Insert YouTube Video
(or JavaScript Widget)

Important note before embedding videos on the Shasta College website: All videos must be streamed (not uploaded) from another service (e.g. YouTube), and must include audio captions for ADA Section 508 compliance. Audio caption services are provided by our DSPS department, who will provide instructions for uploading the video and inserting the caption file on YouTube.

1. Navigate to your video on YouTube.com and copy the “embed code” with the following settings (Figure 1):
   a. Click the “Share” link.
   b. Click the “Embed” link.
   c. Select the “640 x 480” Video size option.
   d. Uncheck the “Show suggested videos …” box.
   e. Highlight the “<iframe …” code in the box below the Embed link and copy it to the clipboard.

   ![Figure 1](image)

   **Note:** For a JavaScript widget, copy the JavaScript code to the clipboard.

2. Navigate to your page in SharePoint that you wish to embed the video or JavaScript widget and select the [Edit] button or the “Edit Page” option from the Site Actions menu.
Shasta College SharePoint Tutorial

**Note:** You may wish to add the header and content text first (if applicable) to the page before inserting the video or JavaScript widget.

3. Position the cursor in the page content area where you want to insert the video or JavaScript widget, then click the “Insert” sub-tab in the “Editing Tools” tab in the ribbon bar.

4. Click the [Web Part] button in the Web Parts section of the ribbon bar (Figure 2).

![Figure 2](image)

5. The web part selector window will appear under the ribbon bar. Select “Media and Content” from the “Categories” list. Then select “Content Editor” from the “Web Parts” list (Figure 3). Then click the [Add] button on the right.

![Figure 3](image)

6. Click the “Click here to add new content” link in the Zone 1 content area to begin adding content similar to a regular publishing page, except this content editor does allow embedding of JavaScript (Figure 4).

![Figure 4](image)
Note #1: You’ll notice that after you click the link, the “Editing Tools” tab appears in the ribbon bar, where you can access the usual editing tools and the [Edit HTML Source] button in the “Markup” section of the “Format Text” sub-tab.

Note #2: Fair warning, this content editor is a little more quirky than the regular publishing page content editor.

7. Per Note #1 above, select the “Edit HTML Source” option from the [HTML] button menu. The “HTML Source” window will appear.

8. Paste the video “embed code” that you copied from the YouTube.com site into the “HTML Source” window and click the [OK] button (Figure 5).

![HTML Source Window](image)

Figure 5

Note: For a JavaScript widget, paste the JavaScript code from the clipboard.

9. The video or JavaScript widget will appear on the page (Figure 6). Click the Check In and/or Publish buttons and you’re done.

Internet Technologies Home

![YouTube Video](image)

Figure 6