

# A Message from the Security Department

## **Welcome to the Shasta-Tehama-Trinity Joint Community College District!**

We would like to welcome all new and returning faculty, staff, and students. As members of the campus community we all share the responsibility of maintaining a safe and healthy environment. The safety and well being of students, employees, and visitors at Shasta College is the primary concern of the Security Department.

This is accomplished in partnership with the Redding Police Department. Shasta College also maintains agreements with the Tehama County Sheriff's Department, the Shasta County Sheriff's Department and the Trinity County Sheriff's Department.

In compliance with the 1998 "Jeanne Clery Act" and California Education Code section 67380, I am pleased to present this year's Jeanne Clery Act Annual Security Report. Enclosed you will find information about key institutional policies, personal safety and crime prevention information, how to report suspicious and criminal activities, and required Clery Act crime statistics for the last three calendar years.

## **What is the Jeanne Clery Disclosure Act?**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, codified at 20 USC 1092(f) as part of the Higher Education Act of 1965, is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. All public and private post secondary educational institutions participating in federal student aid programs are required to comply with it. The law, originally enacted by Congress in 1990 as the Campus Security Act, was initiated by Howard and Connie Clery after their daughter Jeanne was tragically murdered at Lehigh University in 1986. Amendments to the Act in 1998 renamed it in memory of Jeanne Clery. The Clery Act requires colleges and universities to publish an annual report every year by October 1<sup>st</sup> that contains 3 years of crime statistics and certain policy statements including sexual assault policies which assure basic victims' rights, the law enforcement authority of campus police, and where students should go to report crimes. The complete text of the Clery Act and the U.S. Department of Education regulations are available on the Security On Campus, Inc. web site [www.campussafety.org](http://www.campussafety.org). The Shasta College Security Department is responsible for gathering crime statistics and providing safety information to all students, staff, faculty, visitors and prospective students and employees.

The annual security report for the Shasta-Tehama-Trinity Community College District includes statistics for the previous three years concerning reported crimes that occurred on campus, in certain non-campus buildings or property owned or controlled by the Shasta-Tehama-Trinity Community College District, and on public property within, or immediately adjacent to and accessible from the campus. In accordance with mandated reporting requirements, information concerning the monitoring and recording of any criminal activity in which students have engaged, at off campus locations and/or within students organizations that are officially recognized by the college, are gathered from local police agencies.

These agencies include any City, County, State or Federal agencies that may have relevant information and the statistics are published in this disclosure. The report also includes institutional policies concerning campus safety and security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault and other matters.

The Shasta College Security Department is aware that crimes may go unreported to law enforcement and encourages employees of the college, who have significant responsibility for students and student activities, to report any crimes that they may have become aware of in their daily contact with students to law enforcement or the Security Department. As a reminder to those employees who have significant responsibility for students, a reporting form is sent out annually for collection and recording of accurate statistics. Administrators, Deans, Directors, Department Heads, Faculty Advisors and Student Academic Advisors, Student Affairs and Activities Advisors and Coordinators, and Athletic Coaches are all included in the notification. Classroom faculty (except for Advisors), Physicians, Psychologists, and most Clerical Staff are examples of employees who are not required to report under the Clery Act. All reports to the law enforcement and Security Department can be made confidentially and anonymously in accordance with the reporting person's wishes. Crime prevention and personal safety information and pamphlets are available in the Security Department, the Student Health Center, Counseling and Psychological Services and the Residence Halls.

## SHASTA COLLEGE SECURITY DEPARTMENT

The Shasta College Security Department has been authorized by the College Board of Trustees to provide security for persons and property on campus, respond to emergency situations, assist in medical emergencies and other related safety needs, as well as enforce campus parking regulations.

**Security Officers and Parking Enforcement Officers are not sworn peace officers, although security officers have completed the same training as police officers**

Shasta College also employs a staff of Campus Service Officers (CSO's), who act as eyes and ears for the Security Department and assist in the main campus escort service. You will recognize them in their green and white shirts and caps. Please contact them or our Security Officers with any safety concerns.

Security is on duty at the **Redding Main Campus** Monday through Friday, 8:00 a.m. to midnight, with variable coverage on weekends. Security is not on campus during holidays. The Security Department is located in Room 5015 and can be contacted by calling 242-7910. The Redding Police Department is responsible for the general law enforcement on campus.

Security is on duty at the **Downtown Campus (Health Sciences & University Center)** Monday through Thursday, 5:45 p.m to 10:30 p.m. Security is not on campus during holidays. The Redding Police Department is responsible for all law enforcement.

Security is on duty at the **Tehama Campus** Monday through Thursday, 5:45 p.m. to 10:15 p.m. Security is not on campus during holidays. The Tehama County Sheriff's Department is responsible for all law enforcement.

There is no security on duty at the **Intermountain Center in Burney**. The Shasta County Sheriff's Department is responsible for all law enforcement.

There is no security on duty at the **Trinity Campus**. The Trinity County Sheriff's Department is responsible for all law enforcement.

The Security Department maintains liaison with all the law enforcement agencies in our area. **You should report criminal activities or other emergencies by dialing 9-911 if you are calling from a campus telephone, or 911 (no coins necessary) if you are calling from a phone booth. If time permits, also contact the campus Security Department at 242-7910.**

**Following is a list of each law enforcement agency responsible for our off campus centers and sites:**

**The Downtown Campus - Health Sciences and University Programs**

Redding Police Department

(530) 225-4564

**The Downtown Mall**

Redding Police Department

(530) 225-4564

**Intermountain Center, Burney**

Shasta County Sheriff's Department

(530) 245-6000

**The Tehama Campus**

Tehama County Sheriff's Department

(530) 529-7900

**Anderson Site**

Anderson Police Department

(530) 378-6622

**Corning Site**

Corning Police Department

(530) 824-7000

**Fall River Site**

Shasta County Sheriff's Department

(530) 245-6000

**Hayfork Site**

Trinity County Sheriff's Department

(530) 623-2611

**Los Molinos Site**

Tehama County Sheriff's Department

(530) 529-7900

## **McArthur Site**

Shasta County Sheriff's Department  
(530) 245-6000

## **Trinity Campus**

Trinity County Sheriff's Department  
(530) 623-2611

## **SAFETY AT SHASTA COLLEGE**

### **Policies and Procedures Concerning Security, Access and Maintenance of Campus Facilities**

The Redding Main Campus, the Downtown Campus, the Tehama Campus, the Intermountain Center-Burney, and the Trinity Campus are closed to the public from 11:00 p.m. to 6:00 a.m. unless specific authorized events are scheduled during that time. It is the responsibility of those who use campus classrooms, offices, and other areas to lock access doors, turn off lights and close windows. The Redding Main Campus facilities are maintained by Plant Operations and patrolled by the Security Department and Redding Police Department. Security officers regularly test the "blue phones" and submit work orders for repair, recommend the trimming of shrubbery for safety reasons, conduct periodic lighting surveys, and report the need for replacement of lights and any other physical hazards.

Lighting improvements are constantly being evaluated. An "Emergency Phone" is located in the North Parking Lot of the Redding Main Campus, which is directly connected to the Redding Police Department.

### **Reporting Criminal Offenses & Incidents to the Shasta College Security Department or Other Departments on Campus.**

Whether it happens to you or you're a witness, you have the responsibility to report crime. If a crime occurs on or around campus, report it immediately to the police. The Redding Police Department has primary jurisdiction over the Shasta College Main Campus and the Downtown Campus. The Tehama County Sheriff's Department has jurisdiction over the Tehama Campus, the Shasta County Sheriff's Department has jurisdiction over the Intermountain Campus and the Trinity County Sheriff's Department has jurisdiction over the Trinity Campus.

Crimes in progress and crimes that have just occurred should be reported by dialing **9-1-1** from any phone. Whenever possible, the actual victim or witness of the crime should call the Communication Center directly. Firsthand information is always more accurate and complete. If someone merely gives you the information and leaves, please include this information. There is a "Blue Emergency" phone located in the North parking lot linked to Shascom.

When calling to report a crime or incident, please be ready to give information such as: a brief description of what occurred, where the incident occurred, when the incident occurred, did the suspect(s) have a weapon, where and when was the suspect(s) last seen, what did the suspect(s) look like (gender, race, age, height, weight, hair color/length, clothing, facial hair, tattoos/scars) and any other relevant information. In addition to the importance of reporting, timely information assists us in developing information and warnings for the campus.

Although we encourage the reporting of campus criminal activity directly to the law enforcement agency which has jurisdiction over a specific campus, in some instances members of the campus community may choose to file a report with one of the other campus security authorities. For reporting purposes at Shasta College, Campus Security Authorities have been designated as:

- 1) Shasta College Security Department
- 2) Shasta College Deans
- 3) Shasta College Resident Dean
- 4) Shasta College Coordinator of Student Housing
- 5) Shasta College Head Residence Advisor
- 6) Shasta College Athletic Head Trainer
- 7) Shasta College Athletic Assistant Trainers
- 8) Shasta College Athletic Coaches
- 9) Shasta College Club Advisor

### **Non-Emergency Procedures**

For non-emergency assistance, please call the Shasta College Security Department at 242-7910. The Security Department is located on campus at 11555 Old Oregon Trail, Room 5015.

While students are encouraged to report crimes to the police, the Dean of Students, the Wellness Center and the Security Department will also provide assistance with reporting.

### **Timely Warning Policy**

The Campus Crime Alert (“Alert”) is provided to give students, faculty, and staff timely notification of crimes that may represent a serious or on-going threat to the campus community and to heighten safety awareness. The “Alert” also seeks information that may lead to arrest and conviction of the offender when violent crimes against persons or substantial crimes against property have been reported.

Campus Security is responsible for issuing a “Campus Crime Alert” when a crime is reported to or brought to the attention of the Security Department or other security authorities and that crime represents a serious or on-going threat to the safety of members of the campus community. Information for “Alerts” also comes from law enforcement agencies. Every attempt will be made to distribute

the “Alert” promptly; however, the release is subject to the availability of accurate facts concerning the incident. “Alerts”, are created and distributed by Campus Security and/or the College President or his/her designee.

### **Timely Warning Procedure**

Campus Security will prepare a “Campus Crime Alert” whenever a report is received of a violent crime against a person or a substantial crime against property on campus that represents a serious or on-going threat to the safety of students, faculty, and staff. “Alerts” report and provide details of the crime, a description of the suspect (if known), information on whom to contact with information, and safety tips.

“Campus Crime Alerts” will be emailed as quickly as possible to faculty, staff, and students, distributed throughout the campus, provided to campus media and posted on the College website.

### **Emergency Text Messaging System**

Shasta College provides emergency notification services to the college community via cell phone text messages and email. The Emergency Text Messaging System is available to students, faculty, and staff. To participate in this service go to [www.alertu.org/shasta](http://www.alertu.org/shasta) or test SHASTA to 253788 (AlertU) and reply Y.

Messages may be used for situations that pose immediate danger or the closing of an entire campus. Messages about Campus Crime Alerts generally will not be sent unless it is decided there is an imminent threat of danger. This notification service is provided in addition to existing emergency reporting procedures and does not replace or eliminate any emergency notification system.

### **Campus Intercom System (Voice Over Internet Protocol)**

The VOIP system will be used for emergencies when the evacuation alarm system cannot be sounded as in a “shooter/intruder” on campus situation. It will also be used to provide information when other emergencies or incidents occur.

### **Policy for Reporting the Annual Disclosure of Crime Statistics**

The Security Department prepares an annual crime statistics report to comply with the Jeanne Clery Disclosure of Campus Security Police and Crime Statistics Act. This report is prepared in cooperation with the law enforcement agencies surrounding our main campus and alternate sites, and with the student affairs and residence halls office. Each entity provides updated information on their educational efforts and programs to comply with the Act.

Shasta College collects crime statistics from all local law enforcement agencies and each September, information on how to access the report is advertised in the class schedule, course catalog, the Human Resources web page and the Security Department web page. Students who have electronic email receives

information regarding the availability of the report on the Internet, the electronic address to access the report, and a statement on how to obtain a paper copy. Employees are also advised by electronic email and is advertised in News To Muse. Copies of the report may also be obtained at the Security Department, room 5015, or by calling (530) 242-7910. All prospective employees may obtain a copy from Human Resources office in the Administration (100) Building or by calling (530) 242-7640.

A daily Incident Log is available to the public by accessing the Shasta College Security website.

### **Alcohol and Drug Policy**

Shasta College recognizes alcohol/drug dependency as an illness and a major health problem. Excessive use of alcohol and other drugs is a serious health problem in itself, but alcohol and drug abuse can also contribute a host of other physical and mental health problems such as complications in pregnancy, violent behavior, HIV infection and other sexually transmitted diseases, psychological depression, hallucinations, and death.

The Shasta-Tehama-Trinity Community College District complies with Public Law 101-226 "Drug-Free Schools and Communities Act Amendment of 1989," and the Board of Trustees of the Shasta-Tehama-Trinity Joint Community College District prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol on College property or as a part of any activity sponsored or sanctioned by the College. As a condition of employment, all College employees shall abide by the College's policy of maintaining a drug/alcohol-free workplace.

The possession, use or sale of alcoholic beverages by anyone on property controlled by Shasta College, except as permitted by law for instructional purposes, is a misdemeanor as per Section 25608 of the California Business and Professions Code, and a violation of these laws and College regulations may subject an individual to arrest by law enforcement or campus enforcement authorities.

Any student violating this policy is subject to disciplinary action as outlined in the Student Code of Conduct Policy. Any employee of Shasta College is subject to disciplinary action under Board Policy. Criminal prosecution is separate from any administrative discipline that may be imposed by Shasta College.

All students and employees who feel they have a drug or alcohol problem are urged to voluntarily seek confidential assistance through rehabilitation programs. For more information or referrals, contact the Shasta College Wellness Services/College Nurse in Room 2020 or call 242-7580.

### **Weapons Policy**

Firearms and other dangerous weapons of any kind are not permitted on campus or in the Residence Community. Intentional use, possession, or sale of firearms or any other dangerous weapon is strictly prohibited on campus by state law.

## Sexual Assault Policy

Shasta College recognizes that sexual assault is a serious issue, and will not tolerate acts of sexual assault on campus. The Redding Police Department, or the law enforcement having jurisdiction, and the Security Department, will investigate all allegations of sexual assault and take appropriate disciplinary, criminal, or legal action, with prior consent of the victim.

As soon as the situation allows, the victim of a sexual assault should report the incident, including date or acquaintance rape to the Redding Police Department or respective law enforcement agency or the Security Department. The victim should make every attempt to preserve any physical evidence of the assault. This may include a voluntary medical exam, not showering or disposing of any damaged clothing or other items that are present after/during the assault. Victims of sexual assault are encouraged to call any law enforcement agency by dialing 911 for crime investigation, referral or transport for medical treatment, and referral to crisis counseling and legal advocacy.

The Security Department, with the victim's consent, will immediately conduct a criminal investigation of a reported sexual assault, and will also contact a crisis counselor immediately, if the victim wishes. Every effort will be made to criminally prosecute perpetrators of sexual assaults. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome of the proceeding.

After an alleged sexual assault incident occurs, the college will assist the victim in changing academic and living situations if so requested and if such changes are reasonably available.

If you become the victim of a sexual assault on or off campus:

- GET TO A SAFE PLACE
- CONTACT POLICE BY DIALING 911
- DO NOT SHOWER, BATHE, DOUCHE, CHANGE OR DESTROY CLOTHING
- DO NOT STRAIGHTEN UP THE AREA
- SEEK MEDICAL ATTENTION
- **SEEK EMOTIONAL SUPPORT FROM LOCAL RAPE CRISIS CENTER – SHASTA COUNTY WOMEN'S REFUGE 244-0117**

### Reporting the Sexual Assault

Sexual Assaults should be reported to the law enforcement agency having jurisdiction over the location where the crime occurred. Sexual assaults that occur on campus or any property owned or utilized by the Shasta-Tehama-Trinity Community College District should be reported to the Shasta College Security Department. When the crime occurs off campus, Shasta College Security will assist the survivor by facilitating contact with the law enforcement having jurisdiction over the location where the crime occurred. Reports may be made anonymously.

## **Procedures for Reporting Sexual Assaults**

Persons who believe that they are victims of sexual assault, including witnesses thereto, may report and discuss the matter with one of the following employees:

- A College Counselor in the Counseling Center
- Residence Hall Supervisors and staff
- Student Health Center professional staff
- Any Police or Security Officer

We encourage everyone to report on-campus sexual assault incidents directly to law enforcement at 225-4564 or security personnel at 242-7910. However, victims are not required to pursue prosecution just because they report a crime to a police agency. The reporting of sexual assault to the police agency may prevent others from being victims and safeguard your rights for future prosecution.

During the course of the investigation, feel free to ask the officer any questions you may have about the procedures being followed. You have the right to request that your name NOT become a matter of public record. The officer will assist you in contacting an advocate of your choice for support and assistance during the investigative process. An advocate can accompany and support you at sexual assault medical exams, and at the police and district attorney interviews. Advocates can answer many of your questions, inform you of your options, advocate for your rights, and connect you to counseling and victim funds.

### **Victim Rights**

As a victim of any crime, you have the right to be treated with respect, dignity and courtesy regardless of race, age, lifestyle, or occupation. You also have a right to file a complaint and receive services regardless of the relationship between you and the suspect. You may also have an advocate for support throughout the entire investigative process. You should expect an explanation about all procedures and forms.

In sexual assault cases, the accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome of any campus disciplinary proceeding brought alleging the sexual assault.

Shasta College encourages all members of the campus community who believe they are victims of sexual assault to immediately report the incident to the police agency of jurisdiction. Timely reporting to the police is an important factor in successful investigation and prosecution of sexual assault cases. The Security Department will assist victims in notifying the law enforcement agency with jurisdiction over the alleged offense.

## **Counseling & Psychological Services**

The Security Department works closely with the Shasta College Wellness Department and Psychological Counselor in dealing with sensitive situations, and both security officers and psychological counselors have received training on threat assessments. Shasta College security officers consistently refer persons to the Psychological Counseling Center, and the psychological counselors also encourage their clients to report crimes. Psychological counseling sessions are considered privileged and the holder of the privilege is the client. Crime information can be forwarded anonymously at the request of the client. The counselors do not disclose information to the security staff without the consent of the client, unless there is an immediate threat to safety. Any reporting of statistics to comply with the Jeanne Clery Act is done by reporting numbers and not names so the information provided by clients remains confidential.

Psychological counseling services by a professionally trained and licensed psychological counselor are available at no cost to students. Consultation regarding a distressed or potentially violent student/employee is also available. A consultation appointment can be scheduled by calling the Health & Wellness office at 242-7580.

### **Legal Options**

Any person who has been sexually assaulted has several legal options: criminal prosecution against the assailant; and/or civil prosecution against the assailant; and/or the Shasta College disciplinary procedure if the assailant is an employee or student.

### **Criminal Prosecution**

Notification or reporting to the police agency having jurisdiction over the location where the crime or attempted crime occurred begins the criminal prosecution. If the crime occurs off campus the security department can facilitate contact for the sexual assault survivor with the appropriate law enforcement agency and/or provide information as to how to contact them.

### **Civil Prosecution**

Survivors of sexual assault can consult an attorney about initiating a suit in civil court against their assailant for damages. The purpose of a civil suit is to compensate the survivor for the wrong done to them. A civil action can be brought against the assailant regardless of the decision to criminally prosecute.

### **Hate Crimes**

“Hate violence” as defined in the federal statute “means any act of physical intimidation or physical harassment, physical force or physical violence, or the threat of physical force or physical violence that is directed against any person or group of persons because of the ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political/religious beliefs of that person or group.” Incidents of violence can be reported to the Redding Police Department, Shasta College Security Department, Counseling and Psychological Services and the

Student Discipline Office. The College does not condone hate violence and is charged with ensuring that the rights guaranteed by state law and the U.S. Constitution are protected for all people regardless of their ethnicity, race, national origin, religion, sex, sexual orientation, disability, or political/religious beliefs.

Reporting procedures for hate-motivated crimes and incidents:

Redding Police Department: 9-911 or (530) 225-4564

Shasta College Security Department: (530) 242-7910

### **Available Crime Prevention Presentations and Prevention of Violence in the Workplace**

The Shasta-Tehama-Trinity Joint Community College District has established a team of individuals to respond and provide training to prevent or recognize early warning signs of potential violence. The team consists of members from the Security Department, Counseling, and Wellness & Psychological Services, the Dean of Student Services office, and Human Resources office. Individual consultations, counseling presentations, and workshops are offered on a consistent basis.

Established college policies and Security Department procedures will serve as mechanisms for resolving situations of violence or threats of violence. Each allegation of violence will be taken seriously. Individuals are encouraged to report acts of violence, threats of violence, or any other behavior, which by intent, act or outcome harms another person.

We do encourage participation in our crime prevention programs and ask for your assistance in keeping our community safe.

### **Student Discipline**

Students may be expelled, suspended, or placed on probation for committing violent or criminal acts on campus or at campus related events. In compliance with federal and state laws and regulations, victims of violent crimes, including sexual assault, are to be informed whenever information regarding disciplinary action taken by the college is included in a student's file. Within three days victims are to be informed of the results of the disciplinary actions and any appeal. The victim is required to keep the results of the disciplinary action and appeal confidential. For further information, contact the Dean of Students in the Dean of Students Office by calling 242-7626.

### **Convicted Sexual Offender Registration Laws**

Effective October 28, 2002, Penal Code 290.1 was expanded and requires sexual offenders to register with Campus Police. The Redding Police Department is the law enforcement agency responsible for the Shasta College campus. The Tehama County Sheriff's Department is responsible for the Tehama Campus, the Trinity County Sheriff's Department is responsible for the Trinity Campus, and the Shasta County Sheriff's Department is responsible for the Intermountain Campus. Convicted sexual offenders are required to register

under Section 290 if they are residing on the College campus, enrolled as a student of the College, employed by the College, either full-time or part-time (includes paid employees or volunteers); or working or carrying on a vocation at the College (e.g. contractors) for more than 14 days or for an aggregate period exceeding 30 days in a calendar year. Persons listed above must register with law enforcement agency responsible for their specific jurisdiction within five working days commencing enrollment or employment with the College. Registrants are also required to notify the responsible law enforcement agency within five working days of ceasing to be enrolled or employed, or ceasing to carry on a vocation at the College. AB 1313 amended 290.1 (d) (1), which allows sex offender registration information to be released to members of the campus community by police.

Public information regarding sex offenders in California may be obtained by viewing the Department of Justice Online Megan's Law Web Site. You can obtain information by contacting the Sexual Offender Unit of the Redding Police Department, 1313 California Street, Redding, California (530) 225-4200.

### **Multi-Hazard Response Plan**

As part of Shasta College's main campus Emergency Evacuation Plan, "safety coordinators" are assigned responsibility for each building on campus. In the case of an emergency incident occurring on campus, coordinators will be wearing orange vests and will give direction to students and other staff. Coordinators are also equipped with radios to enable them to contact the Incident Command Center.

Shasta College has a Safety Committee which meets monthly to discuss, evaluate and recommend changes regarding campus safety issues. Please contact the Physical Plant Director or the Security Supervisor with any questions or concerns you may want the committee to address.

### **Campus Safety Tips**

The Security Department participates in delivering the college mission and strives to create a safe environment conducive to academic excellence. Even though the Security Department works closely with the Redding Police Department and other neighboring law enforcement agencies and employs security measures to reduce and prevent crime, we believe security is everyone's responsibility and we want your assistance.

We have centers and sites located in Shasta County, Tehama County and Trinity County. We maintain a collaborative and reporting relationship with law enforcement agencies at these locations since we do not employ security officers at off-campus sites. The Shasta College Security Department should be notified after the local law enforcement agencies, to ensure you have received the appropriate service. Administrators at off-campus sites will notify the Security Department of any reported crimes.

Listed below are precautionary measures for students should take to protect themselves and their property:

- Walk in well-lit areas; avoid dark areas.
- Walk in groups of two or more, especially at night. If that is not possible, contact Security for an escort.
- Always lock your vehicle.
- Do not leave your valuables in plain sight in your vehicle.
- Always make sure your keys are in your hand, well before you reach your vehicle.

Another critical element of campus safety is training. Various classes of self-defense are offered at the college and in the community.

### **Safety and Security in the Residential Community**

Shasta College offers traditional residence halls, which provide on-campus housing for approximately 120 students. Security safeguards within the residence halls include restricted access and guest registration. Crime prevention programs include an orientation workshop and dorm meetings.

Professional residence staff and student resident assistants are available to the residents and make periodic security checks. Student room doors should be locked at all times even when occupied. Residents with automobiles may obtain a “dorm permit,” which is valid only in the dorm parking lots. Most importantly, residents are reminded to observe building security procedures and to notify on-duty staff or the Security Department staff of any unfamiliar faces or unusual incidents within the residence halls. As part of their responsibility for campus security, both student and professional staff participate in training relating to residence hall security.

### **Safe Walk Escort Service**

The campus Security Department provides escort service to and from parking lots upon request. Contact the Security Department at 242-7910 or pick up a “blue phone” located in the corridor of campus buildings.

### **Vehicle Assists on the Shasta College Main Campus**

Need a battery jump? Locked your keys in your car? Call 225-4699 or pick up a “blue phone” located in the corridor of campus buildings. The Parking Division can assist you with minor vehicle problems on campus.

### **Emergency Management Services**

Shasta College has developed an Emergency Procedures Plan. The plan may be accessed through DocuShare located on the College website.

### **Crime Statistics Reporting**

It is the college’s policy to ensure that crime on campus is accurately reported and analyzed for the development of new programs that will aid in crime

prevention. Crime statistics for public property adjacent to the college are requested from and provided in part by the Redding Police Department, the Shasta County Sheriff's Department, the Tehama County Sheriff's Department, the Trinity County Sheriff's Department, the Anderson Police Department and the Corning Police Department.

Statistics regarding campus disciplinary actions are collected from the Dean of Student Service's Office. Voluntary confidential reports are also collected from Counseling Services and the Student Health Center.

Crime statistics are reported pursuant to the guidelines as specified in the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Disclosure Act, as defined under the FBI Uniformed Crime Reporting procedures, and separated by the following geographical areas:

- On campus
  - In on-campus residence halls
  - On public property adjacent to the college
  - And college owned property located other than on the main campus
1. Tehama Campus
  2. Trinity Campus
  3. Intermountain Campus
  4. Downtown Campus

Crime statistics concerning this campus and others can also be found on the Department of Education web site at [www.ope.ed.gov/decurity/](http://www.ope.ed.gov/decurity/).

## **Crime Definitions**

The following crime definitions are used in accordance with the Federal Bureau of Investigation's Uniform Crime Reporting Program.

***Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.***

***Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm, (It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)***

***Burglary: The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.***

**Motor vehicle Theft:** *The theft or attempted theft of a motor vehicle. (Classify as a motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned-including joyriding.)*

**Weapon Law Violations:** *The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale , or possession of deadly weapons; carrying deadly weapons, concealed or openly, furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.*

**Drug Abuse Violation:** *Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana, synthetic narcotics (Demerol, methadones); and dangerous non-narcotic drugs (barbiturates, benzedrine).*

**Liquor Law Violations:** *The violation of laws or ordinances prohibiting: the manufacture, sale transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)*

**Arson:** *Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.*

**Criminal Homicide – Manslaughter by Negligence:** *The killing of another person through gross negligence.*

**Criminal Homicide – Murder and Non Negligent Manslaughter:** *The willful (non-negligent) killing of one human being by another.*

*The following sex offense definitions are excerpted from the National Incident-Based Reporting System Edition of the uniform Crime Reporting Program.*

**Sex Offenses – Forcible:** *Any sexual act directed against another person, forcible and/or against that person's will; or not forcible or against the person's will where the victim is capable of giving consent.*

**A. Forcible Rape:** *The carnal knowledge of a person, forcibly and/or against that person's will; or not forcible or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).*

**B. Forcible Sodomy:** *Oral or anal sexual intercourse with another person, forcible and/or against that person's will; or not forcible against the person's will where the victim is incapable of giving*

- consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.*
- C. Sexual Assault with an Object:** *The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.*
  - D. Forcible Fondling:** *The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.*

**Sex Offenses – non Forcible: Unlawful, non-forcible sexual intercourse.**

- A. Incest:** *Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.*
- B. Statutory Rape:** *Non-forcible sexual intercourse with a person who is under the statutory age of consent*

**Campus Crime Statistics  
2006 through 2008  
Main Campus**

	On Campus*			Residence Campus			Public Property			Non Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses/Forcible	0	1	0	0	0	0	0	0	0	0		0
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault w/object	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses/non-forcible	0	1	0	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	1	2	2	1	1	2	0	0	0	0	0	0
Burglary	4	0	2	3	0	2	0	0	0	0	0	0
Vehicle Theft	0	0	1	0	0	0	0	0	0	0	0	1
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Total	5	3	5	4	1	4	0	0	0	0	0	1

**Special category Arrests (Liquor, Drug and Weapons)**

Liquor Laws	1	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	1	0	0	0	0	0	0	0	0	0	0
Weapons Possession	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	1	0	0	0	0	0	0	0	0	0	0

**Disciplinary Referrals: Non-Arrests from Security, Housing and other College officials**

	Main Campus			Residential Community			Public Property			Non Campus Property		
	2006	2007	2008	2006	2007	2008	2006	2007	2008	2006	2007	2008
Liquor Laws	0	10	10	11	10	10	0	0	0	0	0	0
Drug Violations	2	4	6	3	2	3	0	0	0	0	0	0
Weapons Possession	0	0	1	0	0	0	0	0	0	0	0	0
Total	2	14	17	14	12	13	0	0	0	0	0	0

Non-Campus Property: Downtown Mall parking lot.

**Tehama Campus  
2006 - 2008**

	On Campus			Public Property		
	2006	2007	2008	2006	2007	2008
Murder	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0
Sex Offenses/Forcible	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0
Sexual Assault w/object	0	0	0	0	0	0
Sexual Battery	0	0	0	0	0	0
Sex Offenses/Non-Forcible	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Total	0	0	0	0	0	0
Special Category Arrests (Liquor, Drug and Weapons)	0	0	0			
Liquor Laws	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0
Weapons Possession	0	0	0	0	0	0
Total	0	0	0	0	0	0
Disciplinary Referrals**	0	0	0	0	0	0
Liquor Laws	0	0	0	0	0	0
Drug Violations	0	2	0	0	0	0
Weapons Possession	0	0	0	0	0	0
Public property offenses are those offenses reported to the Red Bluff Police Dept.						

Trinity Campus  
2006 - 2008

	On Campus			Public Property		
	2006	2007	2008	2006	2007	2008
Murder	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0
Sex Offenses/Forcible	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0
Sexual Assault w/object	0	0	0	0	0	0
Sexual Battery	0	0	0	0	0	0
Sex Offenses/Non-Forcible		0	0			
Incest	0			0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Total	0	0	0	0	0	0
Special Category Arrest (Liquor, Drug and Weapons)	0	0	0	0	0	0
Liquor Laws	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0
Weapons Possessions	0	0	0	0	0	0
Total	0	0	0	0	0	0
Disciplinary Referrals**	0	0	0	0	0	0
Liquor Laws	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0
Weapons Possession	0	0	0	0	0	0
Public property offenses are those offenses reported to the Trinity Co. S.O.						

**Intermountain Center (Burney)  
2006 – 2008**

	On Campus			Public Property		
	2006	2007	2008	2006	2007	2008
Murder	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0
Sex Offenses/Forcible	0	0	0	0	0	0
Rape	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0
Sexual Assault w/object	0	0	0	0	0	0
Sexual Battery	0	0	0	0	0	0
Sex Offenses/Non-Forcible	0	0	0	0	0	0
Incest	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Vehicle Theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Total	0	0	0	0	0	0
Special Category Arrests (Liquor, Drug and Weapons)						
Liquor Laws	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0
Weapons Possession	0	0	0	0	0	0
Total	0	0	0	0	0	0
Disciplinary Referrals**	0	0	0	0	0	0
Liquor Laws	0	0	0	0	0	0
Drug Violations	0	1	0	0	0	0
Weapons Possession	0	1	0	0	0	0
Public property offenses are those offenses reported to the Shasta County Sheriff's Department						

**Downtown Redding Campus  
2007 - 2008**

	On Campus		Public Property	
	2007	2008	2007	2008
Murder	0	0	0	0
Manslaughter	0	0	0	0
Sex Offenses/Forcible	0	0	0	0
Rape	0	0	0	0
Sodomy	0	0	0	0
Sexual Assault w/object	0	0	0	0
Sexual Battery	0	0	0	0
Sex Offenses/Non-Forcible	0	0		
Incest			0	0
Statutory Rape	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Vehicle Theft	0	0	0	0
Arson	0	0	0	0
Total	0	0	0	0
Special Category Arrest (Liquor, Drug and Weapons)	0	0	0	0
Liquor Laws	0	0	0	0
Drug Violations	0	0	0	0
Weapons Possessions	0	0	0	0
Total	0	0	0	0
Disciplinary Referrals**	0	0	0	0
Liquor Laws	0	0	0	0
Drug Violations	0	0	0	0
Weapons Possession	0	0	0	0
Public property offenses are those offenses reported to the Trinity Co. S.O.				

**Hate Crimes:**

There are no reported hate crimes for 2006, 2007, 2008