



GLOBAL EDUCATION CENTER

GLOBAL EXPEDITION CONTRACT
(Fiji - Summer 2019)

APPLICANT INFORMATION

NAME AS IT APPEARS ON YOUR PASSPORT (Last, First, Middle Initial)

STUDENT ID NO.

ADDRESS (Number, Street, Apartment)

CELL PHONE

ADDRESS (City, State, Zip)

HOME PHONE

EMAIL ADDRESS

PREFERRED CONTACT METHOD
Email Call Text U.S. Mail

DATE OF BIRTH

GENDER
Male Female

HIGH SCHOOL STUDENT?
Yes No

CITIZENSHIP DESIGNATION

BIRTHPLACE

HIGH SCHOOL ATTENDING

PASSPORT ID NO.

PASSPORT EXPIRATION DATE*

*Please note that your passport must have at least 6 months validity at the time of your arrival into another country. Failure to have at least 6 months validity on your passport will ensure denial of entry into another country.

ARE THERE ANY MEDICAL CONDITIONS/SPECIAL ACCOMODATIONS WE SHOULD BE AWARE OF? Yes No

IF YES, PLEASE EXPLAIN

FAMILY PHYSICIAN

PHONE NO.

MEDICATIONS TAKEN REGULARLY (Please Specify)

ALLERGIES/ON-GOING CONDITIONS (Please Specify)

EMERGENCY CONTACT INFORMATION

NAME (Last, First, Middle Initial)

RELATIONSHIP

ADDRESS (Number, Street, Apartment)

CELL PHONE

ADDRESS (City, State, Zip)

HOME PHONE

EMAIL ADDRESS

PREFERRED CONTACT METHOD
Email Call Text U.S. Mail

NAME OF INSURANCE CARRIER

POLICY/GROUP NO.

By signing this contract I agree that in case of an emergency, illness or injury, the college is authorized to call paramedics and if deemed necessary - allow them to transport the student to a local hospital by ambulance for appropriate medical care.

CURRENT ACADEMIC/OTHER INFORMATION

PROGRAM/MAJOR _____

CUMULATIVE GPA* _____

**This is an open enrollment course/program and GPA will not be used to determine eligibility. This requirement is only used to determine whether additional support and prior counselor approval will be needed upon registration.*

1st Year 2nd Year 3rd Year 4th Year Personal Enrichment Other: _____
YEAR ENROLLED AT SHASTA COLLEGE

Is there any additional legal history/information that you would like to provide that may prevent you from acquiring a passport, being a participant in this program or leaving the country?

Yes No

If yes, please explain:

YOUR INTEREST

Please tell us why you are interested in this study abroad program (attach an additional sheet of paper if necessary)?

TERMS & CONDITIONS

Mandatory Course Registration & Involvement

Student's must commit to enrolling in all required classes associated with the _____ Global Expedition Program. Course requirements will be outlined on the Shasta College Website at www.shastacollege.edu/globaled. Students must commit and remain an active participant for the entire trip and course. This includes but is not limited to attending all class meetings on time before, during and after the expedition, fully participating in classes, attending all field presentations, and being on time for transfers and departures.

I, _____ (APPLICANT), understand that it is mandatory that I register for and remain and active participant in the course combination outlined above for the summer session. Failure to do so will result in my immediate removal from the Global Expedition Program, a failing grade in the registered courses, and a return of all scholarship monies.

Physical Activity & Health Disclosure

Students should understand that there are specific physical activity and health risks that must be considered. There *may* be easy to moderate hiking conditions, in which case, the student must have the capability to backpack for up to 4-5 hours in extreme weather conditions; as well as, swim in an open water environment. These conditions may be intensified as a result of varying elevations and/or depths (dependent on PADI certification) which may pose a health risk to individuals with certain ailments. The undertaking of any physical activity should only occur after careful consideration of its inherent risks. In some cases, certain individuals should consider consultation with and approval from a licensed medical doctor.

While not required, it is advisable that all health concerns, both mental and physical, be disclosed to the faculty and other college officials at the time of application submittal. The disclosure of this information will not result in the denial of any student application, but will allow faculty to prepare and/or provide additional information, disability services and or special accommodations. Students should be aware that there are significant differences in the disability services available from one country or city to another. These differences should be considered prior to committing to this Global Expedition Program and will not be grounds for grade contestation or exceptions to the cancellation policy.

Financial Obligation/Cancellation Policy

Students must understand and agree that the financial obligations involved with this global expedition opportunity are their sole responsibility. Shasta College will assume no financial liability. If the participation in this expedition is contingent upon financial aid, the student will ensure that all required documents necessary to receive such aid are complete and turned into the financial aid office with sufficient time to pay all required costs.

Due to high enrollment, Shasta College requires that students submit the application to the Global Education Center and a \$250 deposit to the Business Office (room 105) concurrently. Students will be required to submit full payment by the designated due date as indicated on the Operation Wallacea website in order to secure travel arrangements. After the initial deposit, all funds will be collected and monitored by Operation Wallacea directly.

Should you have to cancel your booking we ask that you advise both Operation Wallacea and Shasta College promptly in writing or by email. The cancellation will take effect from the day the written confirmation is received, and the cancellation charge will be applied based on the originally booked start date of your expedition. Cancellation will incur a \$150 handling charge. Once flight tickets are issued the names cannot be changed, and therefore replacing the cancelled student(s) would not be possible after this point. Unless the student can be replaced, cancellation will involve following charges:

<i>Period before departure</i>	<i>Cancellation charge*</i>
Before Sept 15, 2018	Loss of \$250 deposit
Sept 15, 2018 – December 31 2018	\$250 deposit + 25% of total package price
Jan. 1 – February 28 2019	\$250 deposit + 50% of total package price
March 1 – April 30, 2019	\$250 deposit + 75% of total package price
May 1 – start of expedition	100% of total package price

*If you should need to cancel after your international flights have been booked by us, and the above cancellation charge does not cover the cost of the international flights, then the cancellation charge will, as a minimum, be the cost of the international flight plus the \$250 deposit.

We strongly advise that you take out additional cancellation insurance coverage, such as the cancellation insurance offered through travel professionals and financial institutions, as you may be able to recover some of the charges shown above. The insurance available for purchase from travel providers and financial institutions is usually non-refundable after purchase, and is not included in any refunds from Operation Wallacea. Additional financial and cancellation information can be found at <https://www.opwall.com/Booking/documents/US-CANterms.htm>

Signing and returning all required documentation is the student's responsibility. If you fail to return any required documents after repeated notification (email or call), you will be withdrawn from the Global Expedition Program and will forfeit any refund.

Student Visa and Passport Information

All Shasta College students joining the global expedition are required to have a valid passport. Please be aware that your passport must be valid for at least six months after the date of the expedition or you may not be allowed to enter the foreign country. Depending on the country requirements, you may need to apply for a visa in addition to getting a passport. Visa requirements vary significantly based on the country. Visa requirements vary significantly based on the country. While some students may be required to obtain a student visa, others may be able to stay in the host country for the duration as a tourist. The application process for a student visa also varies by country. Depending on the foreign consulate, applicants may have to apply in person, online or by physical mail. The faculty advisors will notify you of the country-specific requirements prior to the expedition. Applying for a student visa is a lengthy process and can take 45 – 120 days prior to the departure date. Processing and visa fees vary and many are non-refundable.

Most countries require a background check to issue a student visa, and any current or unresolved legal matters may result in a visa application being denied. Contact the consulate directly if you feel that this may be a concern.

Standard of Conduct

Students are expected to adhere to all Shasta College rules and regulations outlined in the student Standards of Conduct Board Policy and Administrative Procedure (5500). Any egregious or repetitive infraction of these standards may lead to disciplinary action by Shasta College. In addition to the Shasta College Standards of Conduct, I understand and accept the following Study Abroad conduct requirements:

- I shall be aware that I am a guest in a foreign country and shall adjust my behavior to show respect for my hosts and cultural customs. This will include respected officials (e.g. police, bus drivers, tour guides, hotel managers, etc.).
- I am aware that this is a college study program and I must *actively participate* in the academic portion of the program. Failure to do so will result in my removal from the program and return to the United States at my own expense.
- By signing below I agree that I have read, understand and will abide by both the Shasta College Standard of Conduct and the governing laws of the host country.

If any student is sent home as a result of any conduct violations outlined in the student Standards of Conduct (AP/BP 5500), they will be required to arrange and pay for their own travel expenses to return to the United States.

Non-Discrimination

The Shasta-Tehama Trinity Joint Community College District (“Shasta College”) does not discriminate against any person on the basis of race, color, national origin, sex, religious preference, age, disability (physical and mental), pregnancy (including pregnancy, childbirth, and medical conditions related to pregnancy or childbirth), gender identity, sexual orientation, genetics, military or veteran status or any other characteristic protected by applicable law in admission and access to, or treatment in employment, educational programs or activities at any of its campuses. Shasta College also prohibits harassment on any of these bases, including sexual harassment, as well as sexual assault, domestic violence, dating violence, and stalking.

Acknowledgement

By signing this Global Expedition Contract, I hereby certify that I have read, understand, and agree to the terms, dates and conditions herein. Furthermore, I understand that I will be expected to comply with all policies and procedures outlined here and in the Student Standards of Conduct. I understand that if I should be removed from the Global Expedition Program for noncompliance of these policies and procedures or the Student Standards of Conduct, I will be held financially responsible for the full amount of my payment contract.

Student/Applicant Signature

Date

Third-Party Parent Signature (REQUIRED if under age 18)

Date

College Official Signature

Date

Attachments: Publication Release Form
 Mandatory Fee Deposit Slip



**Shasta
College**

Publication Release Form

I have voluntarily agreed, without compensation of any kind, to appear or allow my art work or image to appear in any print, film, digital likeness or videotape produced by the Shasta-Tehama-Trinity Joint Community College District.

The Shasta-Tehama-Trinity Joint Community College District shall have the right and may grant to others the right to disseminate, print, alter and publish my name, likeness and biographical material, in connection with any publicity and promotion of the print, film, digital likeness, videotape or art work, except for the direct endorsement of any product.

I hereby release and discharge the Shasta-Tehama-Trinity Joint Community College District and its respective agents, employees, successors, assigns and licensees from any and all claims, liabilities and obligations of any kind of nature that may arise from my appearance or participation or art work incorporated in the print, film, digital likeness or videotape of any exhibition thereof.

I agree that the Shasta-Tehama-Trinity Joint Community College District has no obligation to exhibit or televise my performance or art work or otherwise use my likeness or art work in its print, film, digital or videotape.

Signature

Print Name

Signature of Parent/Guardian if under 18 yrs.

Date

Address

City, State, zip code

Telephone number

Upon completion of this form, please return to the Marketing Department, Room 113, Administration Building, or put into an interoffice memo envelope and send to the Marketing Department mailbox.

Activity, Event or Publication



GLOBAL EDUCATION CENTER

GLOBAL EXPEDITION MANDATORY FEES
(TRIP DEPOSIT)

DATE

INSTRUCTORS

NAME (Last, First, Middle Initial)

SEMESTER

STUDENT ID NO.

COURSE NUMBERS

FEE TYPE	TRIP DATES	ACCOUNT CODE	AMOUNT DUE
GLOBAL EXPEDITION FIELD TRIP LOCATION: Fiji	6/30/19 – 7/17/19 (TBD)	11-00-25-000-00000-887503	\$250.00

Please submit this form and your payment to the Business Office window in the 100 building (Room 105) between the hours of 8:00 a.m. and 4:45 p.m. Monday through Thursday or 8:00 a.m. and 3:00 p.m. on Friday.

STUDENTS MUST PROVIDE PROOF OF PAYMENT (RECEIPT) TO THE GLOBAL EDUCATION CENTER (ROOM 2308) TO BE INCLUDED WITH APPLICATION MATERIALS IN ORDER TO REMAIN ELIGIBLE FOR THE GLOBAL EXPEDITION TRIP BY THE DEADLINE INDICATED ON THE SHASTA COLLEGE WEBSITE.