

**MEETING OF THE CITIZENS OVERSIGHT COMMITTEE
FOR BOND MEASURE A**

SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT
SHASTA COLLEGE MAIN CAMPUS
ADMINISTRATION BUILDING 100
11555 OLD OREGON TRAIL, REDDING, CALIFORNIA

**MONDAY, MAY 2, 2011
5:30 P.M.**

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. CALL FOR REQUESTS FROM THE AUDIENCE TO SPEAK TO ANY ITEM ON THE AGENDA
4. NOTES OF THE FEBRUARY 7, 2011, MEETING OF THE CITIZENS OVERSIGHT COMMITTEE FOR BOND MEASURE A
(Exhibit A to the Agenda)
5. Update on Bond Projects
(Exhibit B to the Agenda)
6. Financial Reports
(Exhibit C to the Agenda)
7. Projected Closeout Schedule
8. NEXT MEETINGS OF THE COMMITTEE
 - August 1, 2011
 - November 7, 2011
9. ADJOURN and commence tour of the Early Childhood Education Facility

Persons with disabilities needing assistance such as listening devices or other accommodations, please notify the President's Office at (530) 242-7510 as soon as possible so accommodations can be made.

CITIZENS OVERSIGHT COMMITTEE
FOR BOND MEASURE A
SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT
February 7, 2011

Meeting Notes

Call to Order

Mr. Joe Gibson called the meeting to order at 5:30 p.m. in the second floor conference room of the Shasta College Health Sciences and University Center in downtown Redding. The committee members introduced themselves.

Roll Call

Committee Members Present:

Scott Brown – Business Organization
Henry Cuenca – At-Large
Joe Gibson – Organization of the Community College
Missy McArthur – At-Large
Larry Montgomery – Senior Citizens Organization
Gail O'Brien – At-Large
Kirstein Plate – At Large
Larry Robins – At Large
Robert Rock – At Large

Committee Members Absent:

Dawn Kreick – Taxpayers Organization
Marcus Wetter - Student

Advisory Staff to the Committee Present:

Joe Wyse, Vice President of Administrative Services
Gary Lewis, District Superintendent/President

Call for Requests from the Audience to Speak to Any Item on the Agenda

Mr. Gibson asked if there were any requests from the audience to speak to any item on the agenda. There was no response.

Notes of the November 1, 2010 Meeting

Mr. Gibson asked if there were any changes to the notes of the November 1, 2010, meeting. There were no changes.

Update on Bond Projects

Mr. Wyse said Exhibit B is provided in the packet. We are near the end of all the projects. At the Tehama Campus, the final project is a small trail system. We received a grant through the Shasta College Foundation for \$80,000 of labor from the California Conservation Corps. The trail is being laid out, and we're in the process of buying materials which will cost up to \$36,000 for over a mile of trails. Mr. Lewis said the Tehama Campus is a beautiful campus on the Sacramento River. There is a pond with a view of the Mt. Lassen range. The trail will be built ADA compatible. The material used will be a type of crushed granite that firms up for walking, and which is suitable for wheelchairs, etc. It's the same type of material they're using at Turtle Bay. There will be one-quarter mile of trail along the riverbank about 15 to 20 feet above the

water. One spot has a magnificent view of both Mt. Lassen and Mt. Shasta. This is a real tribute to Shasta College, the City of Red Bluff and the County of Tehama. This was a collaboration to do something similar as in Redding. The trail system will go down the river, over the old diversion dam, and along the other side; it will loop the entire area. It's favorable in that the community sees Shasta College spearheading the project.

Mr. Cuenca said Mr. Lewis mentioned the presence of a few natural ponds. Mr. Lewis replied that one is from the old Diamond Mill, which is not a log pond, but an overflow pond. Mr. Rock asked if it will be difficult to find the entrance to the trail from the campus. Mr. Lewis replied the start of the trail will be located by one of the buildings, and will have good signage. A student project will take place to make it like a nature trail by identifying plants, trees, etc. Ms. O'Brien asked if the cost for the trail is included in the bond expenditures. Mr. Lewis replied that some of it is, and some of it is from the Shasta College Foundation as well as from some leftover bond money.

Financial Reports

Mr. Wyse asked everyone to look at Exhibit C to the Agenda. One project [Energy Facilities Upgrades] got somewhat erased due to increased costs. You can see all of the other funding sources. The Shasta College Foundation raised \$541,000 for the Dental Hygiene program. We've supplemented all the things we're doing with bonds. Toward the top are shown interest proceeds. Almost \$2.5 million has been distributed through various projects as needed.

Ms. O'Brien asked what happens to the unallocated interest. Mr. Wyse replied the plan is when the trail is done, any unallocated interest and any extra money will be put toward the project we had to find interim ways of covering. Ms. O'Brien asked if this involved all three sites. Mr. Wyse responded it would be a main campus project. We had to get it done, so this will go toward that.

Mr. Lewis stated it costs \$200,000 in Tehama County for the LEED [Leadership in Energy and Environmental Design] certification. We were advised we were much better off producing a LEED quality building but using the funds toward construction of the facility rather than toward buying rights. Ms. O'Brien inquired if not having the LEED certification is a hindrance. Mr. Lewis replied no, it's a promotional thing. Our original construction plan was for two buildings. When the Health Sciences and University Center was built, construction costs were at an all time high. When the Tehama facility was built, the economy was different, so we were able to build three instead of two buildings.

Mr. Rock asked about the item Additional Funds Sources: Recycled Material Sale, and inquired if this was from a particular recycling center. Mr. Wyse responded that when the theatre was remodeled, it was rewired. The old wiring was made of copper, so it was recycled, and the money was put back into the project.

Mr. Wyse said there is detail provided for two active projects: the Tehama campus, which has three pages of all categories, and the Trinity campus, which has two pages. The last page is for reference regarding lease revenue bond projects. These are not general obligation bonds. Completed projects include:

- Central plant HVAC upgrade: \$1.7 million should have been covered out of general obligation bonds, but we did it a different way.
- Theatre: \$500,000 was put toward the renovation so that we could complete it.

Mr. Lewis said the Bond passed in 2002. Not too long after we got going, there was not enough money to do what we intended to do. Ms. O'Brien asked if the entire Nursing program is held here [at HSUC]. Mr. Lewis replied yes, and Mr. Wyse followed by saying both Nursing and Dental Hygiene. In the lower corner of the building is the Shasta County Community Health Dental Facility, which is a partnership situation for Shasta College. Ms. O'Brien asked if there are any library facilities at this site. Mr. Lewis replied no, but there is a computer lab students have access to. There are also three or four classrooms with ITV [interactive television] capability. We can broadcast and receive instruction from outlying areas, such as Chico State University and U.C. Davis. We have a large percentage of online students.

Measure A Bond Fund Annual Financial Audit

Mr. Gibson said the auditors found no problems when completing the audit. Mr. Rock said on page 1 of the Independent Auditors Report, first paragraph, it states: "Our responsibility is to express an opinion on this schedule based on our audit." The last sentence states, "In our opinion, the schedule of proceeds presents fairly..." The next audit letter on page 7 says the same thing, starting with the second paragraph from the bottom "Our responsibility is to express an opinion on the District's compliance..." but they never expressed an opinion. Ms. McArthur pointed out it was found on the next page [8]. Mr. Rock withdrew his objection. Mr. Cuenca said the audit period ends June 30, and asked if there is a complete audit for the whole project. Mr. Wyse replied we will be doing one more audit this fiscal year and that will be the final one. Mr. Lewis said it will be the final audit, as well as the disbanding of the committee. Mr. Wyse stated we're trying to make sure Shasta College is spending money on what the voters approved. Ms. O'Brien asked why, on page 5, the interest is more than the principal from 2013-2020. Mr. Wyse responded it's like a home loan. When you're paying interest on a mortgage, as time passes, it crosses.

Annual Report

Mr. Gibson asked for a motion to approve the Annual Report. Ms. McArthur moved approval. Mr. Montgomery seconded. The Annual Report was approved by unanimous vote.

Other Business

There was no other business discussed.

Future Meeting Dates

Mr. Gibson announced that the next meetings of the Committee are schedule for:

- May 2, 2011
- August 1, 2011

Mr. Wyse said we will be meeting back at the main campus next time. Mr. Lewis stated we should be finished with all projects by summer. Mr. Montgomery asked if there will be a Tehama Trail tour. Mr. Wyse responded they are making progress on the trail. If it's complete by May, we can meet down there for our next meeting. Mr. Lewis said we can meet at the main campus, and go there in August for a tour. Mr. Wyse stated we will know in the next month. Mr. Gibson asked if we would provide a van for transportation. Mr. Lewis responded yes.

Next Meeting

The next meeting is scheduled for Monday, May 2, 2011 at 5:30 p.m. in the Board Room of the Shasta College main campus.

Adjourn

Mr. Wyse adjourned the meeting at 5:50 p.m., at which time a tour of the Health Sciences and University Center commenced.

Respectfully submitted,



Theresa Markword
Notetaker
(530) 242-7510

Report on Construction Projects

PROJECT	BACKGROUND	STATUS
Tehama Campus	Bids were opened as advertised on August 19, 2009. An award was granted to Gifford Construction, Inc. at the August 26, 2009 special Board meeting. The third building is complete and occupied.	The buildings are complete. Work continues on a trail system around the campus which is projected to be completed during Spring 2011.

**Shasta-Tehama-Trinity Joint Community College District
General Obligation Bonds Series A**

**EXHIBIT C
COC AGENDA
05-02-2011**

Cumulative Recap of Bond Activity July 2002 - March 21, 2011

Bond Income	Received to Date
Bond Sales Series A	11,000,000
Bond Sales Series B	23,000,000
Interest	2,567,321
Transfer Interest for Expenses	(2,492,935)
Total	34,074,386

through 12/31/2010 Unallocated Interest
\$ 74,386

Cumulative Recap of Project Budgets, Additional Revenues and Expenditures July 2002 - March 21, 2011

Projects	Original Budget	Adjusted Budget	Additional Funds from Other Sources	Source	New Adjusted Budget	Expenses to Date Incl. Encumbrances	Budget Balance
Shasta College ECE Facility	1,000,000	1,598,439	66,155	(1)	1,664,594	1,664,594	-
SC Downtown Redding Campus HS/UC	15,500,000	16,722,322	1,594,188	(2)	18,316,510	18,316,510	-
Shasta College Science Lab Upgrade	1,000,000	916,906	74,590	(3)	991,496	991,496	-
Shasta College Tehama Campus	12,000,000	12,762,333	1,028,000	(4)	13,790,333	13,483,479	306,854
Shasta College Theatre Remodel	700,000	700,000	969,154	(5)	1,669,154	1,669,154	-
Shasta College Trinity Campus	1,300,000	1,300,000	545,267	(6)	1,845,267	1,844,024	1,243
Energy Facilities Upgrades	2,500,000	-	-		-	-	-
Total	34,000,000	34,000,000	4,277,354		38,277,354	37,969,257	308,097

Additional Funds Sources

(1) VTEA Funds	66,155
(2) VTEA Funds	27,847
(2) Dental Society Foundation Funds	541,502
(2) SC Foundation Fund Raising	106,894
(2) Career Tech Trailer Bill 06-07	2,620
(2) Judge Eaton Donation	9,000
(2) McConnell Foundation Grant	208,000
(2) Redding Rancheria	58,000
(2) EMD Nursing Grants	234,504
(4) Rolling Hills Casino	10,000
(4) Johnson Family Donation	18,000
(5) Lease Revenue Bonds	500,000
(5) Recycled Material Sale	1,897
Totals	1,784,419

Distribution of Interest Proceeds

(2) HS/UC	405,821
(3) Science Lab Upgrade	74,590
(4) Tehama Campus	1,000,000
(5) Theatre Remodel	467,257
(6) Trinity Campus	545,267
Total distribution of interest	2,492,935

Report prepared for Citizens Oversight Committee for Bond Measure A
and Shasta College Board of Trustees
and Shasta College Debbie Parisot.

Questions on numbers, please contact Debbie Parisot.
Capital & Special Projects Analyst
dparisot@shastacollege.edu

225-3954

**Shasta College
Tehama Campus**

	Professional Fees	Architectural Engineering	Testing, Inspection	Fees	Site Acquisition Costs	Site Improvement Costs	Construction	Modular Classrooms	Furniture, Fixtures & Equipment	Contingency 10%	Totals
Budget	139,256	768,000	277,851	68,190	3,000,000	2,927,760	4,777,523	107,477	428,000	296,276	12,790,333
Interest Proceeds		168,384		12,697	165,106	82,477	171,336		400,000		1,000,000
Total Budget	139,256	936,384	277,851	80,887	3,165,106	3,010,237	4,948,859	107,477	828,000	296,276	13,790,333
Estrada Consulting	71,311										
Nadon Management	34,415										
Lionakis Beaumont Design		751,045								994	
Lionakis Beaumont Design 3rd Bldg.		155,600									
Nichols Melburg & Rossetto		26,847									
SC Printshop - Plans		891									
Andy Anderson, Inspector			121,425								
Brown & Mills		1,011	29,156								
Brown & Mills Bldg. 3			10,591								
Dept of General Services			50,269								
Lawrence & Associates			12,383								
Matthew Herman Networks			1,336								
James Phillips, Insp. Bldg. 3		990	18,873							1,467	
Quercus Consulting			33,818								
City of Red Bluff				68,227							
Dept of Fish & Game				2,607							
Sonoma Cty Ed Legal				1,794							
State Water Resources Board				4,345							
Union Pacific Railroad				3,914						666	
3DI					267,349						
Carr, Kennedy (Legal)					40,565						
Cox Real Estate					33,978						
Enplan					213						
GEN III LLC					765						
I-5 Tire Recycling					5,796						
Meyers Nave (Legal)					5,660						
North State Resources (Env. Sty.)					314,764						
Placer Title (Property)					2,204,605						
Public Agency Law Group					29,915		181				
Record Searchlight					681						
Red Bluff Daily News					94						
Robertson & Dominici (Surveying)					750						
Ryan & Murphy Group					3,500						
Sharrah Dunlap Sawyer					208,666	66,471					
Tri County News					99	75					
Wells Small Seike & Graham					47,706						
Bob's Landscaping					3,000						
Carter Fencing					31,108						
Cresco Equip. Rentals										56	
Crystal Creek Aggregate										9,700	
Ewing Irrigation						171					
Gifford Construction					2,553,188		3,171,180			157,446	
Gifford Const. 3rd Building							1,639,000			19	
Grainger										1,200	
Guy Rents										732	
Terry Hanson											
JW Recycling						2,100					
PG&E Offsite Connections/Serv.						105,151					

**Shasta College
Tehama Campus**

Professional Fees	Architectural Engineering	Testing, Inspection	Fees	Site Acquisition Costs	Site Improvement Costs	Construction	Modular Classrooms	Furniture, Fixtures & Equipment	Contingency 10%	Totals
					37					
					49					
					3,400					
					498					
					964					
					73					
					137,600					
					105,850					
					502				37	
						(250)				
						35				
						2,655				
						8,396				
						642				
						186				
						457				
						28,433				
						208				
						65,170				
						360				
						155				
						2,352				
						11,030				
						5,197				
						2,771				
						351				
							606			
							106,871			
								1,299		
								4,826		
								1,369		
								9,186		
								14,624		
								845		
								3,092		
								109,485		
								371		
								80,905		
								159		
								5,410		
								969		
								17		
								91,030		
								1,633		
								6,102		
								88		
								140,226		
								12,773		
								280		
								1,468		
								2,977		

**Shasta College
Tehama Campus**

	Professional Fees	Architectural Engineering	Testing, Inspection	Fees	Site Acquisition Costs	Site Improvement Costs	Construction	Modular Classrooms	Furniture, Fixtures & Equipment	Contingency 10%	Totals
Northern Tool									434		
NOVA Solutions									26,980		
Office Depot									126,415		
Pocket Nurse									19		
ProVantage									517		
Raine Industries									1,087		
Rizno Inc.									128		
Sargent-Welch LLC									2,923		
SC Phy Plant Locks									1,398		
Sears									3,021		
Secure.Com									8		
Sigma Aldrich Inc.									621		
Spectrum									4,710		
Stroups Power Equipment									776		
Tech Depot									7,886		
Tractor Supply									17		
Triarch Inc.									747		
True Value									10		
Vermed									157		
Vernier Software									7,484		
Vitalograph Inc.									3,767		
Walmart									342		
Wards Natural Science									3,654		
Wausau Tile									1,883		
Wilco Supply									70		
Zumar Industries									4,798		
Total of Expenses	105,726	936,384	277,851	80,887	3,165,106	3,010,237	4,938,509	107,477	688,986	172,317	13,483,479
Balance of Budget	33,530	0	0	0	0	0	10,350	0	139,014	123,959	306,854

Estimated Construction Costs

Current Est. \$ per Sq. Ft. @ 13,990 SF (Construction Costs)

Construction Budget

355
4,960,000

Start Date
Finish Date
Sq. Footage

December-06
February-10
13,990

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**Shasta College
Trinity Campus**

	Project Mgmt.	Architect, Design, Engineering	Testing, Inspection	Fees	Site Acquisition Costs	Site Improvement Costs	Construction	Furniture, Fixtures & Equipment	Contingency	Totals
Budget	17,763	108,000	61,897	6,474	150,000	180,008	736,474	39,384	-	1,300,000
Interest Proceeds	8,127	(20,030)	4,462	14,167	(2,356)	31,948	306,734	198,215	4,000	545,267
Total Budget	25,890	87,970	66,359	20,641	147,644	211,956	1,043,208	237,599	4,000	1,845,267
Estrada Consulting	25,890						7,993			
Lionakis Beaumont Design		85,000								
Nichols Melburg & Rossetto		2,970								
John H. Heilman			33,000							
Brown & Mills			27,459							
Shaw & Associates			4,000							
Michael Baughman			1,900							
Dept. of General Services				10,865						
Public Agency Law Group				2,739	1,644					
Trinity PUD				2,907					541	
Trinity Dept. of Trans.				58						
Weaverville Comm. Services				2,004						
Weaverville Fire District				40						
Weaverville Sanitary Services				2,028						
Trinity Players					136,484					
Sharrah & Dunlap					6,150	39,419				
Hunt Land Surveying					3,366					
Gallino, Inc.						161,563	629,923			
3-Seasons Landscaping						4,487				
Concrete Aggregate Prod.						193				
Outdoor Creations						3,861				
Normac Sprinklers						202				
Creekside Gardens						127				
Up Country Gardens						118				
AT&T Phones							1,798			
Gary Dounnik Mfg.							380,476			
California Safety Co.							15,830			
Graybar Electric							4,072			
Trinity Nursery & Florist						1,986				
Verizon							1,597			
Keenan & Associates							628			
Platt Electric							280			
Record Searchlight							176			
Sonoma County Legal Serv.							250			
Sur Tec Systems							94			
North Valley Dist.							91			
B&H Photo								1,260		
Camcor Inc.								1,117		
Conway Freight								168		
Dell Computer								25,380		
Home Depot								210		

**Shasta College
Trinity Campus**

	Project Mgmt.	Architect, Design, Engineering	Testing, Inspection	Fees	Site Acquisition Costs	Site Improvement Costs	Construction	Furniture, Fixtures & Equipment	Contingency	Totals
IVCI								134,348		
Markertec.Com								223		
Mounds & More								418		
Office Depot								39,461		
ProVantage Inc								1,151		
Spectrum Industries								250		
Team One								15,801		
Tech Depot Solutions								1,285		
Trinity High School								1,200		
Troxell Communication								2,996		
Uhaul								817		
West Coast Data								11,514		
Wonderland Signs								2,216		
Total Expenses	25,890	87,970	66,359	20,641	147,644	211,956	1,043,208	237,599	2,757	1,844,024

Balance of Budget	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0)	\$ -	\$ -	\$ 1,243	\$ 1,243
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Estimated Construction Costs

Curr Est. \$ per Sq. Ft. (Construction Costs) \$ 272
 Construction Budget \$ 1,043,208

Start Date Jan-06
 Finish Date Jun-08
 Square Footag 3,840

**Shasta-Tehama-Trinity Joint Community College District
Lease Revenue Bonds Projects Board Report
Through March 21, 2011**

2008A Lease Revenue Bonds		Account # Reference	Budget	Expenses					Total Income/Expenses	Balance of Budget
Projects				Architectural, Engineering, Inspections	Project Management	Construction and/or Installation Contracts	Other			
Bond Issuance Costs							139,820	139,820		
Interest YTD							(92,457)	(92,457)		
Completed Projects										
Shasta Central Plant HVAC Upgrades	71502-620000	1,713,668			4,015	1,684,854	24,799	1,713,668		
Shasta Central Plant Lighting Upgrades	71502-620000	55,157					55,157	55,157		
Shasta Central Plant Water Heaters	71502-620000	12,987					12,987	12,987		
Theatre Remodel	71508-620000	500,000		14,828	354	477,206	7,612	500,000		
Football Stadium Pedestrian Walkway	71018-612000	164,075		1,363	2,035	160,677		164,075		
Football Stadium Loud Speaker System	71018-640000	8,641					8,641	8,641		
Pool Mechanical Room Roof	71056-620000	184,518				184,518		184,518		
Gym Bleachers Refurbishing	71002-620001	207,096			2,695	203,631	770	207,096		
Gym Floor Refinishing	71002-620007	33,335				33,335		33,335		
Open Projects										
Pool Deck Repairs	71002-612002	75,000			1,128	5,858		6,986	68,014	
Gym HVAC	71002-620003	150,000			386		5,669	6,054	143,946	
Gym Locker Room Remodel	71002-620004	101,250					2,816	2,816	98,434	
Stadium Booth Repairs	71002-620005	15,000				9,129		9,129	5,871	
Stadium Lighting	71002-612008	10,000		110		8,623		8,733	1,267	
Gym Room 1904 Tech Update	71002-620009	3,000				1,682		1,682	1,318	
ADA Site Access	71039-612000	110,000		39,213	3,328	61,212	4,493	108,246	1,754	
ADA Building Access	71039-620000	43,000				6,758		6,758	36,242	
Bat Abatement/Soffit Bldg. 2100	71084-573000	14,375		4,608	550	4,550		9,708	4,667	
Facility Energy Upgrades	71502-620000	500							500	
Sewer Pond Lift Station	71038-640000	60,000				36,983		36,983	23,017	
Contingency		383,398							383,398	
		3,845,000		60,122	14,491	2,879,016	122,944	3,076,572	768,428	
2009A/B Lease Revenue Bonds										
Projects	Account # Reference	Budget	Expenses					Total Expenses	Balance of Budget	
			Architectural, Engineering, Inspections	Project Management	Construction and/or Installation Contracts	Other				
Solar Field	71507-612000	7,500,000	50,326	25,960	7,104,036	44,371	7,224,693	275,307		
Contingency Solar Field		500,000						500,000		
Learning Resources Center		4,000,000						4,000,000		
Contingency LRC		424,406						424,406		
Transfer to General Fund for LRC Reimb.		-				3,871,736	3,871,736	(3,871,736)		
Interfund Transfers (Principal Payment)		-				175,000	175,000	(175,000)		
Bond Issuance Costs		-				133,054	133,054	(133,054)		
		12,424,406	50,326	25,960	7,104,036	4,224,161	11,404,483	1,019,923		
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Prepared by Deb Parisot										