WELCOME FROM THE CO-CHAIRS

Co-Chair Roger Gerard called the meeting to order at 3:40 p.m.

Present: Patricia Demo, Roger Gerard, Diane Yorks, Teresa Doyle, Shelly Presnell, Candace Byrne, Jan Krewson, Kathleen Tibbals, Denise Axtell

Absent: Debbie Goodman, Cindy Sandhagen

REVIEW OF THE MINUTES – February 29, 2012

February 29, 2012 minutes were approved.

Updates - Patricia Demo

Get Motivated Bus Trip

Pat reported that the College has not been notified if the ‘Get Motivated’ will be rescheduled this year. She said that she would let everyone know when we have the new date.

Fall 2012 Learning Academy

With all the new Faculty and Administrative hires for the 2012-2013 school year, we will have the Learning Academy in the Fall. Pat said, Leimone Waite and Terry Turner have confirmed that they will be willing to present at the Academy as in the past. Pat said the feedback from past participants was very positive and it was expressed how helpful the training was; it is a good time to go over all the new hire paperwork and acquaint the new hires with Shasta College. President Joe Wyse is in full agreement that we do the Learning Academy, and said that Theresa Markword would work with Diane on the schedule and contacting the McConnell Foundation to coordinate a reception dinner for the new faculty and administrators.

Discussion of First Friday in the Bistro – Roger Gerard

Roger asked Denise how the turn out was for the ‘First Friday’ and she said it was not as well attended as in the past, because of everyone’s busy schedules and with the school year coming to an end soon. The IIOP committee agreed that this has been well supported by the Shasta College staff and we will continue to host the event.

Next First Friday is May 4, 2012 from 7:45 a.m. to 10:15 a.m. in the Bistro.

Safety Award update – Patricia Demo

Pat reminded the committee that the Custodial Group and the Technology Group had won the February safety awards. Denise served breakfast to the Technology Group this morning and everyone was very excited and grateful. Dinner will be served to the Custodial Staff, March 29th.
Our worker comp claims have been reduced since we started our Safety Awards, and Pat said she is so proud of the difference the Safety Awards have made.

Planning for Fall Flex Day – Friday, August 17, 2012

- 2 hours SLO session, broken out into disciplines
- Worksite Learning Online, Roger Gerard and Terry Bailey
- Library/Textbook Committee, Carolyn Salus-Singh and Heather Wylie
- 700 Building Lab Introduction, Helaine Rampley
- Little Software Gems, Christina Berisso
- Basic Skills Content Tracking Tool, Teresa Doyle
- B.I.R.T., QPR, Katie Cassidy
- Highlight a Program, “College Options”, Kate Mahar
- 508 Compliance, Dare to Care (Online), Cindy Sandhagen and David Travis
- Moodle, Gradebooks, Cindy Sandhagen and Ken Cooper
- 2 hour SLO breakouts (2)

Roger said we would work on the schedule at our April 25th meeting, but it looks like we have a great variety of workshops that should give the staff many options for the day.

Shelly and Teresa discussed ‘Top Secret’ ideas for the Fall Flex Day, including the State of the College Address. IIOP committee will be encouraging all employees to attend.

We will be having the Shasta College Wine tasting at the end of the day; we will be looking into having light snacks with the wine. Teresa suggested that we see if we can get some good chocolate donated and Jan suggested a variety of cheezes and crackers. Denise said she would help on whatever the committee decides to make the event a success.

CEA Days – Reception, April 25, 2012 in Gym Foyer

Pat shared the CEA tentative flyer; the theme will be ‘A Legacy of Service. Invest in tomorrow. Practice safety today’. The Foundation has agreed to pay for the continental breakfast for the event and we know Denise and her food service staff will do a fabulous job! Pat said that she would acknowledge the Safety Award winners and we would be presenting the awards for Employee of the Year, Creative Genius and Morale Builder.

Day of the Teacher, May 9, 2012

The theme for the Day of the Teacher is ‘Building a Better State for Public Education’. Pat said that the Foundation would be sponsoring this event; food service will cater the event. The Human Resources Office will be working on the brochure and the details for the event.

Meeting Schedule – 3:30 pm, last Wednesday of the month


Next Meeting Date – April 25, 2012