

MEETING OF THE CITIZENS OVERSIGHT COMMITTEE
FOR BOND MEASURE A
SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT
TEHAMA CAMPUS
770 Diamond Avenue, Room 7314 (Science Lab)
Red Bluff, California

MONDAY, MAY 3, 2010
5:30 P.M.

AGENDA

1. Meet at 770 Diamond Avenue. Red Bluff. California at 5:30 p.m. for tour of new third building on the Tehama Campus.
2. **CALL TO ORDER**
3. **ROLL CALL**
4. CALL FOR REQUESTS FROM THE AUDIENCE TO SPEAK TO ANY ITEM ON THE AGENDA
5. NOTES OF THE FEBRUARY 1, 2010, MEETING OF THE CITIZENS OVERSIGHT COMMITTEE FOR BOND MEASURE A
(Exhibit A to the Agenda)
6. RECESS TO TOUR FACILITY
7. RECONVENE MEETING
8. Update on Bond Projects (Exhibit B to the Agenda)
9. Financial Reports (Exhibit C to the Agenda)
10. Terms of Office/Membership of the Citizens Bond Oversight Committee
11. NEXT MEETINGS OF THE COMMITTEE
 - August 2, 2010
 - November 1, 2010
12. ADJOURN

Persons with disabilities needing assistance such as listening devices or other accommodations, please notify the President's Office at 242-7510 as soon as possible so arrangements can be made.

CITIZENS OVERSIGHT COMMITTEE
FOR BOND MEASURE A
SHASTA-TEHAMA-TRINITY JOINT COMMUNITY COLLEGE DISTRICT
February 1, 2010

Meeting Notes

Committee Members Present:

Scott Brown Jessica
Cunningham Joe
Gibson Dawn Kreick
Greg O'Sullivan Tim
Sain Kathryn Schmitz
Tara Swanson

Committee Members Absent:

Jeffery Moyer

Call to Order

Co-Chair Jessica Cunningham called the meeting to order at 5:30 p.m. in the Board Room.

Gary Lewis, Superintendent/President, introduced Tim Sain as a new committee member in the "Student" category. Mr. Sain is the new Student Trustee and President of the Shasta College Student Senate.

Call for Requests from the Audience to Speak to Any Item on the Agenda

Ms. Cunningham asked if there were any requests from the audience to speak to any item on the agenda. There was no response.

Notes of the November 2, 2009, Meeting

Ms. Cunningham asked if there were any changes to the notes of the November 2, 2009, meeting.

It was moved by Joe Gibson, seconded by Scott Brown, and carried, to accept the notes as presented.

Update on Bond Projects

Mr. Joe Wyse, Vice President of Administrative Services, explained that the third building at the Tehama Campus (which includes the science lab and offices) is 85-86% complete. The cabinetry work has begun.

Tim Sain asked when the building would be completed. Tom Orr, Dean of Extended Education, stated that the building should be completed at the end of February but won't be occupied and used until the fall classes start. Joe Wyse said they may be able to use the student lounge this summer. Ms. Cunningham asked if the community room is being used a lot. Tom Orr said yes, they did census testing in it last month. Job training has used it, as well as the Foster Care and Kinship program. It is being used more and more all the time, but classes have priority.

Mr. Lewis said if the third building is completed, with furniture and fixtures, this committee could have its next meeting there.

Ms. Cunningham asked about the heavy rain's effect on construction. Mr. Wyse said the rain came late enough that it didn't delay construction. Mr. Wyse asked if there were any other questions. There were none.

Financial Reports

Mr. Joe Wyse asked everyone to look at Exhibit C to the Agenda. He noted that on the last page of the exhibit, there are other construction projects reflected, just as an FYI. The projects that this group concentrates on are the G.O. Bond projects. The Tehama Campus project is reflected on Pages 2 and 3 of this exhibit. More money will be spent on FF&E (furniture, fixtures, and equipment). It appears there will be sufficient money to complete the project. The Shasta College Foundation, under the leadership of Scott Thompson, Executive Director of the Foundation, is fundraising for the science lab.

Scott Brown asked Mr. Wyse to explain the bond interest. Mr. Wyse said the interest is reflected at the very top of Page 1 of Exhibit C and in the lower right section of that same page. At this time, there is \$63,108 left in the interest proceeds. If there is any left after the Tehama Campus project, Mr. Wyse said he would like to apply it to the energy facilities upgrades.

Ms. Cunningham asked what the attendance goal is when classes begin in the fall or summer. Tom Orr said he doesn't expect a large increase over those students they are already serving. They rent facilities in a number of locations. This will give them the opportunity to defray rental costs and centralize operations. Ms. Cunningham asked what the plans are for the buildings at Palm Avenue. Mr. Wyse said those six buildings are mothballed at this time except EWD staff are using two of the buildings. The District does not own the land. It is owned by the City of Red Bluff. Mr. Wyse said he has been talking with the City to see if they would like to purchase a couple of the buildings. He asked if there were additional questions. There were none.

Measure A Bond Fund Annual Financial Audit

Joe Wyse, Vice President of Administrative Services, directed everyone to Exhibit D on the Agenda. He said it was a clean audit. Mr. Sain asked what G.O. Bond stands for. Mr. Wyse said it is a General Obligation Bond, which is when voters agree to tax themselves.

Mrs. Cunningham asked how the audit team was selected. Mr. Wyse said it is done as part of the entire District's audit. It is included in the audit services done by the CPA firm of Nystrom and Company.

Mr. Wyse asked if there were any questions about the audit. There were none.

Annual Report

Mr. Lewis said the Annual Report was presented as Exhibit E. He asked if there were any questions. There were none. Mr. Lewis recommended approval.

It was moved by Mr. O'Sullivan, seconded by Ms. Schmitz, and carried TO ACCEPT THE 2009 ANNUAL REPORT, AS PRESENTED.

Mr. Lewis noted that the report will be presented to the District Governing Board as an information item at their next meeting.

Citizens Oversight Committee (COC) for Bond Measure A
for the Shasta-Tehama-Trinity Joint CCD February 1,
2010, Meeting Notes Page 4 of 4

Future Meeting Dates

Ms. Cunningham announced that the next meetings of the committee were scheduled as:

- May 3, 2010 at the Tehama Campus
- August 2, 2010

Next Meeting

The next meeting is scheduled for Monday, May 3, 2010, at 5:30 p.m. at the Tehama Campus. The committee will tour the new third building.

Adjourn

It was moved by Mr. Sain, seconded by Mr. Brown, and carried TO ADJOURN THE MEETING.

Ms. Cunningham adjourned the meeting at 5:53 p.m.

Submitted,

Sue Vanderwerf
Notetaker
530-242-7510
svanderwerf@shastacollege.edu

Web Site: <http://www3.shastacollege.edu/bond.edu>

Report on Construction Projects
May 3, 2010

PROJECT	BACKGROUND	STATUS
Tehama Campus	DSA has approved all corrected plans and specifications for the third building. Bids were opened as advertised on August 19, 2009. An award was granted to Gifford Construction, Inc. at the August 26, 2009 special board meeting.	As of April 1, the project is approximately 99% complete. The building is substantially complete and ready for occupancy. Furniture, fixtures and equipment is being ordered.
Solar Field Project	At the May 13, 2009 Board meeting authorization was granted for District Administration to enter into a contract with SunPower Corporation for a 1 MW Peak Power grid-connection photovoltaic system. The final CEQA document was certified and the project was approved by the board on December 16, 2009.	Driven-pier foundation installation is complete. Cross-bar installation and welding is complete. All of the photovoltaic panels have been installed. The inverters and switchgear have been installed and are in the process of being connected to the solar panels. The project is scheduled to be approved by PG&E by the end of April.

**Shasta-Tehama-Trinity Joint Community College District
General Obligation Bonds Series A**

Cumulative Recap of Bond Activity July 2002 - February 22,2010

Bond Income	Received to Date		
Bond Sales Series A	11,000,000		
Bond Sales Series B	23,000,000		
Interest	2,561,542	through 12/31/09	Unallocated Interest
Transfer Interest for Expenses	(2,488,935)		\$ 72,607
	<u>34,072,607</u>		

Cumulative Recap of Project Budgets, Additional Expenses and Encumbrances July 2002 - February 22, 2010

Projects	Original Budget	Adjusted Budget	Additional Funds from Other Sources	2010	New Adjusted Budget	Expenses to Date Incl. Encumbrances	Budget Balance
Shasta College ECE Facility	1,000,000	1,598,439	66,155	(1)	1,664,594	1,664,594	-
SC Downtown Redding Campus HS/UC	15,500,000	16,722,322	1,594,188	(2)	18,316,510	18,316,510	-
Shasta College Science Lab Upgrade	1,000,000	916,906	74,590	(3)	991,496	991,496	-
Shasta College Tehama Campus	12,000,000	12,762,333	1,000,000	(4)	13,762,333	13,113,483	648,850
Shasta College Theatre Remodel	700,000	700,000	969,154	(5)	1,669,154	1,669,154	-
Shasta College Trinity Campus	1,300,000	1,300,000	541,267	(6)	1,841,267	1,841,267	-
Enerov Facilities Upgrades	2,500,000	-	-		-	-	-
Total	34,000,000	34,000,000	4,245,354		38,245,354	37,596,504	648,850

Additional Funds Sources

(1) VTEA Funds	66,155
(2) VTEA Funds	27,847
(2) Dental Society Foundation Funds	541,502
(2) SC Foundation Fund Raising	106,894
(2) Career Tech Trailer Bill 06-07	2,620
(2) Judge Eaton Donation	9,000
(2) McConnell Foundation Grant	208,000
(2) Redding Rancheria	58,000
(2) EWD Nursing Grants	234,504
(5) Lease Revenue Bonds	500,000
(5) Recycled Material Sale	1,897

Distribution of Interest Proceeds

(2) HS/UC	405,821
(3) Science Lab Upgrade	74,590
(4) Tehama Campus	1,000,000
(5) Theatre Remodel	467,257
(6) Trinity Campus	541,267
Total distribution of interest	<u>2,488,935</u>

Report prepared for Citizens Oversight Committee for Bond Measure A and Shasta College Board of Trustees

Questions on numbers, please contact Debbie Parisot.

dparisot@shastacollege.edu

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Totals 1,756,419

Capital & Special Projects Analyst

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**Shasta College
Tehama Campus**

	Professional Fees	Architectural Engineering	Testing, Inspection	Fees	Site Acquisition Costs	Site Improvement Costs	Construction	Modular Classrooms	Furniture, Fixtures & Equipment	Contingency 10%	Totals
Budget	139,256	768,000	277,851	68,190	3,000,000	2,922,760	4,782,523	107,477	400,000	296,276	12,762,333
Interest Proceeds		168,384		12,697	165,106	82,477	171,336		400,000		1,000,000
Total Budget	139,256	936,384	277,851	80,887	3,165,106	3,005,237	4,953,859	107,477	800,000	296,276	13,762,333
Estrada Consulting	104,841										
Nadon Management	34,415										
Lionakis Beaumont Design		738,335									
Uonakis Beaumont Design 3rd Bldg.		150,000									
Nichols Mefburg & Rossetto		26,847									
SC Printshop - Plans		891									
Andy Anderson, Inspector			121,425								
Brown & Mills			30,167								
Brown & Mills Bldg. 3			8,000								
Dept of General Services			48,422								
Lawrence & Associates			12,383								
Matthew Herman Networks			1,336								
James Phillips, Insp. Bldg. 3			22,300							2,360	
Quercus Consulting			33,818								
City of Red Bluff				68,227							
Dept of Fish & Game				2,607							
Sonoma Cty Ed Legal				1,794							
State Water Resources Board				3,679							
Union Pacific Railroad				4,580							
3DI					267,349						
Carr, Kennedy (Legal)					40,565						
Cox Real Estate					33,978						
Enplan					213						
GEN in LLC					765						
1-5 Tire Recycling					5,796						
Meyers Nave (Legal)					5,660						
North State Resources (Env. Sty.)					314,764						
Placer Title (Property)					2,204,605						
Public Agency Law Group					29,915						
Record Searchlight					681		181				
Red Bluff Daily News					94						
Robertson & Dominici (Surveying)					750						
Ryan & Murphy Group					3,500						
Sharrah Dunlap Sawyer					208,666	61,471					
Tri County News					99	75					
Wells Small Selke & Graham					47,706						
Bob's Landscaping						3,000					
Carter Fencing						31,108					
Ewing Irrigation						171					
Gifford Construction						2,553,188	3,181,544				
Gifford Const. 3rd Building							1,639,000				
JW Recycling						2,100					
PG&E Offsite Connections/Serv.						105,151					
Paint Marts						37					
Piatt						49					
Ragans Excavating						3,400					

**Shasta College
Tehama Campus**

	Professional Fees	Architectural Engineering	Testing, Inspection	Fees	Site Acquisition Costs	Site Improvement Costs	Construction	Modular Classrooms	Furniture, Fixtures & Fminmon	Contingency 10%	Totals
Riverside Landscape						498					
Safeway Sign Co.						964					
Signsab'ons						73					
Stillwater Plains Mitigation						137,600					
Vernal Pool Cons. Fund						105,850					
Wonderland Signs						502				37	
Broward Bros.							(250)				
Consolidated Electric							35				
Graybar Electric							2,466				
Hillyard							8,396				
Home Depot							474				
Industrial Welding							186				
Keenan & Associates							28,433				
Knox Company							208				
LBD Reimbursable							61,929				
Meeks							360				
North Valley Dist							115				
PtaxxCo.							2,352				
Signature Reprographics							11,030				
School & College Legal Serv							5,197				
SWACC							2,771				
Valley Industrial Cmm							351				
Factory Carpet Outlet								606			
Gary Doupnik								106,871			
Alsco									1,299		
B&H Photo									4,826		
CDW Govt Inc									845		
Dell Computer									86,361		
Development Group Inc.									80,576		
Esplanade Office Furniture									969		
FedEX									17		
iva									140,226		
JMA									12,773		
Mounts & More									280		
North State Blinds & Draperies									2,977		
NOVA Solutions									28,828		
Office Depot									94,159		
ProVantage									125		
SC Phy Plant Locks									99		
Spectrum									4,710		
Stroups Power Equipment									776		
Tech Depot									7,825		
Wausau Tile									1,883		
Wilco Supply									70		
Zumar Industries									4,798		
Total of Expenses	139,256	916,073	277,851	80,887	3,165,106	3,005,237 1	4,944,778	107,477	474,422	2,397	13,113,483

Balance of Budget | 01 20,3111 | 01 | 01 | 01 | 9,081 1 | 01 325,578 1 293,8791 | 648^8501
Estimated Construction Costs
 Current Est. \$ per Sq. Ft. @ 13,990 SF (Construction Costs) 355 Start Date December-06 Finish Date February-10 2/14/20101437