved the main potable water, and this work is looking at irrigation water.

Mr. Rodrigue said that this is using scheduled maintenance dollars. When we were looking at drought restrictions, we are looking at how we can bring in new irrigation and irrigate in a water friendly way.

Mrs. Pratt asked about the agreement with the Shasta Union High School District.

Dr. Wyse said that I am on the AEGB Board and this is an one year agreement. It is the AEGB consortium really deciding how to spend this grant, Shasta College is only the fiscal agent.

Mrs. Pratt asked what do we produce with the Sisson grant?

Dr. Wyse said that the term makerspace is a place where the students learn how to build and design things by using items like a 3-d printer. It is through our DSNs, we have money to partner with elementary schools to do things that they wouldn’t normally have the opportunity to do.

Mrs. Pratt asked about the Tattooz Inc contract?

Dr. O’Rorke said that our office of Access and Equity put on events around art and poetry. They recently put on an event around tattoos and this is a hold harmless agreement – no money was exchanged.

Mrs. Pratt asked about the Forest Service contract, I know this always give us a big boost?

Mr. Bissell said that this is a different partnership for summer work.

It was moved by Mr. Pierson and seconded by Mrs. Pratt TO APPROVE THE CONSENT/ACTION AGENDA as corrected. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9. DISCUSSION/ACTION AGENDA

Ms. Nehr said that we will move Item 9.21, an agenda item submitted by Mr. Merlette, a community member, to the beginning of the Discussion/Action agenda items.
9.21 **CONCERNS REGARDING THE REGIONAL PUBLIC SAFETY TRAINING FACILITY**

Moved up from the end of the agenda.

Mr. Merlette, said that I appreciate the opportunity to speak to the Board. I would like to discuss my and my wife’s concern about the training ground.

We live across from the Fire ground and we have three main concerns: smoke, sound, and aesthetics.

Over the last five years, the current location has gotten bigger and it is being used more and more. It is used by the college and also used by CALFIRE to train people from all over the state such as CALFIRE teams from Fresno and other places.

There is a lot of noise including saws cutting into metal, sirens, and also smoke. It has turned into heavy industrial use.

I have planted trees and bushes to cut off street noise. But with the smoke and noise from the Fire ground, we have to shut down the house and we can’t use the swamp cooler. After spending 38 years building “our castle” we don’t want to be in a position where we have to shut everything down to try to escape the smoke and noise.

We have spoken to Mr. Rodrigue concerning the site design, and he has agreed to move some of the noisier things to the east if there is no better place on the campus. But, we can’t control the wind, and there is a lot of black smoke and it blows everywhere. The smells are worse than the smoke.

When they do their drills, they want to make it as real as possible. So they use loud horns. They did do sound studies from our deck, which we appreciate, but right now the trees are still in place and this blocks a little bit of the sound. But we can’t have a conversation on our deck when drills are going on.

The mitigations that have been given are very open ended – there are phrases like “it will be considered” and “efforts will be made.” We want to be able to have a residential neighborhood. It is very loud when there are multiple people cutting through the metal – it is so loud, you can’t even talk on our deck.

I have been over there – and there are people from all over the state that use it. I know it gets farmed out. I have seen it in use on the weekends, and then when I spoke to Tony Osa, he wasn’t even aware that it was being used.

We are reasonable people. We have been good neighbors for 38 years and understand the importance of the site. But, I don’t want to have to look up and see a half burned out building and I don’t want to have to worry about this at night. I am also concerned that maybe I don’t want to live on acreage and keep doing all the weed eating and work required to keep up the property. Am I going to have to disclose this if I try to sell my house?

Mr. Pierson said that I took the opportunity to go out to the Merlette’s property and you do see the training grounds. I do recommend that we take these concerns into the consideration as it is better to do this now during the planning phase.

Mr. Herb Monie, a neighbor of Shasta College, said that I live in the neighborhood too and we have seen lots of things disappearing such as the perimeter trail and exercise circuit. I understand the liability concerns. The Fire ground is something of a noxious problem, the only way to get away from it is by distance, a barrier, or time. The wall should serve as a barrier for everyone – students, staff, and neighbors. The main thing is to have some type
of protection from the sound and smoke.

Ms. Nehr said that we acknowledge your concerns and thank you very much for your time.

9.1 **ELECTION OF MEMBERS OF THE CALIFORNIA COMMUNITY COLLEGE TRUSTEES’ BOARD OF DIRECTORS**

Dr. Wyse said this is something we do every year. The ad hoc committee has met, and would like to hear the recommendations.

Mrs. Pratt said that we have met and we have selected the people we think that would best serve on the Board. Our recommendations are:

1. Marissa Perez, Cerritos  
2. John Leal, State Center  
3. Stephen Blum, Ventura  
4. Laura Casas, Foothill-De Anza  
5. Loren Steck, Monterey Peninsula  
6. Shaun Giese, Lassen – voted for him since he was from Lassen  
7. Andra Hoffman, Los Angeles  
8. Pam Haynes, Los Rios  
9. William "Kyle" Iverson, Napa

Mr. Bissell said that I worked with Loren Steck at Monterey, and he is an excellent board member. Plus, Monterey is about the same size as Shasta – so I highly recommend him, he would represent small colleges very well.

It was moved by Mr. Steinacher and seconded by Mr. Miller TO ACCEPT THE RECOMMENDATION OF THE AD HOC COMMITTEE AND TO AUTHORIZE THE FILING OF THE OFFICIAL BALLOT. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.2 **NEW CERTIFICATE PROPOSAL: MICROSOFT ADMINISTRATOR CERTIFICATE**

Mr. Rodrigue said that this proposal has gone through our curriculum process – it is a stackable certificate.

Mrs. Pratt asked if this is the 2nd level of this certificate? Can you tell us how many students are in the first certificate program?

Mr. Rodrigue responded that we do not have this information, but we try to get it for you.

Dr. Wyse said that we have a new CIS instructor looking at the curriculum and he is doing a good job.

It was moved by Mr. Steinacher and seconded by Mr. Pierson TO APPROVE THIS CERTIFICATE AS SUBMITTED. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.3 **NEW INSTRUCTIONAL CREDIT PROGRAM PROPOSAL:**  
**ASSOCIATE IN ARTS IN ELEMENTARY TEACHER EDUCATION FOR TRANSFER DEGREE**

Mr. Rodrigue said that this is one of our Associate Degrees for transfer. With this one, we have 19 Associate Degrees for transfer. We are meeting legislative requirements to have all the Associate Degrees that we have to have. With this degree, they do 60 units here
and then it is guaranteed to take only 60 more units to have a degree.

Dr. Lydon asked what percentage of these students return here to work in the community?

Mr. Rodrigue responded that we don’t have this information, but if we can get it we will.

Dr. Lydon said that it raises the question, are we investing in a program in which the students come back and serve the community.

Mrs. Pratt said that she knows a lot of educators come back.

It was moved by Dr. Lydon and seconded by Mr. Steinacher TO APPROVE THIS INSTRUCTIONAL CREDIT PROGRAM AS SUBMITTED. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.4 BOARD APPROVAL FOR NEW COURSES

Mr. Rodrigue said here are some new courses for your review.

It was moved by Mr. Pierson and seconded by Mr. Miller TO APPROVE THESE COURSES AS SUBMITTED. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.5 RESOLUTION CHANGING APPOINTMENT OF DISTRICT REPRESENTATIVES TO BOARD OF DIRECTORS OF THE RETIREE HEALTH BENEFIT PROGRAM JPA (NO. 2016-17-21)

Mr. Bissell said that this is pretty self-explanatory, but we do have to record the vote.

It was moved by Mr. Swendiman and seconded by Mr. Steinacher TO ADOPT RESOLUTION NO. 2016-17-21, CHANGING THE APPOINTMENT OF DISTRICT REPRESENTATIVES TO THE BOARD OF DIRECTORS OF THE RETIREE HEALTH BENEFIT PROGRAM JPA. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.6 SABBATICAL LEAVE REQUESTS FOR 2017-2018

Dr. Wyse said this is very exciting – we made you wait a while – both the candidates did a wonderful job presenting their proposals to the Board Sabbatical Subcommittee – I was very pleased.

Ms. Nehr said that the Sabbatical Subcommittee recommends that both Matthew Evans and Susannah Johnson-Fulton be granted their Sabbatical Request Leaves.

It was moved by Mrs. Pratt and seconded by Mr. Pierson TO ACCEPT THE SABBATICAL LEAVE REQUESTS OF SUSANNAH JOHNSON-FULTON AND MATTHEW EVANS. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

Ms. Nehr said congratulations to you both, it is a great contribution to the college, thank you.

Dr. Lydon said that we are looking forward to the report.

9.7 APPOINTMENT OF AD HOC COMMITTEE ON BOARD SELF-EVALUATION

Dr. Wyse said each year the Board does a self-evaluation, it plays a role in the accreditation process. We usually have an Ad Hoc Committee that takes the lead on this.
Ms. Nehr said last year it was myself and Mr. Swendiman.

Mrs. Pratt volunteered to be on the Ad Hoc Committee this year.

Ms. Nehr said that she would like to appoint Mr. Swendiman and Mrs. Pratt to serve as the Ad Hoc Committee members to review the Board self-evaluation instrument in the agenda.

9.8 **FIRST READING OF REVISED OR NEW BOARD POLICIES/ADMINISTRATIVE PROCEDURES**

Dr. Wyse said the Ad Hoc Committee on Board Policy reviewed these BP/APs and there were no corrections.

There is no action required.

9.9 **SECOND READING OF REVISED OR NEW BOARD POLICIES/ ADMINISTRATIVE PROCEDURES**

Dr. Wyse said these BP/APs were also thoroughly vetted by Ad Hoc Committee on Board Policy, and there were no corrections.

It was moved by Mr. Swendiman and seconded by Mr. Steinacher TO APPROVE THE REVISED BOARD POLICIES AS PRESENTED. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.10 **RESOLUTION TO EXCUSE ABSENCE OF GOVERNING BOARD MEMBER (NO. 2016-17-21)**

It was moved by Mr. Miller and seconded by Mr. Steinacher TO ADOPT RESOLUTION NO. 2016-17-21 EXCUSING THE ABSENCE OF GOVERNING BOARD MEMBER KENDALL PIERSON. The matter passed 6-0, Mr. Pierson abstained and the Student Trustee advisory vote was affirmative.

9.11 **BOARD TRAVEL**

Dr. Wyse said according to Board Policy, when we send a Board member on a trip it has to be approved by the Board. Mrs. Pratt would like to attend the Annual Trustee Conference being held May 4-7th in Lake Tahoe, California.

It was moved by Mr. Swendiman and seconded by Mr. Steinacher TO AUTHORIZE THIS TRAVEL FOR RAYOLA PRATT. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.12 **TITLE III STRENGTHENING INSTITUTIONS GRANT**

Dr. Wyse said that earlier in my report, I mentioned that we had two outstanding Federal Grant applications. This grant is the second Federal Grant. This will be a very competitive process; they are awarding eight grants for the entire country. We are hopeful, but it is much more competitive.

It was moved by Dr. Lydon and seconded by Mr. Miller TO APPROVE THIS GRANT PROPOSAL AND AUTHORIZE ACCEPTANCE OF THE FUNDS SHOULD SHASTA COLLEGE BE SELECTED TO RECEIVE THIS GRANT AWARD. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.13 **INCOME AND EXPENDITURES – CASH BASIS**

Mr. Bissell said that we continue to have a very healthy cash balance – expenses exceeded revenues but with a large transfer from Financial Aid the overall balance remained
about the same.

It was moved by Mr. Steinacher and seconded by Mrs. Pratt TO APPROVE THE INCOME AND EXPENDITURES – CASH BASIS REPORT FOR THE MONTH OF FEBRUARY 2017. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.14 APPROVAL OF REVISIONS TO THE STUDENT HEALTH FEE

Mr. Bissell said that the Chancellor’s Office keeps track of the average cost of services and then they notify schools when they can increase the fees. We recommend to do the small increases as we go along instead of one big increase.

Dr. Lydon asked how are the fees determined since it doesn’t actually match the services that are provided?

Mr. Bissell said that the Chancellor’s Office determines the allowable fees. The fees are restricted funds and mandated to be used only for health services.

It was moved by Mr. Pierson and seconded by Mr. Steinacher TO APPROVE THE STUDENT FEE SCHEDULE FOR SUMMER AND FALL 2017 AS SUBMITTED. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.15 CONSULTING SERVICES AGREEMENT WITH TOTAL COMPENSATION SYSTEMS, INC.

Mr. Bissell said that this is a requirement from GASB and OPEB. We are required to do an actuarial study. It is the same firm that has done the actuarial study in the past.

It was moved by Dr. Lydon and seconded by Mr. Swendiman TO AUTHORIZE THE ADMINISTRATION TO ENTER INTO A CONSULTING SERVICES AGREEMENT WITH TOTAL COMPENSATION SYSTEMS, INC., FOR ACTUARIAL SERVICES AS PRESENTED. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.16 AUTHORIZATION TO PURCHASE A CNC SHEAR

Mr. Bissell said that this is an academic request, this is a shear to cut metal. It is what the department wants, and this is under the bid amount.

It was moved by Mr. Pierson and seconded by Mr. Swendiman TO APPROVE THE PURCHASE OF THE CNC SHEAR FROM NORTH-SOUTH MACHINERY IN THE AMOUNT OF $87,895.50. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.17 AUTHORIZATION TO ENTER INTO CONTRACT FOR THE IRRIGATION PROJECT

Mr. Bissell handed out a supplement; it is attached hereinto as Exhibit C. He said that this is part of scheduled maintenance.

It was moved by Mrs. Pratt and seconded by Mr. Swendiman TO AWARD A CONTRACT FOR THE IRRIGATION REPLACEMENT PROJECT TO THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, AS PRESENTED. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.18 AUTHORIZATION TO PURCHASE A HEAVY DUTY TRUCK

Mr. Bissell handed out a supplement; it is attached hereinto as Exhibit D. He said that we are looking for a truck for heavy equipment classes, a semi-truck that will carry a bulldozer. We received 4 bids, and we are recommending the Kenworth bid.
We collect fees when we rent out our equipment. The fees are deposited into an account and now we have about $150,000 available to be used to pay for this purchase.

It was moved by Mr. Pierson and seconded by Mr. Steinacher TO AUTHORIZE THE ADMINISTRATION TO PURCHASE THE HEAVY DUTY TRUCK FROM THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER, AS PRESENTED. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.19 AUTHORIZATION TO HOLD SURPLUS PROPERTY SALE
Mr. Bissell said we have old property that we need to dispose of -- we give some items to government sales and we get a little bit back in return for it.

It was moved by Mr. Miller and seconded by Dr. Lydon TO AUTHORIZE THE ADMINISTRATION TO DISPOSE OF THE SURPLUS PERSONAL PROPERTY THROUGH THE MEANS OF A SURPLUS SALE OR AUCTION AND FINALIZE THE SALE OF THE ITEMS BASED ON THE HIGHEST ACCEPTABLE BID PER ITEM. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.20 RECYCLING OF DISTRICT ELECTRONIC PROPERTY
Mr. Bissell said that we did this a few months ago – we have electronic property that needs to be recycled so we give it to Proteck recycling and they take care of it for us.

It was moved by Mr. Steinacher and seconded by Mr. Pierson TO APPROVE THE RECYCLING OF ELIGIBLE DISTRICT ELECTRONIC PROPERTY AS SUBMITTED. The matter passed 7-0, and the Student Trustee advisory vote was affirmative.

9.21 CONCERNS REGARDING THE REGIONAL PUBLIC SAFETY TRAINING FACILITY
Moved up to above 9.1. Ms. Nehr said that this item was moved to the beginning of the Discussion/Action agenda and it has already been discussed.

10. ANNOUNCEMENTS

10.1 FUTURE REGULAR BOARD MEETING DATES
Ms. Nehr announced the future regular Board Meeting dates as:
- May 10, 2017
- June 14, 2017
- July 12, 2017

10.2 COMMENCEMENT
- May 19, 2017

11. COMMENTS FROM INDIVIDUAL MEMBERS OF THE BOARD
Ms. Nehr asked if there were any comments from the individual members of the Board. There were no comments.

12. COMMENTS FROM THE AUDIENCE
Ms. Nehr asked if there were any comments from the audience. There were no comments.
13. **RECESS TO CLOSED SESSION**

Ms. Nehr recessed the meeting to Closed Session at 8:47 p.m. regarding:

13.1 *California Government Code Section 48912:* CONSIDERATION OF STUDENT SUSPENSION OR OTHER DISCIPLINARY ACTION – NOT EXPULSION

13.2 *California Government Code Section 54957:* PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

13.3 *California Government Code Section 3549.1:* COLLECTIVE BARGAINING SESSION

14. **RECONVENE IN OPEN SESSION**

Ms. Nehr reconvened the meeting in open session at 9:58 p.m. and said with respect to all closed session items, there is nothing to report.

15. **ADJOURN**

It was moved by Mr. Miller and seconded by Dr. Lydon TO ADJOURN THE MEETING. The vote was 7-0 in favor of adjournment.

Board President Rhonda Nehr adjourned the meeting at 9:58 p.m.

Respectfully submitted,

*Andree Blanchier*

Andree Blanchier
Recorder
Shasta College Board of Trustees:

We write this letter in the hope that through dialogue we can discover a way to solve several issues facing the nursing and dental faculty. In no way do we intend to be acrimonious, rather the faculty have had several formal and informal meetings in which we discussed several issues that need to be addressed. These issues included reimbursement for work-related expenses, long hours of work, difficulty in finding clinical sites for students, and difficult in recruiting new faculty. Many of these issues are interwoven.

With competition from Simpson University for establishing clinical sites, Shasta faculty are having to drive farther to make clinical arrangements and to meet students for their required clinical rotations. This means that Shasta faculty have increased gas and vehicle maintenance expenses, work longer hours, and use their personal cell phones to contact, and be available for, students, faculty, and staff. These expenses are not reimbursed. However, state laws require them to be reimbursed. Essentially expenses incurred by employees in the course of work are required to be reimbursed by employers. This includes, but is not limited to, actual mileage costs when a personal vehicle is used to travel to alternate worksites during the workday (i.e. downtown campus to main campus, clinical site to clinical site, downtown campus to clinical site) and commutes from home to alternate or distant worksites that are in excess of the ordinary commute to the usual worksite. The employee’s right to be reimbursed cannot be waived—not by the employee, the union, the employer, or a collective bargaining agreement. The employer is obligated by law to reimburse employees, even if the employee does not request a reimbursement. California Code 2802 and Case Law (Cochran vs Schwan’s Home Service) does not allow employers to pass on the expense of business communication or vehicle use to employees. The Cochran vs Schwan case involved reimbursement for an employee’s cell phone use. The court ruled: “The answer is that reimbursement is always required. Otherwise, the employer would receive a windfall because it would be passing its operating expenses onto the employee. Thus, to be in compliance with section 2802, the employer must pay some reasonable percentage of the employee’s cell phone bill...if an employee is required to make work-related calls on a personal cell phone, then he or she is incurring an expense for purposes of section 2802.” Because actual employee business expense reimbursement rights are statutory and not contractual (CA Labor Code 200, 2802, 2804 and CA Education Code 87032), the Shasta College Faculty Handbook does not fully address mileage expense reimbursements and may contain invalid provisions. We request that the Board of Trustees look into this matter. Because these expenses have not been paid over a long period of time, there is a misunderstanding that these business operation costs are borne by employees and paid directly out of pocket from employee wages. This is a misunderstanding of statutory employee rights and is in direct violation of California Law.

The other issue related to travel to work sites is long hours of work. Many faculty are working in excess of ten-hour days. However, Article 2.2.7 of the Faculty Collective Bargaining Agreement states, “No such load will require daily scheduled classroom instruction spanning more than 7 hours unless (1) specifically requested in writing by the bargaining unit member and (2) approved in writing by the appropriate immediate supervisor.” Many faculty work late at night and return early in the morning without the required twelve-hour break. According to Article 2.2.8, “Whenever an evening assignment is made as part of load, no less than 12 consecutive hours shall elapse between the end of the last assigned class on one day and the beginning of the first assigned class on the next day unless (1) specifically requested in writing by the bargaining unit member and (2) approved in writing by the appropriate immediate supervisor.” Because faculty care about their students and because it is difficult to find worksite opportunities for students, many faculty have done their job despite the toll it takes on them. We request that the Board of Trustees look into this matter.

The issues of reimbursement and long hours exacerbate the final issue facing nursing and dental faculty: relatively low pay. The salaries for full-time faculty positions at Shasta College start at more than $25,000 less per year than what local nurses make. This does not include time-and-a-half for overtime, license renewal reimbursement, nor continuing education reimbursement—all standard in the nursing field. To put it plainly: Redding-area nurses can make far more money than can Shasta College nursing faculty. We ask the Board of Trustees look into the issue of relative-low pay that makes recruitment of new faculty, retention of tenured faculty, long hours, and lack of reimbursements so problematic.

We love our jobs and we love our students. Please look into these issues so we can lessen our burdens, recruit great faculty, and help our students succeed.
## 2017 Shasta College Foundation Strategic Plan

### I. VISION, MISSION AND CORE VALUES

**VISION:** To inspire the value of higher education in the North State.

**MISSION:** To boldly and creatively enhance students' overall experience of Shasta College.

**CORE VALUES:** Heartfelt Service  
Student Participation  
Community Outreach

### II. PERFORMANCE

#### STRATEGIC AREAS

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<tr>
<th>STRATEGIC AREAS</th>
<th>THE WORK</th>
<th>PARTNER(S) TO ASSIST SCOTT THOMPSON</th>
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<tr>
<td>A. Harrington Trust</td>
<td>Scholarships and Classroom</td>
<td>Eva Jimenez</td>
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<td>B. McConnell Speaker Series -- Terry Tempest Williams 10/18/17</td>
<td>Kathryn Calkins/ Nancy deHallas</td>
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<td>C. Speakers per Faculty Request: Chef Jeff @ Tehama Campus and Shasta College / April 6</td>
<td>Eva Jimenez</td>
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<td>D. Speakers per Faculty Request: September 13-14 -- Mary Troy</td>
<td>Kathryn Calkins</td>
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<td>E. Study Abroad - South Africa Summer 2017</td>
<td>Susannah Fulton/ Dan Scalon</td>
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<td>F. Observatory Project</td>
<td>Randy Reed</td>
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<td>G. Aquarium Project</td>
<td>Randy Reed</td>
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<td>H. Ken Burns / Vietnam Veterans Panel -- September 17</td>
<td>Chris Rodriguez</td>
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<td>I. Trinity Support Event -- Nature walks (birds, wildflowers and trees)</td>
<td>Pat Frost</td>
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<td>J. Community Engagement Camp -- September 21-23 at Whiskeytown</td>
<td>Chris Rodriguez</td>
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<td>K. Symphony on the Beach at Whiskeytown -- August 2017</td>
<td>Jim Milestone</td>
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<td>L. As able, provide support (financial and otherwise) for misc. community projects: (Tehama Reads, Trinity Trail, Tehama Passport, Tehama Heritage Film Festival, Eastern Shasta County projects, etc.)</td>
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#### II. FUNDING and LEADERSHIP

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<th>STRATEGIC AREAS</th>
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<th>PARTNER(S) TO ASSIST SCOTT THOMPSON</th>
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<tr>
<td>A. Implement Property Management Strategy (Burney, Lot in Redding)</td>
<td>Joe Gibson / Rob Middleton</td>
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<td>B. Make at least Four Presentations to College Divisions Regarding The Foundation and Pay-It-Forward Program</td>
<td>Eva Jimenez</td>
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<td>C. Scott to conduct lunches with local attorneys</td>
<td>Joe Wyse / Eva Jimenez</td>
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<td>D. Fiscal Agent -- Reach Higher Shasta</td>
<td>Kate Mahar / Nancy deHallas</td>
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<td>E. Fiscal Agent -- North State Together</td>
<td>Kate Mahar / Nancy deHallas</td>
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<td>F. Fiscal Agent -- Fire/Public Safety Training Planning Committee</td>
<td>Eva Jimenez / Nancy deHallas</td>
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<td>G. Regents Reorganization and Refocus</td>
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### III. IMPLEMENTATION

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<th>PARTNER(S) TO ASSIST SCOTT THOMPSON</th>
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<td>PROGRESS</td>
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**Rubric for Tracking**

- **Blue** = work has been completed  
- **Green** = work is on track to be completed  
- **Yellow** = there are slow downs and we may not complete this  
- **Red** = you've got to be kidding! There's no way we'll complete this.  
- **Gray** = work not yet begun
BOARD AGENDA SUPPLEMENT
BOARD AGENDA ITEM NO. 9.17
APRIL 19, 2017

BACKGROUND

The existing landscape irrigation system on the main campus provides water to a combination of large turf areas and mixed tree, shrub, and groundcover areas. The landscape areas are over twenty (20) acres that does not include the athletic fields. Replacing and upgrading the aging landscape irrigation infrastructure system will bring a significant level of water use efficiency. This project is funded from the 2015-2016 Physical Plant and Instructional Support Block Grant which is to be expended by June 30, 2017.

STATUS

District administration requested bids through the formal bid process. One (1) response was received to the formal request for bids as follows:

   Taylor Made Landscaping, Inc.    $274,000

An evaluation was completed to validate the proposal meets or exceeds the specifications in the bid package. This procedure is commonly completed for all formal bids. This bid is within the range estimated by the architect and District Administration has determined it to be reasonable. Based on the findings, the District is recommending that the bid be accepted as submitted and awarded to Taylor Made Landscaping, Inc.

RECOMMENDATION

The Superintendent/President recommends that the bid be awarded to Taylor Made Landscaping, Inc. in the amount of $274,000 for the Irrigation System Project.
BOARD AGENDA SUPPLEMENT
BOARD AGENDA ITEM NO. 9.18
APRIL 19, 2017

BACKGROUND

At the regular meeting on December 14, 2016 a request was presented to the Board to purchase the lowest quote received for a 2013 Peterbilt 367 truck dependent upon mechanical inspection. The truck was inspected by the Motor Pool Mechanic and was found not to be suitable for our programs. The truck will be used by the Heavy Duty Equipment Operation Program, Class A & B License Training and the Fire Dozer transport programs which require a vehicle that meets specific criteria in order to remain successful. The current truck that was used by these programs experienced engine failure and the cost for repairs are high and it would not satisfy future California emission regulations.

STATUS

District Administration requested bids through the formal bid process. Four (4) responses to the bid request were received as follows:

- Redding Freightliner  $112,246.00 - proposed truck did not meet specifications
- Nor-Cal Kenworth    $135,980.00 + tax & license ($145,956.05)
- Pape Kenworth      $137,616.00 + tax & license ($150,852.15)
- Inland Kenworth    $147,000.00 + tax & license ($160,810.00)

An evaluation was completed to validate that the proposal meets or exceeds the specifications in the bid package. This procedure is commonly completed for all formal bids. Based on the findings, the District is recommending that the bid be accepted as submitted and awarded to Nor-Cal Kenworth.

RECOMMENDATION

The Superintendent/President recommends that the bid be awarded to Nor-Cal Kenworth in the amount of $145,956.05 for the Heavy Duty Truck replacement.