

These March 5, 2012 meeting notes were accepted via written communication by each of the committee members present at the final meeting.

**CITIZENS OVERSIGHT COMMITTEE  
FOR BOND MEASURE A  
SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT  
March 5, 2012**

**Meeting Notes**

**Call to Order**

Mr. Gibson called the meeting to order at 5:33 p.m. in Room 8204B of the Shasta College Health Sciences and University Center, 1400 Market Street, Redding, CA.

**Roll Call**

*Committee Members Present:*

Henry Cuenca – At-Large  
Joe Gibson – Organization of the Community College  
Missy McArthur – At-Large  
Larry Montgomery – Senior Citizens Organization  
Gail O'Brien – At-Large  
Kirsten Plate – At Large  
Larry Robins – At Large

*Committee Members Absent:*

Robert Rock – At Large  
Michael Pratt - Student

*Advisory Staff to the Committee Present:*

Joe Wyse, District Superintendent/President  
Morris Rodrigue, Vice President of Administrative Services  
Debbie Parisot, Capital & Special Projects Analyst

*Guests Present:*

Dawn Kreick (*Term Expired 12/16/2011*)

**Call for Requests from the Audience to Speak to Any Item on the Agenda**

Mr. Gibson asked if there were any requests from the audience to speak to any item on the agenda. There were none.

**Notes of the November 7, 2011 Meeting**

Mr. Gibson said revised notes have been provided showing the correction on page two of Ms. Kreick's name to Ms. Plate's. He asked if there were any other additions or corrections. Ms. McArthur moved for acceptance of the notes, and Ms. Plate seconded. The revised notes were accepted by the committee members unanimously, with no further alterations.

**Update on Bond Projects**

Mr. Wyse said this is our final meeting, and all bond projects have been completed.

**Financial Reports**

Mr. Wyse said he thought it was fitting to have our last meeting at the Health Sciences and University Center, as it's the crown jewel of our bond projects. He said one correction page has been provided which shows an adjusted number for Lease Revenue Bond funds which were

contributed to the gas line repair project. We originally budgeted \$500,000 for that project, but forgot to adjust the Additional Funds Sources dollars to balance the final project total. The correction is not for GO bond dollars, but for extra supplemental dollars. Mr. Wyse introduced Morris Rodrigue, the new Vice President of Administrative Services. Mr. Wyse said Mr. Rodrigue gets the credit for closing out the GO bonds. He has been with Shasta College in instruction and administration for 12 to 13 years before assuming this new role. We're glad he's here.

Mr. Wyse said he's mentioned before that our bond counsel said how squeaky clean we've been during this process, and we've been complimented on running a very clean program. Mr. Cuenca asked if there were any major glitches. Mr. Wyse responded mostly just minor ones, although going out for bid at the peak of construction demand could be considered major. It would not have been as costly if we had gone out to bid for the Health Sciences and University Center a few years later. That was something we couldn't project. Ms. McArthur said the bell tower was a glitch in the construction of this building. Mr. Wyse said it was the first time the Division of State Architects (DSA) ever approved a fiberglass dome. We were working with a company out of Ohio, and there is no DSA in Ohio. Their engineers were arguing with the DSA engineers. We finally got it through by doing a test on it. Part of the problem was not everyone realized it was just an architectural feature. Mr. Montgomery asked if there were snow load bearing requirements. Mr. Wyse said we had to test it for that. In the big scheme of things, it was not that big of a problem. Ms. McArthur said it just slowed things down a bit. Mr. Wyse said he would like to recognize Debbie Parisot, who has been here from the beginning tracking numbers, organizing spreadsheets, and keeping our reporting transparent. Ms. O'Brien said she was pleased the spreadsheets were provided in color. Mr. Wyse asked if there were any other questions or comments. There were none.

### **Measure A Bond Fund Annual Financial and Performance Audits**

Mr. Wyse said Item 7 is the final audit. We were waiting to hold this meeting so we could make sure we would have it done. The audits were presented to our Board of Trustees last month. Mr. Rodrigue said the key line is in the last paragraph on the bottom of page one, which talks about this being a very clean audit. That's what you're looking for out of this report. Ms. O'Brien said the audit she was looking at is dated July 1, 2010 through June 30, 2011. Mr. Wyse said the July 1, 2011 through January 31, 2012 audit has also been provided, and the auditors gave the same opinion for both years. The final audit shows spending of approximately \$300,000 on the gas line repairs project. In the prior year audit, we were closing out some of the other projects, and spent some other money on the Trinity campus. They were very clean audits.

It was moved by Mr. Montgomery to accept both audits, and was seconded by Ms. McArthur. The motion passed unanimously.

### **2011-2012 Final Annual Report**

Mr. Gibson asked for a motion to approve the Annual Report. Mr. Wyse said Exhibit F is the Annual Report (the last 3-4 pages of the agenda). Each year this committee submits an annual report as required, summarizing the past year. It's pretty straightforward, and lists where and when the committee meetings were held, as well as a few other pertinent details. Mr. Wyse said he particularly likes how it summarizes where all of the bond interest proceeds were spent. Mr. Gibson said it's great we were able to construct the third building at the Tehama campus when it wasn't planned. Mr. Wyse said we thought we would be able to construct two buildings, and purchase a couple of modular units. During that time is when the bidding climate got better

for us, and we were able to build the three permanent buildings. Mr. Gibson said all the contractors on all of the buildings did a great job. Ms. McArthur moved approval, and Ms. O'Brien seconded. The Annual Report was approved by unanimous vote.

### **Comments from the Audience**

Mr. Gibson asked if there were any comments from the audience. Mr. Wyse said on behalf of Shasta College, he would like to thank everyone. The service provided by the committee members is very important in providing representation of the citizens. We've seen a couple of other districts where citizens didn't ask questions, and we've seen a few things in some newspapers. This committee did a good job in looking at the reports and making sure taxpayer interests were represented. Ms. McArthur said Mr. Wyse did a good job in keeping his finger on everything, and knowing where all the dollars were going. Mr. Wyse said there was a learning curve, but it was fun. Ms. Parisot said the employees of Shasta College are very proud that the citizens of our District allowed us to do this. We are very thankful, and the students appreciate it. Mr. Cuenca said he regrets not being involved with this at the beginning, instead of an At-Large member at the tail end. He wished he could have started the whole process. Ms. Kreick said she joined the committee when the Health Sciences and University Center was under construction. She attended her first meeting here. She takes great pleasure and pride in what schools do for students. Mr. Wyse said he knows she wouldn't be here if she didn't believe in it. Mr. Gibson said he agreed that it's been great. He said Mr. Wyse has been at every meeting since he got here, and could answer most any question posed to him.

### **Announcements**

Mr. Wyse announced tonight's meeting notes will be sent to the committee members for comment before they are posted on our website. The members will get a chance to make sure they are accurate. He also mentioned we were able to go forward with the refunding of a portion of the bonds from 2002, which was when the bonds were first sold. We'll be saving the taxpayers around \$750,000 in interest over the life of the bonds. We were able to take advantage of this due to market and interest rate conditions, and the fact that we've held the bonds for 10 years, which is the minimum time frame to do a refunding. We were able to finish up the process in December. It's a nice feather in our cap. Ms. McArthur asked if Shasta College had submitted a news release about the refunding. Mr. Wyse said we already did one, but we will contact our local newspaper to run a story. We will also be refunding our lease revenue bonds, as Gateway did recently. It's a good climate for locking in savings.

### **Adjourn**

Mr. Gibson asked for a motion to adjourn the meeting. Mr. Montgomery motioned for adjournment, and Ms. McArthur seconded. The motion carried unanimously. The meeting adjourned at 5:50 p.m.

Respectfully submitted,

*Theresa Markword*

Theresa Markword  
Notetaker  
(530) 242-7510