

Shasta College

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ADMISSIONS & RECORDS OFFICE

LOSS OF BOG FEE WAIVER APPEAL

Student Name – Last, First, M.I.	Student ID #
Address – Street, City, State, Zip	
Email	Phone

Note: Foster Youth and Former Foster Youth (up to age 24) are exempt from loss of their BOG fee waiver per Title 5 section 58621.

I am requesting a reinstatement of my Board of Governors (BOG) Fee Waiver for the following reason(s) (please check all that apply):

- Academic/Progress probation Extenuating Circumstances: verified illness, accident or circumstances beyond the control of the student or other circumstances that might include documented changes in the student's economic situation. Examples of documentation are doctor's notes, accident report, loss of job, etc.
- I have been making significant academic improvement by completing my last semester with at least a 2.00 semester GPA and completed more than 50% of my semester coursework.
- I am a student with a verified disability who applied before the deadline for but did not receive an accommodation in a timely manner.
- I was unable to obtain essential support services. Essential student support services include, but are not limited to, services identified in the student education plan, and any services to which the student was referred. Please provide a written statement.
- I would like to be granted special consideration as I am a student in one of these programs. Check all that apply.
___ CalWORKS ___ EOPS ___ DSPS ___ Veterans

Extenuating circumstances includes special consideration of the specific factors associated with CalWORKs, EOPS, and DSPS and Veteran student status. Written verification from each program must be attached to this Appeal Form.

- I have not enrolled at Shasta College for two consecutive semesters (fall/spring) since I became ineligible for my BOG Fee Waiver (see attached unofficial transcript).

I declare that all information on this form is true and correct. I understand that this Appeal Form is void should I fail to make academic progress.

Student Signature: _____ Date: _____

OFFICE USE ONLY	Committee Review Date: _____
Committee Decision: Approved _____ Denied _____ Semester GPA _____ Cumulative GPA _____	
Enrollment Services/Follow-up Decision: _____	
Staff Signature: _____	Date: _____

Per Title 5, section 58621, a student who is otherwise eligible for a Board of Governors (BOG) Fee Waiver shall become ineligible if the student is placed on academic or progress probation, as defined in section 55031(a) or (b), or any combination thereof for two consecutive primary terms. Loss of eligibility shall become effective at the first registration opportunity after such determination is made. (2) Foster Youth, as defined in Education Code 66025.9(b), shall not be subject to loss of BOG Fee Waiver under this section. Please be aware that a student who continues on a second consecutive term (fall/spring semester) on academic or progress probation will result in the loss of the BOG Fee Waiver. If you are Foster Youth you are exempted from this process. Primary terms are fall and spring semesters for colleges on a semester system. Terms shall be considered consecutive on the basis of the student's enrollment so long as the break in the student's enrollment does not exceed one primary term. A student who successfully appeals the loss of enrollment priority shall also have BOG Fee Waiver eligibility restored.

- Please submit the completed Appeal Form in person to the Admissions & Records Department in Building 100, room 139 or via USPS at:
Admissions and Records Department
11555 Old Oregon Trail • P.O. Box 496006
Redding, CA 96049-6006
Attn: Appeals Committee

Please include all of the supporting documentation that is indicated on the form based on the reason for your appeal. Any missing information will result in your Appeal Form being rejected by the Appeals Committee. Please allow up to two weeks for processing.

- If you are requesting an appeal for Academic/Progress probation due to “extenuating circumstances” such as verified illness, accident or circumstances beyond your control, or documented changes in your economic situation, please submit supporting documentation with this Appeal Form. (Supporting documentation includes a doctor's notes, accident report, loss of job, etc.)
- You may download the appeals form from our website at www.shastacollege.edu. Click on Admissions & Records / Forms. You may also request an Appeal Form by phone at (530) 242-7650. An A&R staff member will scan and email an Appeal Form.